

**Carol Stream Park District
Board of Commissioners
Regular Meeting
February 13, 2017
7:00pm**

Call to Order	Commissioner Jeffery called the meeting to order at 7:00 pm.
Roll Call/Pledge of Allegiance	Present: Commissioners Powers, Bird, Gramann, Sokolowski, Jaszka and Jeffery Staff: Executive Director Reuter, Directors Haring, Rini and Rosenberg Absent: Commissioner Ullman
Changes to the Agenda	None
Listening Post	<p>Robert Rammer, Assistant Superintendent, Wheaton Warrenville Community Unit School District 200 shared information about a referendum being proposed on the April ballot. The referendum on the ballot. The District is asking voters to approve a \$130 million referendum to make repairs and improvements to 19 of the 20 schools in the District. Commissioner Powers asked how this will affect taxes, and what the term of the bonds is. Mr. Rammer estimated that a home with a \$250,000 value would see a tax increase of \$180 per year, and the term of the bonds would be 20 years. Commissioner Gramann asked how many years for capital improvement projects. Mr. Rammer said 3 to 4 years.</p> <p>Frank Parisi and Alann Peterson represented the Carol Stream Parks Foundation for their annual presentation to the Park Board. The Foundation has been running for 5 years as a 501(c)3. Upcoming fund raising events include: March 9, Spaghetti dinner at the American Legion to raise funds for the Memorial Park project. An event is being planned in conjunction with the opening of Coyote Crossing Mini Golf. The Foundation's signature event will be the duck race at Coral Cove Water Park later this summer. The theme for this year is, "Release the Quacken". The Foundation's Bike Club is going well; they are in their third year.</p> <p>Special thanks were extended to Executive Director Jim Reuter, and Community Relations Specialist Pam Falco who serve as the District's Liaisons to the Foundation.</p> <p>The Foundation continues to support many missions of the Park District. Every year they donate back to the Carol Stream Park District's Scholarship Fund. Tonight, the Foundation presented the Park District with a check for \$2,000.</p>
Appointments and Presentations WEBSITE	<ul style="list-style-type: none"> • New Website presented by Marketing and Communications Specialist, Theresa Esposito, and Marketing and Communications Coordinator, Carolyn Mondlock. Board was given a visual tour of the new site, and some of its new features. The site is device friendly, and aligns with the District's overall brand. The Board was given instructions on how to add a website shortcut to their mobile devices. <p>Commissioner Sokolowski asked who has final approval rights if a disgruntled person posted something on our website. Sue Rini explained how the access rights</p>

<p>COST RECOVERY MODEL</p>	<p>have changed and how controls and backups have been added. After the website presentation, Theresa and Carolyn gave their Marketing 2016 year in review. The Board had positive comments on the website, and the team's performance.</p> <ul style="list-style-type: none"> • Cost Recovery Model – information presented by Jim Reuter, Dave Haring and Sue Rini. During 2016, Elk Trail Recreation Center ran as a full facility based budget to allow for analysis as a cost recovery model budget. • Staff presented the results. As a cost center, Elk Trail ended the year at a negative performance of \$32,000. This indicates that this facility would require a tax subsidy in the same amount. • The cost model tool gives staff/board another level of information to use in determining if pricing is set at a sustainable level, how much a program/facility should receive in tax subsidy, and whether or not we should pursue a particular line of business. It is not the only tool – but does give additional information. • Staff seeks Board direction on whether we should expand the use of this model at other facilities. • Commissioner Gramann asked the difference in the Elk Trail Center's negative performance of \$32,000 and the overall early childhood program performance of a positive \$40,000. Director Rini explained that 'program performance' reports only reflect direct expenses; they do not include overhead costs (such as utilities, maintenance, and repairs). • Commissioner Powers asked if Early Childhood salaries are included in the Elk Trail cost model. Yes, they are. • Several board members felt this was an effective method. • Commissioner Gramann stated that we need to do something with the information. When should we talk about it? • Commissioner Powers suggested the Board come up with information they want from staff and then determine how to move forward. • Commissioner Jeffery suggested that the Board needs more information before any recommendations or actions are taken. • Commissioner Jaszka feels that we need to have additional history. • Commissioner Bird feels we aren't ready. • Director Rini will take the Boards' direction and continue to expand the Cost Recovery Model to more facilities. Once all program areas/facilities are aligned, staff can share information with the Board and assess what to do next. • All board members feel we are going in the right direction.
<p>Consent Agenda</p>	<p>Commissioner Powers made a motion to accept the consent agenda. Seconded by Commissioner Bird</p> <p>A. Approval of Regular Minutes: January, 9, 2017 B. Ratify January 2017 Bills</p> <p>All in favor: Aye 6-0-1 Roll call all said aye</p> <p>Commissioner Sokolowski made a motion to approve the consent agenda. Seconded by</p>

Commissioner Jaszka

- A. Approval of Regular Minutes: January, 9, 2017
- B. Ratify January 2017 Bills

Roll Call Vote:

Commissioner Bird: Aye
Commissioner Gramann: Aye
Commissioner Powers: Aye
Commissioner Jaszka: Aye

Commissioner Jeffery: Aye
Commissioner Sokolowski: Aye
Commissioner Ullman: absent

All in favor: Aye 6-0-1

Motion Passes

Based on Commissioner Powers suggestion from a session he attended at the State Conference, roll call was taken for both parts of the Consent Agenda.

