



Board of Commissioners
Regular Business Meeting
910 N Gary Ave
Room 120

January 28, 2019
7:00pm

1. **Call To Order**
2. **Roll Call – Pledge of Allegiance**
3. **Listening Post**
4. **Changes or Additions to the Agenda**
5. **Consent Agenda**
All items listed are included in the Consent agenda. There will be no separate discussion of these items. Members of the public may petition in writing that an item be removed from the Consent Agenda.
 - A. Approval of Regular Minutes: January 14, 2019
6. **Discussion Items**
 - A. Meet Us At The Park
 - B. Weekly Happenings (oral)
7. **Action Items**
 - A. Approval: Coral Cove Water Park Repairs Bid Approval
8. **Closed Session**
 - A. Personnel: Performance of an Employee, Section 2(c)(1)
9. **Action pertaining to closed session**
10. **Adjournment**

**Carol Stream Park District
Board of Commissioners
Regular Meeting
January 14, 2019
7:00pm**

Call to Order	Commissioner Sokolowski called the meeting to order at 7:03 pm.
Roll Call/Pledge of Allegiance	Present: Commissioners Powers, Gramann, Jaszka, Sokolowski and Jeffery. Absent: Commissioners Bird and Del Preto Staff: Executive Director Reuter, Directors Bachewicz, Hamilton, Rini, Superintendent Scumaci and Division Manager Kenny.
Public Hearing	<p>Budget and Appropriations Ordinance</p> <p>Commissioner Powers made a motion to move to Public Hearing at 7:04 pm. Seconded by Commissioner Gramann.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Jaszka: Aye</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye</p> <p>Motion Passes 5 - 0 - 2</p> <p>Director Rini addressed the Board regarding the 2019 Budget of \$16,474,803 and the District's plan for expenditures for the coming year. The Budget and Appropriation Ordinance was put on display on December 14th, 2018 and a public hearing notice also appeared in the Daily Herald on January 2nd, 2019.</p> <p>Public Comment: None</p> <p>Commissioner Powers made a motion to adjourn from Public Hearing at 7:06 pm. Seconded by Commissioner Jaszka.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Jaszka: Aye</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye</p> <p>Motion Passes 5 - 0 - 2</p>
Listening Post	None
Changes to the Agenda	None

<p>Consent Agenda</p>	<p>Commissioner Gramann made a motion to accept the consent agenda. Seconded by Commissioner Jeffery.</p> <p>A. Approval of Finance Committee Meeting Minutes: December 3, 2018 B. Approval of Regular Minutes: December 10, 2018 C. Ratify December 2018 Bills D. Approve Organizational Goals, Organizational Chart and Wage Scale</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Jaszka: Aye</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye</p> <p>Motion Passes 5 - 0 - 2</p> <p>Commissioner Jaszka made a motion to approve the consent agenda. Seconded by Commissioner Powers.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Jaszka: Aye</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye</p> <p>Motion Passes 5 - 0 - 2</p>
<p>Discussion Items</p>	<p>A. ADA Transition Plan Review The ADA Transition Plan was approved in August 2018 and we have already completed some items, including a new ADA chair to access the Fountain View pool, baby changing stations were replaced and installed lower to be accessible, Pleasant Hill Trail restoration brought the entire trail into compliance and Cambridge Park has a new accessible surface for the playground. We received Community Development Block Grant (CDBG) funding to help pay for accessible doors at Simkus Recreation Center front entrance and Coyote Crossing Water Park. We will also add curb cuts and relocate the handicap parking spaces. McCaslin Park playground will have the old mulch removed and replaced with the same kind of surface used at Cambridge Park. Commissioner Sokolowski asked about the padding under the play surface and when the projects should be completed. Director Hamilton explained the sub-base is pea gravel and then four inches of pad. These projects should be completed no later than September.</p> <p>B. Weekly Happenings (oral)</p> <ul style="list-style-type: none"> • Commissioner Gramann congratulated staff for the new corporate Fitness agreement with Northwestern Medicine. They will list Fountain View Fitness reduced corporate rate on their website for their 27,000 employees to see. We hope to pick up new memberships for those that live nearby. • Commissioner Gramann asked about the progress made by visiting other centers. Executive Director Reuter wants our Fitness Center to be customer friendly and competitive. We have already started trying some of the

