



Board of Commissioners  
Regular Business Meeting  
910 N Gary Ave  
Room 120

**March 8, 2021**  
**7:00pm**

- 1. Call To Order**
- 2. Roll Call – Pledge of Allegiance**
- 3. Listening Post**
- 4. Changes or Additions to the Agenda**
- 5. Consent Agenda**

All items listed are included in the Consent agenda. There will be no separate discussion of these items. Members of the public may petition in writing that an item be removed from the Consent Agenda.

  - A. Approval: Regular Minutes: February 8, 2021
  - B. Ratify February 2021 Bills
  - C. Approval: Ordinance No. 550 Park District Surplus
- 6. Discussion Items**
  - A. Capital Funding
  - B. Weekly Happenings (oral)
- 7. Action Items**
  - A. Approval: Community Park Master Plan Contract
  - B. Approval: Ford F250 Purchase
  - C. Approval: Geothermal Update - Emergency Repair
- 8. Closed Session**
- 9. Action pertaining to closed session**
- 10. Adjournment**



**Board of Commissioners**  
**Regular Meeting**  
**February 8, 2021**  
**7:00pm**

<b>Call to Order</b>	Commissioner Gramann called the meeting to order at 7:00 pm.								
<b>Roll Call/Pledge of Allegiance</b>	<p>Present: Commissioners Jaszka, Jeffery, Bird, Gramann, Powers and Sokolowski.</p> <p>Absent: Commissioner DelPreto</p> <p>Staff: Executive Director Reuter, Directors Bachewicz, Hamilton, Rini, Superintendent Quinn, Division Managers Kenny and Waghorne, Supervisor Falco and Witteck, Coordinator Maxey and Executive Assistant Greninger</p>								
<b>Listening Post</b>	Executive Director Reuter introduced Erik Witteck, who has volunteered extensively over the past several years with coaching, events, and helping set up and clean up multiple events and programs. The IAPD Community Service Award was presented after a video.								
<b>Changes to the Agenda</b>	None								
<b>Consent Agenda</b>	<p>Commissioner Powers made a motion to accept the consent agenda. Seconded by Commissioner Bird.</p> <p style="padding-left: 40px;">           A. Approval: Regular Minutes: January 13, 2021            B. Approval: Parks &amp; Facilities Committee Minutes: February 1, 2021            C. Ratify January 2021 Bills            D. Approval: Treasurers Report         </p> <p>Voice Vote. All in favor. Motion Passes:</p> <p>Commissioner Jeffery made a motion to approve the consent agenda. Seconded by Commissioner Jaszka.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Del Preto: Absent</td> <td style="width: 50%;">Commissioner Gramann: Aye</td> </tr> <tr> <td>Commissioner Jaszka: Aye</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td></td> </tr> </table> <p>Motion Passes 6-0-1</p>	Commissioner Del Preto: Absent	Commissioner Gramann: Aye	Commissioner Jaszka: Aye	Commissioner Powers: Aye	Commissioner Jeffery: Aye	Commissioner Sokolowski: Aye	Commissioner Bird: Aye	
Commissioner Del Preto: Absent	Commissioner Gramann: Aye								
Commissioner Jaszka: Aye	Commissioner Powers: Aye								
Commissioner Jeffery: Aye	Commissioner Sokolowski: Aye								
Commissioner Bird: Aye									
<b>Discussion Items</b>	<p>A. Weekly Happenings (oral)</p> <ul style="list-style-type: none"> <li>• Strategic Plan Update</li> </ul> <p>Director Bachewicz reviewed the updates made to the Strategic Plan in 2020. Some notable items included replacing mulch with turf at the Armstrong hub playground, implementing e-sports, virtual and outdoor programming. Cross</p>								



