



To: Park Board Commissioners

From: Executive Director Rini and the Senior Leadership Team

Date: June 16, 2025

Re: WEEKLY MEMO

**Dates To Remember:**

<b>Date</b>	<b>Event</b>	<b>Time</b>
June 11-July 9	Wednesday Adult Mini Golf League, CCMG	6:30-8:30pm
June 14	Middle School Pool Party, CCWP	7:30-9:00pm
June 15	Dads Get in Free, CCWP	All Day
June 15	Father's Day Fishing Derby, Bierman Park	9:30-11:30am
June 18	Adult Trip, Lake Geneva Historic Boat Tour	9am-3:30pm
June 25	Adult Trip, Ishnala Supper Club	12:15-9:45pm
June 27	Youth Sports End of Season Party, CCWP	7:30-9pm
July 1	Members Only & Sensory Hour Early Open, CCWP	10-11am
July 2	Adult Trip, Skyline Lake Cruise	9am-2pm
July 3-6	Spiderz Mega Draft Adult Softball Tournament, McCaslin	All Day
July 4	Carol Stream 4 <sup>th</sup> of July Parade	10am-12noon
July 7	Adult Cup In Hand League, McCaslin	
July 9	Adult Trip, Mexican American Art Museum	9am-3pm
July 11	Glow Swim, CCWP	8-10pm
July 12	Teenie Weenie Carnival, SRC	10:30am-12pm
July 16	Adult Trip, Pinecone Cottage & Tea House	10am-3:30pm
July 16	Volunteer and Sponsor Appreciation Night, CCWP	6-8pm
July 18	Late Night Friday, CCWP	7:30-9:00pm
July 19	Adult Trip, New Glarus Blues, Brews, & Food Truck Festival	9am-6pm
July 23	Adult Trip, Multi-Cultural Food Tour	10am-3:30pm
July 25, 26	Alice in Wonderland Performance, GBN	7pm, 2pm
July 26-27	One Nation Adult Softball Tournament, McCaslin	All Day
July 30	Adult Trips, Chicago Cubs at Brewers	11am-6pm
August 1, 2	Alice in Wonderland Performance, GBN	7pm, 2pm
August 6	Adult Trip, Wisconsin State Fair	9:30am-5:30pm
August 8	Late Night Friday, CCWP	7:30-9:00pm
August 15	Back to School Bash, CCWP	7:30-9pm
August 16	Parks Foundation Duck Race, CCWP	4pm
August 19	Adult Trip, Harbor Country Cruise	9am-6pm

## Strategic Goal and Initiative #1

### Take Care of What We Have

- PARKS
  - Staff completed all native mowing on all natural area properties. Staff performs this work in cooperation with the District's natural areas contractor to stretch our natural areas budget.
  - Staff aerated and seeded all athletic game fields as we do twice annually.
  - Staff planted four memorial trees and installed four memorial stones.
  - Staff opened up the splash pad for the season.
  - Staff removed graffiti at the restrooms in Hampe and at the Skate Park. Graffiti has been a re-occurring issue at the skate park this year. Staff has been closing the skate park for 7 days at a time in an attempt to draw attention to the issue and begin self-policing from skater to skater.
  - Staff performed playground repairs at Blue Heron and Friendship Parks.
  - Staff sprayed weeds at baseball fields, playgrounds, and parking lots.
- FACILITIES
  - Staff accomplished a number of preseason maintenance at Coral Cove Water park including items such as turning on all drinking fountains, painting bike racks, addressing plumbing issues in the locker rooms, fixing the garbage coral doors.
  - Staff addressed a number of maintenance issues at Fountain View Recreation Center including replacing light bulbs in staff areas, replaced a broken baby station, hung new banners in the FVRC gym.
  - Staff addressed a number of maintenance issues at Simkus Recreation Center including installed window tints at the SRC gymnastics room for added privacy, fixed the fence around the air handlers at SRC, and cleaned cottonwood fuzz from air handlers at SRC on a regular basis due to the high cottonwood debris this time of year.