	<p>practices used by some of those facilities to improve our services.</p> <ul style="list-style-type: none"> • Commissioner Jeffery gave an update on Veterans Memorial Plaza. We have raised 93% of our goal, with \$15,000 remaining. There are two fundraisers scheduled. The Chicago Steel Hockey game on February 15 at Fox Valley Ice Arena and the Spaghetti dinner on March 10. We are shooting for Memorial Day opening. Executive Director Reuter added that we have the bench and flagpoles and a contractor who is donating the brick pavers. We are still accepting personalized brick orders. The Rolling Thunder group is working to develop a MIA/POW monument.
<p>Action Items</p>	<p>A. Ordinance No. 528, 2019 Budget & Appropriation in the amount of \$16,474,803 for the fiscal year January 1, 2019 to December 31, 2019.</p> <p>No discussion. Commissioner Powers made a motion to adopt Ordinance No. 528, 2019 Budget and Appropriation Ordinance in the total amount of \$16,474,803 for the fiscal year January 1, 2019 to December 31, 2019. Seconded by Commissioner Jaszka.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Jaszka: Aye</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye</p> <p>Motion Passes 5 - 0 - 2</p> <p>B. Salary Administration Policy & Procedure</p> <p>Director Rini revised the Salary Administration Policy & Procedure after the last Board Meeting, revising language related to salary increases which are based on merit or promotions within economic and budget capabilities, according to Board direction. Commissioner Gramann would like to review every five years. Commissioner Powers made a motion to adopt the Salary Administration Policy & Procedures, dated January 2019. Voice vote, all in favor. Motion carried 5-0-2.</p> <p>C. Affiliate Agreement with Carol Stream Youth Soccer Association</p> <p>Executive Director Reuter introduced these three items for annual renewal. They are standard agreements to provide procedures for field usage and criminal background checks for all adult employees or volunteers. Commissioner Jeffery asked that Benjamin School District 25 be included in part of the 51% under section I.3.b of all three agreements. Executive Director Reuter agreed that language can be added and be included as part of the motion. Commissioner Jeffery made a motion to approve the 2019 affiliate agreement with the Carol Stream Youth Soccer Association, amending section I.3.b to include Benjamin School District 25. Seconded by Commissioner Gramann. Voice vote, all in favor. Motion carried 5-0-2.</p> <p>D. Affiliate Agreement with Carol Stream Travel Softball and Baseball Association</p> <p>No discussion. Commissioner Gramann made a motion to approve the 2019 affiliate agreement with the Carol Stream Travel Softball and Baseball Association, amending section I.3.b to include Benjamin School District 25. Seconded by Commissioner Jeffery. Voice vote, all in favor. Motion carried 5-0-2.</p>

	<p>E. Affiliate Agreement with Carol Stream Youth Football Association</p> <p>Commissioner Powers noted that Weber Field at GBN is used most weeknights until 7 pm and later on the weekends. The Agreement states they must turn off the lights by 8:30 on weeknights, by 9:30 on Saturday night and 7:30 Sunday night. Executive Director Reuter agreed that we will ensure light are out at the designated times. Commissioner Jeffery made a motion to approve the 2019 affiliate agreement with the Carol Stream Youth Football Association, amending section I.3.b to include Benjamin School District 25. Seconded by Commissioner Jaszka. Voice vote, four in favor, one nay. Motion carried 4-1-2.</p> <p>F. Fountain View Recreation Center Roof Repair Bid Award – Phase 2</p> <p>Executive Director Reuter said that Phase 2 Roof Repair Bid was advertised in December and the same contractor who did Phase 1 has the lowest installation bid. Director Hamilton added that this phase will increase the roof to 66% complete. The remaining portion isn't urgent so we will watch and repair as needed. Commissioner Powers asked when the work would be completed. Director Hamilton said the work will be done by April 30 or sooner. Commissioner Jeffery asked about the odor. Director Hamilton said the contractor will use charcoal filters to reduce the smell. Commissioner Powers made a motion to approve a base contract with Garland/DBS, Inc., Cleveland, OH, for the Fountain View Recreation Center Roof Repair Phase 2 totaling \$137,691. Seconded by Commissioner Gramann.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Jaszka: Aye</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye</p> <p>Motion Passes 5 - 0 - 2</p>
Closed Session	None
Action Pertaining to Closed Session	None
Adjournment	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Jeffery. Voice Vote taken. Motion passed 5-0-2. Meeting adjourned at 7:45 pm.