	<p>training has been widely expanded. Commissioner Gramann said it is good to hear how much we accomplished in 2020.</p> <ul style="list-style-type: none"> <li>• <b>Master Plan Update</b> Director Hamilton reviewed the updates made to the Master Plan in 2020. Some notable items included working on the standard of care plan, the parks analysis plan, and the analysis of Coral Cove Water Park. We are doing more with less, including repairing things in house more often to save money.</li> <li>• <b>Capital Improvement Plan</b> We will have Andy Arndt of Baird Public Finance come to the March 8 meeting to discuss capital improvement funding options. Several commissioners commented they would like to explore eliminating spikes in payments in 2031. Commissioner Jeffery is concerned about pushing out the debt for longer period of time. Commissioner Jaszka said we are responsible to maintain our parks and facilities and eliminating the spike in payments is good for taxpayers.</li> <li>• Commissioner Bird commended the Finance Department for receiving the 2019 GFOA Award. Well done!</li> <li>• Commissioner Jaszka asked how it is going with Tier 1 of Phase 4 of the Restore Illinois Plan. Executive Director Reuter said staff is eager to get people inside for sports and rentals. We are on every list to get essential staff vaccinated.</li> </ul>
<b>Action Items</b>	None
<b>Closed Session</b>	None
<b>Action Pertaining to Closed Session</b>	None
<b>Adjournment</b>	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Sokolowski. Voice Vote taken. Motion passed 6-0-1. Meeting adjourned at 8:13pm.

\_\_\_\_\_  
 President  
 Brenda Gramann

\_\_\_\_\_  
 Secretary  
 Jim Reuter

March 8, 2021  
 Date

Motion:

Make a motion to ratify bills as presented in the Accounts Payable Voucher List for February 2021.

*Sue Quise*  
(Treasurer)

*March 1, 2021*  
(Date)

Carol Stream Park District  
Accounts Payable Voucher List  
February 2021

Presented to the  
Board of Commissioners  
March 8, 2021

VENDOR	---- VENDOR NAME ----	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	---BALANCE---
01-000032	AQUA PURE ENTERPRISES										
	21-40943	INV	0134005-	1/25/21	2/26/21	N	629.96	629.96-	103530	2/26/21	0.00
	21-40828	INV	0134060-	2/02/21	2/26/21	N	415.73	415.73-	103530	2/26/21	0.00
				** TOTALS **			1,045.69	1,045.69-			0.00
01-000036	ASHLEY ELECTRIC, INC.										
	21-40879	INV	05-21	2/02/21	2/19/21	N	690.00	690.00-	103514	2/19/21	0.00
	21-40878	INV	06-21	2/02/21	2/19/21	N	1,200.00	1,200.00-	103514	2/19/21	0.00
				** TOTALS **			1,890.00	1,890.00-			0.00
01-000044	PDRMA										
	21-40901	INV	0121070	1/31/21	2/19/21	N	11,284.45	11,284.45-	000427	2/19/21	0.00
				** TOTALS **			11,284.45	11,284.45-			0.00
01-000049	FLEXIBLE BENEFIT SRV CRP										
	21-40821	INV	Flex Cla	2/01/21	2/05/21	N	1,968.42	1,968.42-	000416	2/05/21	0.00
				** TOTALS **			1,968.42	1,968.42-			0.00
01-000078	BENJAMIN SCHOOL DIST. 25										
	21-40730	INV	IGA 2/21	2/01/21	2/12/21	N	795.00	795.00-	103482	2/12/21	0.00
				** TOTALS **			795.00	795.00-			0.00
01-000154	ACTIVE NETWORK, LLC										
	21-40928	INV	CB2020Q3	2/05/21	2/19/21	N	177.00	177.00-	103512	2/19/21	0.00
				** TOTALS **			177.00	177.00-			0.00
01-000160	ComEd										
	21-40788	INV	ELEC CP1	1/20/21	2/05/21	N	41.32	41.32-	000415	2/05/21	0.00
				** TOTALS **			41.32	41.32-			0.00
01-000243	JEFF ELLIS MANAGEMENT, LLC										
	21-40913	INV	2010169	2/04/21	2/12/21	Y	26,100.75	26,100.75-	103485	2/12/21	0.00
				** TOTALS **			26,100.75	26,100.75-			0.00
01-000317	BUCK BROS. INC.										
	21-40880	INV	285748	1/22/21	2/12/21	N	146.94	146.94-	103483	2/12/21	0.00
				** TOTALS **			146.94	146.94-			0.00
01-000416	KAMMES AUTO										
	21-40807	INV	133060	1/25/21	2/19/21	N	40.00	40.00-	103520	2/19/21	0.00
	21-40900	INV	133105	1/29/21	2/19/21	N	3,839.23	3,839.23-	103520	2/19/21	0.00
				** TOTALS **			3,879.23	3,879.23-			0.00
01-000497	MENARDS										
	21-40874	INV	22271	2/02/21	2/19/21	N	31.66	31.66-	103521	2/19/21	0.00
				** TOTALS **			31.66	31.66-			0.00
01-000645	ROCK 'N' KIDS, INC.										
	21-40842	INV	CSWI21	2/09/21	2/26/21	N	220.00	220.00-	103538	2/26/21	0.00
				** TOTALS **			220.00	220.00-			0.00

