

**Carol Stream Park District
Board of Commissioners
Regular Meeting
February 26, 2018
7:00pm**

1. Call to Order	Commissioner Sokolowski called the meeting to order at 7:00pm.
2. Roll Call and Pledge of Allegiance	Present: Commissioners Powers, Gramann, Bird, Jaszka, Sokolowski, Del Preto, and Jeffery Staff: Executive Director Reuter, Directors Bachewicz, Rini and Rosenberg
3. Listening Post	Village Trustee Rick Gieser thanked Commissioners Gramann and Jeffery for attending the Village Board Meeting on February 20, 2018 to review the history of Carol Stream Park District. Trustee Gieser also thanked the Park District for leading the Memorial Park Task Force.
4. Changes to the Agenda	None
5. Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda. Seconded by Commissioner Del Preto.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Bird: Aye Commissioner Jaszka: Aye Motion Passes 7 - 0 - 0</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye Commissioner Del Preto: Aye</p> <p>Commissioner Powers made a motion to approve the consent agenda. Seconded by Commissioner Jeffery.</p> <p>Roll Call Vote:</p> <p>Commissioner Powers: Aye Commissioner Gramann: Aye Commissioner Bird: Aye Commissioner Jaszka: Aye Motion Passes 7 - 0 - 0</p> <p>Commissioner Sokolowski: Aye Commissioner Jeffery: Aye Commissioner Del Preto: Aye</p>
6. Action Items	<p>A. Resolution 18-02: Cash Payments Related to Healthcare Insurance as IMRF Earnings During the last IMRF audit in 2010, the District was advised that cash payments made to employees in lieu of health insurance should be classified as IMRF-subject earnings; the District complied. Earlier this month, IMRF issued a memorandum requiring member agencies to pass a formal resolution for such action. This resolution reflects</p>

sound financial and procedural operating practices, and adherence to IMRF regulations.

Commissioner Gramann made a motion to approve Resolution 18-02, to include cash payments made separately from salary and made in lieu of or related to healthcare benefits as earnings reportable to IMRF. Seconded by Commissioner Del Preto.

Roll Call Vote:

Commissioner Powers: Aye	Commissioner Sokolowski: Aye
Commissioner Gramann: Aye	Commissioner Jeffery: Aye
Commissioner Bird: Aye	Commissioner Del Preto: Aye
Commissioner Jaszka: Aye	

Motion Passes 7 - 0 - 0

B. Final Strategic Plan

Executive Director Reuter explained that with the Board's approval of the Strategic Plan, we will post it on our website. Commissioner Gramann suggested we share with the community partners who assisted with the process. Commissioner Powers asked what the cost was to prepare the Strategic Plan. Executive Director Reuter explained that there were no consulting fees; the cost was zero. Commissioner Jeffery emphasized she wants to see this as a working document. Commissioner Sokolowski would like to see an annual report on the progress of the goals. He commented this is the best Strategic Plan we have put in place since he has been on the Board.

Commissioner Jaszka made a motion to approve the 2018-2022 Strategic Plan for the Carol Stream Park District. Seconded by Commissioner Jeffery.

Roll Call Vote:

Commissioner Powers: Aye	Commissioner Sokolowski: Aye
Commissioner Gramann: Aye	Commissioner Jeffery: Aye
Commissioner Bird: Aye	Commissioner Del Preto: Aye
Commissioner Jaszka: Aye	

Motion Passes 7 - 0 - 0

C. ADA Transition Plan Proposal

The District's current ADA Transition Plan was originally created in 2006/2007 and updated in 2012. There have been numerous changes to the District's parks and facilities since then, as well as new ADA standards passed into law in 2010. At the January 8, 2018 meeting, the Board asked staff to obtain a second quote to prepare the ADA Transition Plan. Commissioner Gramann commented she likes the details provided in the WT Group proposal. When adding those extra items into the ACTServices proposal, the cost difference is minimal. Executive Director Reuter agreed both companies can provide the service we need. ACTServices is also a partner with WDSRA.