Action Items

- A. Approval: Softball/Baseball Affiliate Agreement

BACKGROUND/REASONING:

- At the June 22, 2015 Park Board of Commissioners meeting, the board approved the revised affiliate agreements for all four of the district's youth sports affiliate groups. These agreements would then be approved on an annual basis.
- This new agreement would cover the 2017 season for CSTSBA.
- CSTSBA is in compliance with the terms of the agreement and is considered to be in good standing with the district.

Commissioner Gramann made a motion to approve the 2017 affiliate agreement with the Carol Stream Travel Softball and Baseball Association. Seconded by Commissioner Bird

Discussion regarding the affiliate agreements: Commissioner Powers noted that while all agreements look the same, he noticed some glaring differences in the fees. Why the disparity? Director Haring explained that fees are set based on the cost to maintain the respective fields.

Commissioner Powers asked why the fee for soccer is more than football. He feels that football should be the same or more than soccer. Director Haring reported that there are more football players.

Commissioner Powers then referred to the insurance clauses included in the agreements. While the Districts must be listed as additionally insured, there should be a requirement for a loss payee clause. Directors Rini and Haring stated that the agreements had been reviewed by the District's risk management agency (PDRMA), and that the insurance language was their standard. Commissioner Powers disagrees with PDRMA. Executive Director Reuter will have PDRMA review the language and share Commissioner's Powers

concern.

Commissioner Powers raised a question regarding practice times in the football agreement. Last year, weekday practices went to 8:00pm. However the agreement states that field lights must be shut off at 8:30pm Monday – Friday, and 9:30 pm on Saturday. Director Haring stated that we need to allow time for people to leave and to clean up before turning off the lights. The practice times remain the same; ending at 8:00 pm on weeknights. Commissioner Powers would like the practice listed because he and his neighbors are directly affected. Director Haring will adjust the agreement to include the practice time.

Commissioner Powers addressed the music being played at football game halftimes. He is happy that the agreement says that the sound must be kept to the District approved volume. However, there are still people being loud. Commissioner Powers reported that he had to call the Park District last year and have a staff member to go to the field and lower the volume. Commissioner Powers states that some of the football teams are not adhering to the sound requirements set in this agreement. Commissioner Powers stated that it did get better towards the end of the season. Executive Director Reuter suggested that Commissioner Powers let Director Haring know when he has concerns, so we can address issues and follow up with the Football Association.

All in favor; Aye 6-0-1

B. Approval: Football Affiliate Agreement

BACKGROUND/REASONING:

- At the June 22, 2015 Park Board of Commissioners meeting, the board approved the revised affiliate agreements for all four of the district's youth sports affiliate groups. These agreements would then be approved on an annual basis.
- This new agreement would cover both the football and cheerleading 2017 season for CSYFA.
- CSYFA is in compliance with the terms of the agreement and is considered to be in good standing with the district.

Commissioner Bird made a motion to approve the 2017 affiliate agreement with the Carol Stream Youth Football Association. Seconded by Commissioner Gramann

All in favor: 6-1-1

Aye by all, nay by Powers

C. Approval: Soccer Affiliate Agreement

BACKGROUND/REASONING:

- At the June 22, 2015 Park Board of Commissioners meeting, the board approved the revised affiliate agreements for all four of the district's youth sports affiliate groups.

These agreements would then be approved on an annual basis.

- This new agreement would cover both the 2017 spring and fall seasons for CSYSA.
- CSYSA is in compliance with the terms of the agreement and is considered to be in good standing with the district.

Commissioner Gramann made a motion to approve the 2017 affiliate agreement with the Carol Stream Youth Soccer Association. Seconded by Commissioner Sokolowski.

Commissioner Powers asked if soccer could be played on the turf. Commissioner Jeffery disagrees with soccer being played on turf. Commissioner Powers asked if football and soccer have even use of fields. Director Haring stated that football uses the fields more than soccer in the fall because football has more games and practices. Commissioner Powers feels this isn't fair. Director Haring explained that the District provides the Soccer league the times and locations available and then the Soccer League creates the schedule. If they choose not to use the turf, it is their choice. The Soccer League is aware and has never complained.