VENDOR	---- VENDOR NAME -----	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	---BALANCE---
01-000666	SANTO SPORT STORE, INC 21-40872	INV	705438	2/02/21	2/19/21	N	180.00	180.00-	103524	2/19/21	0.00
				**	TOTALS	**	180.00	180.00-			0.00
01-000789	VILLAGE OF CAROL STREAM 21-40820	INV	1/21 Dog	2/01/21	2/05/21	N	81.00	81.00-	103480	2/05/21	0.00
	21-40784	INV	5191	2/10/21	2/26/21	N	1,966.80	1,966.80-	103541	2/26/21	0.00
				**	TOTALS	**	2,047.80	2,047.80-			0.00
01-000790	VILLAGE OF CAROL STREAM 21-40895	INV	1696469	2/01/21	2/19/21	N	19.43	19.43-	000428	2/19/21	0.00
	21-40895	INV	1697283	2/01/21	2/19/21	N	49.64	49.64-	000428	2/19/21	0.00
	21-40895	INV	1697283	2/01/21	2/19/21	N	5.52	5.52-	000428	2/19/21	0.00
	21-40895	INV	1700555	2/01/21	2/19/21	N	6.32	6.32-	000428	2/19/21	0.00
	21-40895	INV	1701870	2/01/21	2/19/21	N	1,084.93	1,084.93-	000428	2/19/21	0.00
				**	TOTALS	**	1,165.84	1,165.84-			0.00
01-000797	WAREHOUSE DIRECT, INC. 21-40936	INV	4828515-	12/07/20	2/26/21	N	381.75	381.75-	103543	2/26/21	0.00
	21-40937	INV	4858277-	1/06/21	2/26/21	N	59.52	59.52-	103543	2/26/21	0.00
	21-40831	INV	4870802-	1/22/21	2/26/21	N	682.06	682.06-	103543	2/26/21	0.00
	21-40830	INV	4872952-	1/26/21	2/26/21	N	2,059.35	2,059.35-	103543	2/26/21	0.00
	21-40833	INV	4877730-	2/01/21	2/26/21	N	54.95	54.95-	103543	2/26/21	0.00
	21-40829	INV	4878630-	2/02/21	2/26/21	N	104.00	104.00-	103543	2/26/21	0.00
				**	TOTALS	**	3,341.63	3,341.63-			0.00
01-000812	WDSRA 21-40945	INV	CSPDFINA	1/29/21	2/19/21	N	2,227.96	2,227.96-	000432	2/19/21	0.00
				**	TOTALS	**	2,227.96	2,227.96-			0.00
01-000874	LANDSCAPE MATERIAL 21-40811	INV	43520	1/11/21	2/05/21	N	159.00	159.00-	103476	2/05/21	0.00
				**	TOTALS	**	159.00	159.00-			0.00
01-001104	GLEN ELLYN PARK DISTRICT 21-40969	INV	2021-2	2/08/21	2/26/21	N	127.20	127.20-	103534	2/26/21	0.00
				**	TOTALS	**	127.20	127.20-			0.00
01-001252	LOWE'S 21-40827	INV	901064	1/27/21	2/26/21	N	56.40	56.40-	000433	2/26/21	0.00
	21-40746	INV	901121	1/05/21	2/26/21	N	97.69	97.69-	000433	2/26/21	0.00
	21-40835	INV	901428-2	1/19/21	2/26/21	N	31.24	31.24-	000433	2/26/21	0.00
	21-40873	INV	901608	1/21/21	2/26/21	N	7.21	7.21-	000433	2/26/21	0.00
	21-40809	INV	901745-2	1/22/21	2/26/21	N	12.96	12.96-	000433	2/26/21	0.00
	21-40809	INV	901861-2	1/14/21	2/26/21	N	11.96	11.96-	000433	2/26/21	0.00
	21-40752	INV	901880	1/14/21	2/26/21	N	4.93	4.93-	000433	2/26/21	0.00
	21-40835	INV	901966	1/15/21	2/26/21	N	29.15	29.15-	000433	2/26/21	0.00
	21-40868	INV	902133-2	2/01/21	2/26/21	N	19.90	19.90-	000433	2/26/21	0.00
	21-40752	INV	902755	1/13/21	2/26/21	N	6.64	6.64-	000433	2/26/21	0.00