Commissioner Powers made a motion to approve the proposal from ACTServices, Inc. in the

amount of \$27,600 for preparation and delivery of a complete and updated ADA Transition Plan. Seconded by Commissioner Gramann.

Roll Call Vote:

Commissioner Powers: Aye
Commissioner Gramann: Aye
Commissioner Bird: Aye
Commissioner Jaszka: Aye

Commissioner Sokolowski: Aye
Commissioner Jeffery: Aye
Commissioner Del Preto: Aye

Motion Passes 7 - 0 - 0

D. Intergovernmental Agreement with DuPage County Gary Avenue Bike Trail

DuPage County is seeking a temporary easement for the construction of the Gary Avenue Bike Trail adjacent to the Carolshire Park property. Corporate counsel reviewed the Intergovernmental Agreement. Commissioner Bird asked when the bike trail will be completed. Director Rosenberg believes it will be done in 2019.

Commissioner Jeffery made a motion to approve the Intergovernmental Agreement between the County of DuPage and the Carol Stream Park District for a multi-use path along Gary Avenue. Seconded by Commissioner Gramann.

Roll Call Vote:

Commissioner Powers: Aye
Commissioner Gramann: Aye
Commissioner Bird: Aye
Commissioner Jaszka: Aye

Commissioner Sokolowski: Aye
Commissioner Jeffery: Aye
Commissioner Del Preto: Aye

Motion Passes 7 - 0 - 0

Discussion Items

A. Review 2017, Fourth Quarter Treasurer's Report

Director Rini reviewed highlights of the 2017 Fourth Quarter Treasurer's Report. Financial performance continues a steady improvement signifying a financially sustainable operation. Interest rates are showing very small improvement and has allowed for some interest earnings. Commissioner Powers asked for several points of clarification; he complimented the staff for their work on the report. Commissioner Del Preto commended staff for providing excellent recreation services.


B. Carol Stream Parks Foundation Liaison

The Carol Stream Parks Foundation asked Executive Director Reuter if our Board would like to have a liaison attend foundation meetings each month. Commissioner Jeffery agrees we should have a representative at their meetings. Commissioner Gramann wants the foundation to know we support their work. Commissioner Del Preto suggested a rotating schedule so each Commissioner gets to know the Foundation Board. The Board was in agreement. Commissioner Bird scheduled to attend the March 15 meeting. Commissioner Sokolowski will attend in April.


C. Weekly Happenings (oral)

- Commissioner Jeffery reported the Candlelight Bowl on February 23 was attended by over 200 community members. The LaRocca's really went all out on this event.

	<ul style="list-style-type: none"> • Commissioner Sokolowski asked for an update on Memorial Park. Executive Director Reuter replied that we are starting to get more details. The monuments will be carved from solid granite. • Commissioner Sokolowski shared a flyer he picked up at the Conference from the Conservation Foundation. We have several no mow areas which would benefit from the Pollinator Meadow Seed Mix. Our no mow areas still need work in order to look good.
Closed Session	<p>Performance of an Employee, Section 2(c)(1)</p> <p>Commissioner Gramann made a motion to move to closed session at 8:35. Seconded by Commissioner Powers. Voice vote taken. Motion passed 7-0-0.</p> <p>Closed session adjourned at 9:25.</p>
Action Pertaining to Closed Session	<p>Commissioner Gramann made a motion to approve a 2.5% increase for Executive Director Reuter effective March 3, 2018. Seconded by Commissioner Powers. Voice vote taken.</p> <p>Motion passed 7-0-0.</p>
Adjournment	<p>Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Bird. Voice Vote taken. Motion passed 7-0-0. Meeting adjourned at 9:26 pm.</p>



 President
 Brian Sokolowski



 Secretary
 Jim Reuter

March 12, 2018
 Date