President
Brian Sokolowski

Secretary
Jim Reuter

January 28, 2019
Date

To: Board of Commissioners
From: Jim Reuter, Executive Director
Date: January 28, 2019
Discussion: Meet us at the Park

Agenda Item #: 6A

Staff will begin planning the Meet us at the Park events for the summer of 2019.

- Which parks to visit this year?
- Select the third Monday in June, July and August
June 17, July 15 and August 19 from 6 – 8 pm
- We will seek sponsors for refreshments

Staff is asking if this is the direction the board had in mind for the summer 2019 events.

To: Board of Commissioners
From: Shane Hamilton, Director of Parks & Facilities
Date: January 28, 2019
Approval: Coral Cover Water Park Repairs Bid Award

Agenda Item #: 7A

Issue

Should the Board award the bid to Garland/DBS, Inc., Cleveland, OH, for Coral Cove Water Park Repairs.

Background/Reasoning

- The bid was advertised on December 20, 2018.
- The base bid includes: patch existing hole on the upper deck of the waterslide tower, demo of existing stair coating on waterslide tower stair treads, toe kicks and landings to bare metal and applying *Treadshield* over stair treads, toe kicks and landings on waterslide tower.
- Base bid also includes the repair of the cracked concrete stairs on the drop slide tower in the dive pool.
- Three companies bid on the project with Futurity 19, Inc. being the lowest bidder.
- Futurity 19, Inc. has performed work for Garland/DBS, Inc. in the past. The work has been of high quality, on budget and performed in a timely manner.

Cost

- Total Base Bid for Coral Cove Water Park repairs is \$41,528.
- Budget source: Recreation Fund Account #20-5-24-00-562 (\$6,528)
Capital Repair Fund Account #42-5-11-00-753 (\$35,000)

Public/Customer Impact

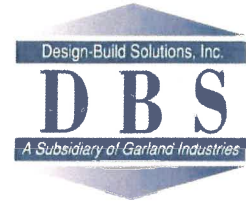
Currently there is a failing patch on the top deck of the waterslide tower at Coral Cove as well as bubbling stair treads throughout the entire tower creating safety and maintenance concerns. Secondly, the cracked stairs on the drop slide tower are a major safety concern. Repairing these items prior to Coral Cove Water Park opening will help prevent our patrons from injury while enjoying the amenities Coral Cove Water Park has to offer.

Recommendation

That the Board approve a base contract with Garland/DBS, Inc., Cleveland, OH, for Coral Cove Water Park repairs totaling \$41,528.



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

Simkus Recreation Center
Carol Stream Park District
849 W Lies Rd.
Carol Stream, IL 60188

Date Submitted: 01/04/2019
Proposal #: 25-IL-190015
MICPA # 14-5903

Illinois General Contractor License #: 104.015673

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

Scope of Work:

1. Remove the failed underside patch on the upper deck of the slide. Install a new piece of metal with drain. Prime and paint.
2. Demo of the existing coating from the water slide tower stair treads, toe kicks, and landings down to bare metal. Wire brush any remaining residue from surface.
3. Apply new TreadShield system over the stair treads, toe kicks, and landings on the slide tower. Add 30 lbs of aggregate per 100 sq ft of coating for a non slip finish.

Garland/DBS Price Based Upon Local Market Competition:

Futurity 19, Inc.	\$	41,528
Art's Handyman Services	\$	50,416
Westward Pros LLC	\$	51,169

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid through 3/31/2019.

Clarifications/Exclusions:

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are excluded.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Temporary protection is excluded.
7. Prevailing Wages are excluded.
8. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Steve Rojek

Steve Rojek
Garland/DBS, Inc.
(216) 430-3613

8. Closed Session:

Personnel Section 2(c)1