VENDOR	----	VENDOR NAME	-----	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE	----
01-002785		NAPA AUTO PARTS		** CONTINUED **											
		21-40747		INV	571346	1/06/21	2/10/21	N	3.42	3.42-	000420	2/12/21		0.00	
		21-40751		INV	572038	1/11/21	2/10/21	N	2.93	2.93-	000420	2/12/21		0.00	
				** TOTALS **						6.35	6.35-				0.00
01-003091		OPTIMA PLUMBING SUPPLY LLC													
		21-40826		INV	52482	2/01/21	2/19/21	N	2,186.13	2,186.13-	103522	2/19/21		0.00	
				** TOTALS **						2,186.13	2,186.13-				0.00
01-003585		DUNHAM WOODS FARM INC.													
		21-40836		INV	1148	2/04/21	2/26/21	N	360.00	360.00-	103533	2/26/21		0.00	
				** TOTALS **						360.00	360.00-				0.00
01-003601		PCARD-BANK OF MONTREAL - B													
		21-40834		CM	FY 1/27/	1/27/21	2/05/21	N	30.00-	30.00	000421	2/05/21		0.00	
		21-40737		INV	AK 1/27/	1/27/21	2/05/21	N	49.98	49.98-	000421	2/05/21		0.00	
		21-40805		INV	AK 1/27/	1/27/21	2/05/21	N	5.05	5.05-	000421	2/05/21		0.00	
		21-40814		INV	AKIDS 1/	1/27/21	2/05/21	N	61.56	61.56-	000421	2/05/21		0.00	
		21-40816		INV	AKIDS 1/	1/27/21	2/05/21	N	14.98	14.98-	000421	2/05/21		0.00	
		21-40798		INV	AL 1/27/	1/27/21	2/05/21	N	11.00	11.00-	000421	2/05/21		0.00	
		21-40740		INV	AV 1/27/	1/27/21	2/05/21	N	600.00	600.00-	000421	2/05/21		0.00	
		21-40802		INV	BK 1/27/	1/27/21	2/05/21	N	386.70	386.70-	000421	2/05/21		0.00	
		21-40800		INV	CONC 1/2	1/27/21	2/05/21	N	74.55	74.55-	000421	2/05/21		0.00	
		21-40796		INV	CQ 1/27/	1/27/21	2/05/21	N	125.00	125.00-	000421	2/05/21		0.00	
		21-40787		INV	CQ 1/27/	1/27/21	2/05/21	N	22.50	22.50-	000421	2/05/21		0.00	
		21-40822		INV	FH 1/27/	1/27/21	2/05/21	N	39.33	39.33-	000421	2/05/21		0.00	
		21-40824		INV	FH 1/27/	1/27/21	2/05/21	N	1,661.70	1,661.70-	000421	2/05/21		0.00	
		20-40628		INV	FIN 1/27	1/27/21	2/05/21	N	1,106.84	1,106.84-	000421	2/05/21		0.00	
		21-40718		INV	FIN 1/27	1/27/21	2/05/21	N	6,944.17	6,944.17-	000421	2/05/21		0.00	
		21-40716		INV	FIN 1/27	1/27/21	2/05/21	N	341.28	341.28-	000421	2/05/21		0.00	
		21-40717		INV	FIN 1/27	1/27/21	2/05/21	N	2,500.00	2,500.00-	000421	2/05/21		0.00	
		21-40794		INV	FIN 1/27	1/27/21	2/05/21	N	296.32	296.32-	000421	2/05/21		0.00	
		21-40795		INV	FIN 1/27	1/27/21	2/05/21	N	1,031.26	1,031.26-	000421	2/05/21		0.00	
		21-40756		INV	GF 1/27/	1/27/21	2/05/21	N	74.99	74.99-	000421	2/05/21		0.00	
		21-40841		INV	LB 1/27/	1/27/21	2/05/21	N	1,099.00	1,099.00-	000421	2/05/21		0.00	
		21-40803		INV	LS 1/27/	1/27/21	2/05/21	N	80.74	80.74-	000421	2/05/21		0.00	
		21-40806		INV	MKTG 1/2	1/27/21	2/05/21	N	1,753.68	1,753.68-	000421	2/05/21		0.00	
		21-40813		INV	PERF ART	1/27/21	2/05/21	N	42.03	42.03-	000421	2/05/21		0.00	
		21-40799		INV	PS 1/27/	1/27/21	2/05/21	N	220.01	220.01-	000421	2/05/21		0.00	
		21-40792		INV	RB 1/27/	1/27/21	2/05/21	N	675.00	675.00-	000421	2/05/21		0.00	
		21-40815		INV	RM 1/27/	1/27/21	2/05/21	N	2,480.15	2,480.15-	000421	2/05/21		0.00	
		20-40685		INV	SWIT 1/2	1/27/21	2/05/21	N	29.23	29.23-	000421	2/05/21		0.00	
		20-40687		INV	SWIT 1/2	1/27/21	2/05/21	N	58.53	58.53-	000421	2/05/21		0.00	
		21-40817		INV	SWIT 1/2	1/27/21	2/05/21	N	89.71	89.71-	000421	2/05/21		0.00	
		21-40705		INV	UTIL 1/2	1/27/21	2/05/21	N	1,605.07	1,605.07-	000421	2/05/21		0.00	
		20-40660		INV	UTIL 1/2	1/27/21	2/05/21	N	504.00	504.00-	000421	2/05/21		0.00	
		21-40701		INV	UTIL 1/2	1/27/21	2/05/21	N	53.00	53.00-	000421	2/05/21		0.00	
		20-40626		INV	UTIL 1/2	1/27/21	2/05/21	N	1,491.38	1,491.38-	000421	2/05/21		0.00	
		21-40732		INV	UTIL 1/2	1/27/21	2/05/21	N	1,605.07	1,605.07-	000421	2/05/21		0.00	
		20-40669		INV	UTIL 1/2	1/27/21	2/05/21	N	35.64	35.64-	000421	2/05/21		0.00	
				** TOTALS **						27,139.45	27,139.45-				0.00