## Strategic Goal and Initiative #2

### Improve Financial Position

- Deposits received:
  - \$1,619 Dance Recital cash revenue
  - \$194.31 ChargePoint Electronic Vehicle charging station revenue
  - \$9,559 Dance Recital Ticket revenue
  - \$11,043.70 PDRMA - pump repair claim reimbursement
  - \$3,120 Village of Carol Stream – impact fee developer donations (Cash-In-Lieu)
  - \$10,492.50 CS Panthers Soccer Club fees
  - \$35,000 Glenbard Highschool Annual Payment for Indoor Pool Agreement
  - \$6,578.68 PDRMA – pump repair claim reimbursement (Halogen invoice)
- 2025 interest received to date:
  - IL Trust Fund Balance Money YTD \$9,257.27
  - Fifth Third Bank Fund Balance Money \$78,305.90
- 2025 Property Taxes:
  - 2025 YTD \$5,105,876.17, 56.75% of budget, 44.55% of levy
- 2025 Personal Property Replacement Taxes:
  - 2025 YTD \$59,586.56, 56.75% of budget
- 2025 Developer Donations – Villas at Fair Oaks:
  - 2025 YTD \$16,860, Development to Date [2024-current] \$26,220 of estimated \$49,920.

- Portillo's fundraiser benefiting the Dolphins Swim Team is scheduled for June 26 from 5-8pm. Show the flyer or use coupon code PORTILLOS2 for online purchases.
- 47 new members joined during the Spring \$0 Enrollment Special held from April 23-May 21.

### Strategic Goal and Initiative #3

#### Operate Parks and Facilities Efficiently

- Coyote Crossing Mini Golf officially opened for the 2025 season on May 10. Throughout the season, the facility will host a variety of private rentals, group outings, birthday parties, and themed events. Guests can enhance their experience by utilizing Cody's Den and the Coyote Hideout.



- Pop-up days were added at Coral Cove Water Park on June 2 and 3 during previously scheduled park closures.
- Athletics Division was given a free trial to Perry Weather (Lightening Detection). This program is similar to our current Thorguard system, but includes more features and is mobile app based. Perry Weather meteorologists provide assistance to determine the weather in the Carol Stream area.
- A walkie-talkie system has been implemented for Recreation Attendants to use during tournaments at Armstrong Park on weekends. This system allows tournament directors to access staff when they are elsewhere in the park. The first tournament with this new system was held with CSTSBA; feedback has been positive.
- Digital Customer base reflects an increase in Email subscribers and Mobile App users.
- The replacement of the District's security cameras is partially complete with 38 of the 43 cameras installed. We are awaiting the delivery of mounting brackets/parts to complete the process. This project was completed with assistance from DCEO Safety Grant.
- For the first time in the history of Fountain View Recreation Center, the chiller is fully communicating with the entirety of the geothermal system and they are officially working in conjunction with each other via the computer programming. The hope is this will help with efficiency of the system.
- Parks staff has created a plan for the next 5 years for restoring the shoreline of Evergreen Lakes. The plan will be presented to the Board of Commissioners at a future Board meeting.

### Strategic Goal and Initiative #4

#### Meet Needs of Changing Community Demographics

### Strategic Goal and Initiative #5

#### Develop Parks and Facilities

- Pleasant Hill Park – the project awarded was awarded to Landworks. A pre-construction meeting was held on June 12 and construction will begin once the permit is approved. Currently

the permit hasn't been released due to the potential of removing an underdrain in the rain garden. We anticipate construction should begin the week of June 23 (or sooner).

- Armstrong Park (Field #3) – due to some safety concerns field #3 had a fairly major renovation. All infield grass lips were cut down and re-graded around the entire perimeter of the infield.
- Natural Area Maintenance – the District's natural areas contractor has been very active on our natural area properties including, but not limited to: Evergreen Lakes, Jirsa Park, Bierman Park, McCaslin Park and Weeks Park. This also includes our first of three sprays on the lily pads throughout Evergreen Lakes.
- District staff constructed a mini "plaza" in between two trees at Volunteer Park for ex-Executive Director Barbara O'Rahilly. Mrs. O'Rahilly's family was on site for a ceremony unveiling the tree and plaza. In the future, a park bench will be installed on the plaza with the bench being purchased by the O'Rahilly family.

### Strategic Goal and Initiative #6

#### Foster a Safe and Welcoming Environment

- The Monthly Safety Committee meeting is scheduled June 18. Risk Management Consultant from PDRMA will be attending this meeting.
- The Access Control System on the exterior doors at Simkus is up and running; this is part one of a multi-phase upgrade to shift to electronic control (similar to what is in place at Fountain View).
- Simkus Inspiration Wall is nearing completion; we should have an installation date soon.

