

**Carol Stream Park District
Board of Commissioners
Regular Meeting
January 8, 2018
7:00pm**

Call to Order	Commissioner Sokolowski called the meeting to order at 7:00pm.
Roll Call/Pledge of Allegiance	Present: Commissioners Powers, Gramann, Bird, Jeffery, Del Preto, Jaszka and Sokolowski Staff: Executive Director Reuter, Directors Bachewicz, Rini, Rosenberg, Human Resources Manager Quinn and Marketing Communication Coordinator Mondlock.
Public Hearing	<p>Budget and Appropriations Ordinance</p> <p>Commissioner Powers made a motion to move to Public Hearing at 7:01 pm. Seconded by Commissioner Del Preto. All in favor: Aye</p> <p>Motion passes 7-0-0</p> <p>Director Rini addressed the Board regarding the 2018 Budget and Appropriation Ordinance 516 in the amount of \$16,620,373. This Ordinance represents the District's plan for expenditures for the coming year. As required, the Budget and Appropriation Ordinance was put on public display on December 7th, 2017 and a notice also appeared in the <i>Daily Herald</i> on December 28th, 2017.</p> <p>Public Comment: None</p> <p>Commissioner Bird made a motion to adjourn from Public Hearing at 7:04 pm. Seconded by Commissioner Gramann. All in favor: Aye Motion passes 7-0-0.</p>
Listening Post	<p>The Carol Stream Parks Foundation Board Members attended the meeting. Board President Parisi introduced the members who attended: Clem Malinowski, Mike Ashby, Cindy Carlson, Dave Creighton, Craig Cronquist, Carol Floren and Amanda Vasak. Alann Petersen was not able to attend. The Foundation has been in existence as a 501(c)3 for five years. The past two years have been focused on fundraising for the Memorial Park, partnering as the Memorial Park Task Force with Carol Stream Park District, both Vietnam Veterans Associations and American Legion, Village of Carol Stream, Chamber of Commerce and the Rotary Club. We are half way to reaching our fundraising goal for Memorial Park. There are two fundraising events coming up soon; there is a Spaghetti Dinner on January 14 at the American Legion. On February 24, Wheaton Bowl will be hosting a candlelight bowl. In addition to the efforts to raise money for Memorial Park, the Foundation is committed to raising funds for the Scholarship Fund. President Parisi presented the Carol Stream Park District with a check for \$1,500. Commissioner Sokolowski thanked the Foundation Board for their hard work.</p>

Changes to the Agenda	Executive Director Reuter requested moving Consent item 6F Strategic Plan to Discussion item 8A, which resulted in the renumbering of the items under item Discussion.
Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda. Seconded by Commissioner Gramann.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Bird: Aye Commissioner Jaszka: Aye Motion Passes 7 - 0 - 0</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye Commissioner Del Preto: Aye</p> <p>Commissioner Jeffery made a motion to approve the consent agenda. Seconded by Commissioner Del Preto.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Bird: Aye Commissioner Jaszka: Aye Motion Passes 7 - 0 - 0</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye Commissioner Del Preto: Aye</p>
Action Items	<p>A. Approval: Ordinance 516: 2018 Budget and Appropriates Ordinance in the amount of \$16,620,373 for the fiscal year January 1, 2018 through December 31, 2018</p> <p>No discussion. Commissioner Gramann made a motion to adopt Ordinance 516, 2018 Budget and Appropriation Ordinance in the total amount of \$16,620,373 for the fiscal year January 1, 2018 to December 31, 2018. Seconded by Commissioner Bird.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Bird: Aye Commissioner Jaszka: Aye Motion Passes 7 - 0 - 0</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye Commissioner Del Preto: Aye</p> <p>B. Approval: Ordinance 517, Sexual Harassment</p> <p>Human Resources Manager Chris Quinn attended the Legal Symposium in November with Commissioner Powers in which Public Act 100-0554 was discussed at length. The District already has an anti-harassment policy in place so only minor changes were required for us</p>

to be fully compliant with the new law which also requires the approval of a sexual harassment ordinance no later than January 15, 2018.

The Board will be the first to review and acknowledge the new policy which will be followed by all existing staff. Both existing and new staff will be trained on the new policy; it will be included in annual staff training moving forward. The changes to policy include how to report harassment and retaliation, how to contact the Illinois Department of Human Rights Commissioners, and consequences for filing a false claim. The Board was asked to sign an acknowledgment of the Non-Discrimination and Anti-Harassment Policy.

Commissioner Powers made a motion to adopt Ordinance 517, Sexual Harassment as required under Public Act 100-0554. Seconded by Commissioner Bird.

Roll Call Vote:

Commissioner Powers: Aye
Commissioner Gramann: Aye
Commissioner Bird: Aye
Commissioner Jaszka: Aye

Commissioner Sokolowski: Aye
Commissioner Jeffery: Aye
Commissioner Del Preto: Aye

Motion Passes 7 - 0 - 0

C. Alcohol Serving Policy Revision

The District's current policy on allowing the sale of alcohol on Park District property needs to be updated with the approval of the liquor license as well as updating policy on rentals in which alcohol will be served. We will be adding a second rental host for rentals exceeding 96 people. The proposed policy revision has been reviewed by PDRMA and corporate council.