A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

VENDOR	---- VENDOR NAME -----	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-004575	GOLDSTAR PRINTING, INC.	** CONTINUED **									
	21-40947	INV	20190293	9/08/20	2/26/21	N	253.50	253.50-	103535	2/26/21	0.00
	21-40757	INV	20210004	1/13/21	2/05/21	N	312.50	312.50-	103472	2/05/21	0.00
				** TOTALS **			566.00	566.00-			0.00
01-004640	SERVE CITY, INC										
	20-40640	INV	VBALL 12	12/15/20	12/23/20	N	135.00	135.00-	103489	2/12/21	0.00
				** TOTALS **			135.00	135.00-			0.00
01-004647	MARK HOFFMAN										
	21-40933	INV	83221120	1/11/21	2/19/21	Y	175.00	175.00-	103518	2/19/21	0.00
				** TOTALS **			175.00	175.00-			0.00
01-1	MISC VENDOR (REFUNDS ONLY)										
		INV REC#	200	1/27/21	2/05/21	N	20.00	20.00-	103470	2/05/21	0.00
		INV REC#	200	1/28/21	2/05/21	N	35.34	35.34-	103474	2/05/21	0.00
		INV REC#	200	2/02/21	2/05/21	N	455.64	455.64-	103473	2/05/21	0.00
		INV REC#	200	2/03/21	2/12/21	N	495.00	495.00-	103488	2/12/21	0.00
		INV REC#	200	2/09/21	2/12/21	N	145.00	145.00-	103484	2/12/21	0.00
		INV REC#	200	2/15/21	2/19/21	N	71.00	71.00-	103526	2/19/21	0.00
		INV REC#	200	2/19/21	2/26/21	N	250.07	250.07-	103537	2/26/21	0.00
		INV REC#	200	2/10/21	2/19/21	N	54.00	54.00-	103517	2/19/21	0.00
		INV REC#	200	2/10/21	2/19/21	N	301.00	301.00-	103519	2/19/21	0.00
		INV REC#	200	2/11/21	2/19/21	N	210.00	210.00-	103516	2/19/21	0.00
		INV REC#	200	2/11/21	2/19/21	N	174.00	174.00-	103525	2/19/21	0.00
		INV REC#	2007	1/28/21	2/05/21	N	150.00	150.00-	103479	2/05/21	0.00
		INV REC#	2007	2/01/21	2/05/21	N	35.00	35.00-	103469	2/05/21	0.00
		INV REC#	2007	2/09/21	2/12/21	N	31.12	31.12-	103486	2/12/21	0.00
				** TOTALS **			2,427.17	2,427.17-			0.00