### Strategic Goal and Initiative #7

#### Highest Quality Recreation Programs & Services

- 65 preschoolers graduated on May 14 at Fountain View Recreation Center.



- The Middle School Pool Party was held on May 16 at FVRC with swimming, basketball, and volleyball. This is the first time this event was held since 2019 and almost 90 in attendance.



- Preschool graduates and their families were treated to a round of mini golf, cookies, and ice pops at Coyote Crossing on May 16.



- Swim lessons are being held at both FVRC and CCWP this summer.
- The Dance Recital was held on stage at Glenbard North on May 18. There were two shows and over 100 dancers. 904 tickets were sold.



- Gymnastics parent watch week was held May 19-24.



- Special Events Team collaborated with the Park Department to run the 2025 Memorial Day Celebration.



- Fountain View Fitness celebrated National Senior Health & Fitness day on May 28 with a Free Day of fitness and Senior Fitness Classes on Fountain View Court 1.



- Youth Soccer held their annual All-Star game at Red Hawk Park and GBN on Friday, May 30.



- CCWP Opening Day was May 31. Special activities were held from 11am-2pm including a DJ, cannonball contest, hula hoop contest, water balloon contest, aqua fitness demo, and more.



- Park Play began on June 2. This free drop-in program is being held Mondays, Wednesdays, and Fridays from 4:30-6:30pm at Wellington Place Apartments. 52 kids attended the first week.



- Summer STEAM Camp was held on June 3 & 5 with 16 participants. Science, technology, engineering, art and math activities were scheduled, along with our week's theme of ice cream.



- Awesome Adventure Camp started on June 5 at SRC, with an outdoor adventure theme day and Morton Arboretum field trip.



- Youth Baseball and Softball All-Star games were held on Friday, June 7 at McCaslin Park where over 12 different towns participated across 8U, 10U, 12U, and 14U.



- CSTSBA donated new bat holders to McCaslin Park.
- The May member challenge asks members to do 100,000 steps at Fountain View during the month. The challenge had 77 participants. The winner received a \$50 Amazon gift card.



- The June Member Challenge asks All-Inclusive members to progress to a 5 min plank at Fountain View Fitness during the month has begun with 31 members signed up for the challenge.
- 26 participants enjoyed a trip to Milwaukee to visit the Mitchell Park Domes Floral Show.
- 28 participants enjoyed a trip to the historic Frank Lloyd Wright Muirhead Farmhouse.
- New bags league has started at Coyote Crossing. One free drink ticket is given to each player for each game. Next season is scheduled to start on July 29.

### Strategic Goal and Initiative #8

#### Highest Quality Staff & Team

- A preseason CCWP cashier training was held on May 21. Topics included policies and procedures, expectations, safety, camp, parties, cash drawer, CCWP membership printing passes, when to work availability, etc.
- On May 27, HR Specialist participated in an IPRA Webinar titled, “I-9 DIY – How to Audit Before They Do” In this webinar they explained the I-9 process in plain language and walked participants through the process for self-auditing our records. They also provided real-world examples of common mistakes and how to fix them, as well as best practices for retention.
- The Administration department is piloting an IT Intern program this summer. Austin Barr, started training on May 27; and is scheduling to work Friday, Saturday, and Sunday afternoons and evenings – a very busy timeframe during the summer months. His duties are targeted on trouble shooting and tech support.
- The recreation department has two interns this summer. Tykara, on the left, attends the University of St. Francis, graduating in May 2026 with a degree in Recreation and Sports Management. Sara, on the right, attends Florida Gulf Coast University, also graduating next May with a degree in Sports Management and a minor in Marketing. The Interns are spending time this summer shadowing at the front desk, answering phone calls and assisting guests at the front desk at Fountain View. They are also assisting in all Recreation program areas.
- Preseason swim lesson trainings were held on May 28 and 29. Topics included policies and procedures, expectations, safety, WDSRA, staff availability, pool scenarios, and more.



- Camp counselor trainings were held, featuring human resources information, safety procedures, scheduling, facility tours, park visits and more. Day Camp Leads & Coordinators also attended CPR and first aid training.