Commissioner Powers made a motion to approve the updated Park District Administrative Policy #28.3, 28.4 and 28.5 as presented. Seconded by Commissioner Del Preto.

Roll Call Vote:

Commissioner Powers: Aye
Commissioner Gramann: Aye
Commissioner Bird: Aye
Commissioner Jaszka: Aye

Commissioner Sokolowski: Aye
Commissioner Jeffery: Aye
Commissioner Del Preto: Aye

Motion Passes 7 - 0 - 0

Discussion Items

A. Strategic Plan

This item was taken off the Consent Agenda and moved to Discussion because Commissioners Sokolowski and Jeffery asked why we are approving a "mock up" of the Strategic Plan. Executive Director Reuter explained staff is asking the Board to approve the measurements, long and short term goals, and objectives. The "mock-up" was simply used as a visual aid as how the final document will be prepared. The

Strategic Plan is not yet final; staff seeks the Board of Commissioners approval of the sections previously mentioned. The goals overlap and align consistently with the Community Needs Assessment and Master Plan. Director Rini assured the board that the final document will be published in a professional format that reflects the District's Brand. Commissioner Sokolowski stated that this is the best Strategic Plan written during his tenure as a Commissioner because it links with the Master Plan and Community Needs Assessment. He encouraged staff to continue moving forward on the Strategic Plan document. The Board concurred that the goals and objectives are on target.

B. ADA Transition Plan

Executive Director Reuter noted our last Americans with Disability Act Transition Plan was created in 2006 and updated in 2012. Several changes to the law have been enacted since then. In order to reflect the improvements already made over the years, and set a path for continued improvements, staff recommends updating the ADA Transition Plan. Reuter also suggests that an updated plan will be important for the District's pursuit of the Distinguished Agency Accreditation and National Gold Metal Award in the future.

ACT Services provides consulting services for ADA needs. The District has used their services in the past and has been very satisfied with their work. ACT Services is recommended and endorsed by WDSRA. Additionally, as a WDSRA member district, we receive a discount for their services. Commissioner Powers agreed it is important to update our policy, but would like to see a competitive quote from another consultant. Commissioner Gramann agreed that a competitive bid would allow us to see the discounts offered by ACT Services. Executive Director Reuter knows of another company that does this type of work and will request an estimate from them.

C. IAPD Dues

Executive Director Reuter acknowledged that there have been questions in prior years with the Illinois Association of Park District membership renewal so the item was added to this agenda to facilitate discussion. From a legal and legislative standpoint, we get a lot in exchange for the dues we pay. Commissioner Jaszka agreed that the training and services we receive is valuable but the salaries paid to the top executives is very high. Half their revenue goes toward salaries.

Commissioner Jeffery recalled how difficult it was when the park district backed out of IAPD several years ago. She also noted that their *Eagle Eye Neighborhood Watch Program* helps agencies with the costs associated with crime and vandalism. This may be something to look into. Commissioner Powers noted that IAPD does not share their financial statement, but they do provide quick answers. Commissioner Sokolowski agreed that he would prefer to see more transparency. All Commissioners agreed we need the resources they provide. Executive Director Reuter will process the invoice.

D. Vandalism in your Community Presentation

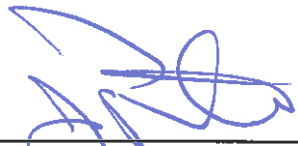
In the Summer of 2017 we started the Vandalism Task Force to explore what we can

do to prevent vandalism in the community. The task force has worked on a presentation targeting kids from 3rd to 8th grade. The presentation was reviewed by Marketing Communication Coordinator Carolyn Mondlock. Administrative Assistant Mary Ricciardi and Commissioner Jeffery's niece also worked on the presentation. The Task Force has talked to the schools and library about being involved. Commissioner Sokolowski would like to share it at the Intergovernmental Meeting. Commissioner Bird asked what age group causes the most vandalism. Carolyn said it most likely committed by students in 8th and 9th grade. Gramann would like to let the community know how much we spend on vandalism. Commissioner Jeffery reminded us to weigh the cost of the message against the cost of vandalism.

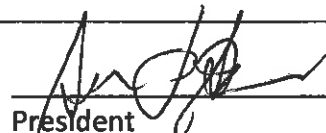
E. Weekly Happenings (oral)

- Commissioner Del Preto commented that the opening weekend of Basketball season went well.
- Commissioner Jaszka is excited to hear that the Community Development Block Grant application has been approved. Executive Director Reuter confirmed that our application was #1 so the park will receive \$200,000 in matching funds. We are waiting for the Federal dollars to trickle down to the county to they can release the funds.
- Commissioner Bird noted that the District was contacted by Moody's Investments for a surveillance rating. Executive Director Reuter explained that the rating interview had been completed today. We expect to hear back on the results by next week.
- Commissioner Powers asked if there are any ponds that can be skated on during winter. Executive Director Reuter said we do not, but we are looking into creating an ice skating area at McCaslin Park and use Coyote Crossing as a warming house.

Closed Session	None
Action Pertaining to Closed Session	None
Adjournment	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Gramann. Voice Vote taken. Motion passed 7-0-0. Meeting adjourned at 8:39 pm.



 Secretary
 Jim Reuter



 President
 Brian Sokolowski

January 22, 2018
 Date