A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	161,502.09	161,502.09CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	161,502.09	161,502.09CR	0.00

A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

\*\* PRE-PAID INVOICES \*\*

P R E P A I D T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	0.00	0.00	0.00

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
S U M M A R Y

R E P O R T   T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	161,502.09	161,502.09CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
VOIDED ITEMS	0.00	0.00	0.00
<b>** TOTALS **</b>	<b>161,502.09</b>	<b>161,502.09CR</b>	<b>0.00</b>

U N P A I D   R E C A P

NUMBER OF HELD INVOICES	0
UNPAID INVOICE TOTALS	0.00
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
<b>** UNPAID TOTALS **</b>	<b>0.00</b>

\*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 204000	DUE TO VILLAGE OF CAROL STREAM	81.00
10 217000	SECTION 125	1,968.42
10 5-00-00-534	PHYSICAL/DRUG TESTING	125.00
10 5-00-00-550	AUDITING SERVICES	10,000.00
10 5-00-00-558	SECURITY SERVICES	504.00
10 5-00-00-610	PDRMA PROPERTY	4,336.69
10 5-00-00-611	PDRMA LIABILITY	2,120.61
10 5-00-00-612	PDRMA EMPLOYMENT	710.58
10 5-00-00-613	PDRMA POLLUTION	128.66
10 5-00-00-614	PDRMA WORKMENS COMP	3,987.91
10 5-10-00-546	TELEPHONE	366.39
10 5-10-00-556	MAINTENANCE CONTRACTS	4,852.53
10 5-10-00-561	MEMBERSHIP DUES	7,148.17
10 5-10-00-590	OTHER SERVICES	4,514.30
10 5-10-00-620	STAFF INCENTIVE	9.80
10 5-10-00-652	OFFICE SUPPLIES	80.74
10 5-10-00-668	COMMISSIONER EXPENSE	121.85
10 5-12-00-546	TELEPHONE	110.25

