




Board of Commissioners
Regular Meeting
August 13, 2018
7:00pm

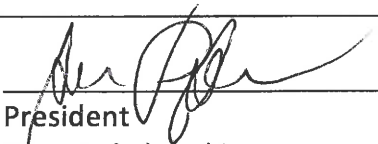
1. Call to Order	Commissioner Sokolowski called the meeting to order at 7:04pm.												
2. Roll Call and Pledge of Allegiance	Present: Commissioners Powers, Bird, Jaszka, Sokolowski and Jeffery. Commissioner Del Preto arrived at 7:16pm. Staff: Executive Director Reuter, Directors Bachewicz and Hamilton, Superintendent of Finance and Accounting Scumaci												
3. Listening Post	<ul style="list-style-type: none"> • The Board recognized Ciare Curran, Jessica Dixon, Joseph Nichols, Lauren Westra and Cody Whelton. These five outstanding JEM lifeguards were recognized for saving the life of a child at Coral Cove Water Park on July 9th. Many family members were in attendance to observe. • Executive Director Reuter introduced our new Aquatics Supervisor, Liz Blake. 												
4. Changes to the Agenda	None												
5. Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda. Seconded by Commissioner Bird.</p> <ul style="list-style-type: none"> A. Approval of Regular Minutes: July 9, 2018 B. Approval of Special Meeting Minutes: July 16, 2018 C. Ratify July 2018 Bills D. Approval: IPRA Environmental Report Card E. Approval: Administrative Operations Policy Manual F. Approval: Safety Manual G. Approval: Financial Policy Manual Revision H. Approval: Park Rules and Regulation Ordinance 411 <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Powers: Aye</td> <td style="width: 50%;">Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td>Commissioner Jeffery: Aye</td> </tr> <tr> <td>Commissioner Jaszka: Aye</td> <td>Commissioner Del Preto: Absent</td> </tr> </table> <p>Motion Passes 5 - 0 - 0</p> <p>Commissioner Jaszka made a motion to approve the consent agenda. Seconded by Commissioner Jeffery.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Powers: Aye</td> <td style="width: 50%;">Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td>Commissioner Jeffery: Aye</td> </tr> <tr> <td>Commissioner Jaszka: Aye</td> <td>Commissioner Del Preto: Aye</td> </tr> </table>	Commissioner Powers: Aye	Commissioner Sokolowski: Aye	Commissioner Bird: Aye	Commissioner Jeffery: Aye	Commissioner Jaszka: Aye	Commissioner Del Preto: Absent	Commissioner Powers: Aye	Commissioner Sokolowski: Aye	Commissioner Bird: Aye	Commissioner Jeffery: Aye	Commissioner Jaszka: Aye	Commissioner Del Preto: Aye
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	Motion Passes 6 - 0 - 0
<p>6. Discussion Items</p>	<p>A. Post Bond Issuance – Annual Tax Compliance Report Post Bond Issuance Compliance Report was presented. This is an annual report prepared by Director Rini who serves as the Bond Compliance representative for the District. It is a checklist to validate we are in compliance with all our bond record keeping, reporting, and tax regulations.</p> <p>B. Progress on Distinguished Agency Accreditation Executive Director Reuter reviewed the progress in preparation for the review by our Distinguished Agency mentor. The process has made us look critically at all of our processes and we have already improved in needed areas. We scored very well on the mentor review and we are confident about the visit from the accreditation review board.</p> <p>C. ADA Transition Plan The Executive Summary for the ADA Transition Plan provided to the Board for review. The last ADA Transition Plan was completed in 2006. It was updated in 2012. This plan, completed by Accessibility Consultation and Training Services, Inc. (ACT Services, Inc.) will serve as the guide for the District to follow for the next 5-7 years. ACT toured each of our parks and facilities, to determine what improvements are needed to make them more accessible. Each item was rated by priority with an estimated cost. Many of the tasks can be completed in-house, which will reduce the cost, while others, like the SRC Entrance doors, will use grant money. We also have the ADA budget which is funded by the annual tax levy. Last week we conducted a community input meeting and it is posted on our website. Commissioner Del Preto asked how often the Board would get updated on ADA improvements. Director Hamilton noted we could provide a report next August. Commissioner Bird asked if we always use all the ADA tax levy dollars. Controller Scumaci said that budget is allocated toward items like inclusion costs, the WDSRA tax (member dues) and various ADA-related projects. We used some this year for the Cambridge playground that received a new play surface. Commissioner Bird is glad we have a budget to pay for these ADA Transition expenses.</p> <p>D. Weekly Happenings</p> <ul style="list-style-type: none"> • Commissioner Jeffery commented about how great the parks look with new mulch. She was impressed to see our female Parks Specialist spreading the mulch with the guys. Executive Director Reuter is very happy to have her on board. We will pass on the compliment. • Commissioner Jaszka thanked Director Hamilton for getting the flag pole at McCaslin installed so quickly, but it also should have a light on it. Director Hamilton noted the light is on order and will be installed soon.

	<ul style="list-style-type: none"> Commissioner Sokolowski noted there is a Personnel Committee meeting scheduled September 10 and asked all board members to attend.
7. Action Items	<p>A. ADA Transition Plan</p> <p>The Commissioners agreed to move forward with approval of the aforementioned ADA Transition Plan as presented. Commissioner Powers made a motion to approve the ADA Transition Plan as presented. Seconded by Commissioner Bird. Voice vote. All in favor.</p> <p>B. Program Guide Bid Award 2019 – 2021</p> <p>The Program Guide Bid was advertised in the Daily Herald and emailed to 59 printing vendors. Two companies bid on the project with John S. Swift being the lowest bidder. They have been providing our program guides for the last three years with an option to renew. Commissioner Sokolowski noted the option to renew is very smart considering the current global climate. Tariffs could cause the cost of soy ink to increase, but the contract locks the price until 2024. Commissioner Bird made a motion to approve a base contract with John S. Swift Co., Inc., Buffalo Grove, IL, for the printing and mailing of four seasonal program guides in the amount of \$33,852 for each year 2019, 2020 and 2021, totaling \$101,556; and at staff's recommendation, an additional four seasonal guides in the amount of \$34,868 for each year 2022, 2023 and 2024, totaling \$104,604; understanding that actual costs will decrease or increase based on the actual number of pages and the actual quantity printed. Seconded by Commissioner Jeffery. Voice vote. All in favor.</p>
8. Closed Session	None
9. Action Pertaining to Closed Session	None
10. Adjournment	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Del Preto. Voice Vote taken. Motion passed 6-0-0. Meeting adjourned at 7:55 pm.



Secretary
Jim Reuter



President
Brian Sokolowski

September 10, 2018
Date