D. Approval: T-shirt Bid

BACKGROUND/REASONING:

- At the December 12, 2016 board meeting, the board of commissioners voted to reject all bids for the purpose of supplying the district's due to the fact that all of the bids were over budget.
- Staff revised the bid document and on January 11, 2017 the new bid announcement was published in the Daily Herald Newspaper.
- 13 bid packets were sent out.
- 9 bids were received at the February 6, 2017 bid opening.
- The bids received, ranged in amounts from \$24,311.53 to \$43,333.56
- The amount budgeted in the 2017 budget for t-shirts and other apparel is \$33,434.

Commissioner Sokolowski made a motion to approve the awarding of the T-shirt and other apparel bid to Roselynn Fashions for the amount of \$24,311.53 with an option to extend the agreement for two additional years at a maximum price increase of 3% per year. Seconded by Commissioner Gramann.

Commissioner Sokolowski asked if Roselynn is a good company. Director Haring said we have used them for five years and staff is very comfortable with Roselynn.

E. Approval: Awarding of the Simkus Recreation Center Flooring Replacement Project

BACKGROUND/REASONING:

- The board directed staff to continue to make aesthetic improvements to the Simkus Recreation Center that would improve revenue generation, match the District’s brand, and create an inviting facility for customers to visit.
- The existing flooring was installed over 15 years ago, is showing a lot of wear, and needs to be replaced.
- The installation of new flooring is a combination of carpet tiles in office and meeting room areas, and vinyl tiles in public hallways and lobbies.
- A legal notice was placed in the Daily Herald on January 6, 2017.
- Four bid packets were distributed. Three bids were received.
- The anticipated cost of the project was \$50,000.
- The bid submitted by Mr. David’s Flooring is \$45,969.00 represents the low bid.
- References were contacted and positive feedback received. Over the past few years Mr. David’s Flooring has completed several projects including four floors at the Illinois College of Optometry, carpet tiles at the Museum of Contemporary Art, and 12 floors of a high end apartment building in Chicago.

Commissioner Powers made a motion to approve the awarding of the SRC Flooring Replacement Project contract to Mr. David’s Flooring in the amount of \$45,969.00. Seconded by Commissioner Bird.

Roll Call Vote:

Commissioner Bird: Aye

Commissioner Jeffery: Aye

Commissioner Gramann: Aye

Commissioner Sokolowski: Aye

Commissioner Powers: Aye

Commissioner Ullman: Absent

Commissioner Jaszka: Aye

All in favor: Motion passed

All in favor: Aye. Voice vote taken. Motion passed

New Business

Jim presented IAPD award to Jackie


Discussion Items

A. Weekly Happenings (oral)


Commissioner Bird: As part of a fundraising effort for Memorial Park, a pasta dinner will be held on March 9, at the American legion. Commissioner Bird has a save the date flyer and will be sending the final version soon. Commissioner Jeffery added that the dinner is being donated by Olive Garden restaurant.

Commissioner Jeffery also shared information on another fundraiser at the Arcada Theatre on April 9; it will include a concert by Mary Wilson of the Supremes. On October 1 there will be a stars and stripes 5k run. On August 5, there will be a Touch-a-Truck Fundraiser. Anyone who test drives a car the Memorial Park Project will receive \$20 from Joe Cotton.

	<p>Commissioner Gramann mentioned the Bike Club run by Steve Ravanese. Rides are held the third Saturday of the month. Very doable pace, and it's a real nice group of people. Not expensive.</p> <p>Next Board meeting will be on February 27. Board will review the SWOT analysis for the next step in the Strategic Planning process.</p>
Closed Session	
Action Pertaining to Closed Session	No action taken.
Adjournment	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Gramann. Voice Vote taken. Motion passed 6-0-1. Meeting adjourned at 8:40pm.



Secretary
Jim Reuter



President
Jacqueline Jeffery

February 27, 2017
Date



CAROL STREAM
Park District

Listening Post

Date: February 13, 2017

Please sign in below if you wish to address the Board of Commissioners on any topic. The Board will only recognize those who sign in. The time allotment for each speaker will be based on the number of speakers who wish to speak. The listening post will be conducted the first one-half hour of the Board meeting. By signing in, you agree to have your name listed in the official minutes of the Board meeting which is public record.

<u>Name</u>	<u>Address</u>	<u>Email</u>	<u>Topic</u>
1. ROBERT RAMMER	136 W. PARK AVE WHEATON		SCHOOL DISTRICT REFERENDUM
2. Carolyn Mandlock			STAFF
3. ALANN PETERSEN			CS PARKS FOUNDATION
4. THERESA ESPOSITO			STAFF
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