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 5-12-00-553	PRINTING	832.25
10 5-12-00-590	OTHER SERVICES	229.97
10 5-15-00-546	TELEPHONE	422.20
10 5-15-00-547-098	ELECTRIC-CAROLSHIRE PARK	41.32
10 5-15-00-548	REFUSE	564.52
10 5-15-00-556	MAINTENANCE CONTRACTS	832.00
10 5-15-00-653	HORTICULTURAL SUPPLIES	159.00
10 5-15-00-659	VEHICLE FUELS	953.01
10 5-15-00-660-059	PLAYGROUND MAINT-DOG PARK	11.96
10 5-15-00-663-008	VEHICLE REPAIRS-#108 PICKUP	1,808.10
10 5-15-00-663-021	VEHICLE REPAIRS-#121 4-WD DUMP	3,839.23
10 5-15-00-663-023	VEHICLE REPAIRS-#123 F250	3.42
10 5-15-00-663-024	VEHICLE REPAIRS-#124 F250	2.93
10 5-15-00-663-025	VEHICLE REPAIRS-#125 F650 BUS	40.00
10 5-15-00-663-043	VEHICLE REPAIRS-3 WHEELERS	74.32
10 5-15-00-663-044	VEHICLE REPAIRS-GATORS	72.62
10 5-15-00-664	REPAIR/MAINT MATERIALS	234.77
10 5-15-00-664-058	REPAIR/MAINT MAT-VANDALISM	4.93
10 5-28-00-545	WATER/SEWER	19.43
10 5-28-00-546	TELEPHONE	1,374.86
10 5-28-00-548	REFUSE	36.66
10 5-28-00-556	MAINTENANCE CONTRACTS	768.00
10 5-62-00-546	TELEPHONE	220.52
	** FUND TOTAL **	53,712.92
20 205000	REGISTRATION CLIENT PAYABLE	2,427.17
20 206136	D/T EC/PRESCHOOL FUNDRAISER	166.46
20 4-60-80-441-800	MEMBERSHIP - FITNESS CTR	147.00
20 4-60-80-442-800	MEMBERSHIP-CORPORATE FITNESS	30.00
20 5-13-00-543	CABLE	236.43
20 5-13-00-545	WATER/SEWER	1,084.93
20 5-13-00-546	TELEPHONE	1,622.24
20 5-13-00-548	REFUSE	1,135.06
20 5-13-00-556	MAINTENANCE CONTRACTS	1,718.00
20 5-13-00-562	REPAIR SERVICES	4,249.08
20 5-13-00-651	MINOR EQUIPMENT FACILITY	415.73
20 5-13-00-654	CHEMICALS-POOL	629.96
20 5-13-00-656	JANITORIAL SUPPLIES	1,299.88
20 5-13-00-664	REPAIR & MAINT SUPPLIES	503.77
20 5-14-00-546	TELEPHONE	442.52
20 5-14-00-548-991	REFUSE-MCCASLIN CONCESSIONS	199.34
20 5-15-00-546	TELEPHONE	26.18
20 5-23-00-543	CABLE	10.48
20 5-23-00-545	WATER/SEWER	5.52
20 5-23-00-546	TELEPHONE	5,576.53
20 5-23-00-548	REFUSE	1,009.70
20 5-23-00-556	MAINTENANCE CONTRACTS	1,317.15

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
20 5-23-00-656	JANITORIAL SUPPLIES	237.51
20 5-23-00-664	REPAIR & MAINT. SUPPLIES	2,387.54
20 5-24-00-545-087	WATER/SEWER-CORAL COVE	49.64
20 5-26-00-544	GAS	135.15
20 5-26-00-547	ELECTRIC	135.15
20 5-26-00-556	MAINTENANCE CONTRACTS	524.70
20 5-27-00-545	WATER/SEWER	6.32
20 5-27-00-546	TELEPHONE	188.35
20 5-27-00-548	REFUSE	36.66
20 5-27-00-556	MAINTENANCE CONTRACTS	480.00
20 5-60-00-543-641	CABLE - RENTAL FIELDS	5.05
20 5-60-00-546	TELEPHONE	330.77
20 5-60-00-559	TRAINING/SEMINAR	675.00
20 5-60-00-651-641	MINOR EQMT RENTAL FIELDS	74.99
20 5-60-00-652	OFFICE SUPPLIES	12.81
20 5-60-16-592-135	PGM SUP - PRESCHOOL	339.04
20 5-60-21-592-205	PGM SUP - SPECIAL INTEREST	64.55
20 5-60-21-595-205	PGM SRV - SPECIAL INTEREST	580.00
20 5-60-23-592-215	PGM SUP - YOUTH THEATRE	27.04
20 5-60-23-592-224	PGM SUP - DANCE RECITAL	14.99
20 5-60-23-595-420	PGM SRV - ADULT DANCE	127.20
20 5-60-27-592-235	PGM SUP-AWESOME ADVENTURE CAMP	253.50
20 5-60-28-592-260	PGM SUP - YOUTH BASKETBALL	173.98
20 5-60-28-592-272	PGM SUP - YTH SPRING SOCCER	56.00
20 5-60-28-595-237	PGM SRV - YOUTH VOLLEYBALL	135.00
20 5-60-29-546-290	TELEPHONE-YTH B/A SCHOOL	357.88
20 5-60-29-592-296	PGM SUP-D93 REMOTE LEARNING	61.56
20 5-60-29-595-296	PGM SRV-D93 REMOTE LEARNING	195.49
20 5-60-54-592-515	PGM SUP-FOREVER YNG SPEC EVENT	20.00
20 5-60-54-595-515	PGM SRV-FOREVER YNG SPEC EVENT	175.00
20 5-60-55-592-520	PGM SUP-FOREVER YNG DAY TRIPS	58.53
20 5-60-55-595-520	PGM SRV-FOREVER YNG DAY TRIPS	30.00CR
20 5-60-61-595-680	PGM SRV-SPORTS INSTRUCTIONAL	235.00
20 5-60-64-592-610	PGM SUP - FAMILY SPECIAL EVENT	111.11
20 5-60-70-570-700	CONTRACTUAL SRVS-FVRC POOL	26,100.75
20 5-60-78-591-710	PGM SAL-SWIM TEAM	1,099.00
20 5-60-80-543-800	CABLE - FITNESS CENTER	350.56
20 5-60-80-592-800	PGM SUP-FITNESS CENTR-MEM/PASS	2,059.35
20 5-60-80-671-800	PROMOTION SUPPLIES-FITNESS	699.20
20 5-60-91-592-905	PGM SUP - GYMNASIIC INSTRUCTNL	36.03
20 5-64-00-548	REFUSE-MCCASLIN FIELDS	95.30
20 5-64-00-556	MAINTENANCE CONTRACTS	415.00
20 5-65-00-546	TELEPHONE	442.51
20 5-65-00-548	REFUSE	132.90
20 5-65-00-556	MAINTENANCE CONTRACTS	395.00
20 5-65-00-650	EQUIPMENT RENTAL	53.00
	** FUND TOTAL **	64,367.24

A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

\*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
25 125000	WDSRA Receivable/Cash Held	2,227.96
25 5-00-00-605	DONATIONS	2,500.00
	** FUND TOTAL **	4,727.96
34 5-00-00-713	TECHNOLOGY	5,141.70
	** FUND TOTAL **	5,141.70
42 5-00-00-723	FOUNTAIN VIEW REC CENTER	14,100.75
42 5-00-00-746	PRESCHOOL IMPROVEMENTS	19,451.52
	** FUND TOTAL **	33,552.27
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	** TOTAL **	161,502.09



A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
S U M M A R Y

\*DEPARTMENT TOTALS\*

DEPARTMENT	DEPARTMENT NAME	AMOUNT
10	NON-DEPARTMENTAL	2,049.42
10 00	ANCILLARY FUNDS	21,913.45
10 10	FINANCE/ADMINISTRATION	17,093.78
10 12	MARKETING/COMMUNICATION	1,172.47
10 15	PARKS	9,064.33
10 28	MAINTENANCE FACILITY	2,198.95
10 62	REGISTRATION SERVICES	220.52
	** FUND TOTAL **	53,712.92
20	NON-DEPARTMENTAL	2,593.63
20 13	FOUNTAIN VIEW REC CENTER	12,895.08
20 14	CONCESSIONS	641.86
20 15	FACILITIES	26.18
20 23	SIMKUS FACILITY	10,544.43
20 24	CORAL COVE	49.64
20 26	EVERGREEN GYM FACILITY	795.00
20 27	ELK TRAIL FACILITY	711.33
20 60	RECREATION	34,576.38
20 64	MCCASLIN FIELDS	510.30
20 65	MINIATURE GOLF	1,023.41
	** FUND TOTAL **	64,367.24
25	NON-DEPARTMENTAL	2,227.96
25 00	SPECIAL RECREATION	2,500.00
	** FUND TOTAL **	4,727.96
34 00	CAPITAL PROJECTS	5,141.70
	** FUND TOTAL **	5,141.70
42 00	CAPITAL PROJECTS	33,552.27
	** FUND TOTAL **	33,552.27
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	** TOTAL **	161,502.09

0 ERRORS  
0 WARNINGS

SELECTION CRITERIA

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VENDOR SET: ALL  
 VENDOR: THRU ZZZZZZ  
 VENDOR CLASS: ALL  
 BANK CODES: Include: APBNK  
 1099 BOX: All  
 COMMENT CODES: All  
 HOLD STATUS: Both  
 AP BALANCE AS OF: 0/00/0000  
 ADVANCED SELECTION: YES

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ITEM SELECTION: PAID ITEMS  
 FUNDS: All  
 ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZZ  
 ITEM AMOUNT: 999,999,999.00CR THRU 999,999,999.00

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PRINT OPTIONS:

SEQUENCE: VENDOR NUMBER  
 REPORT TYPE: SUMMARY  
 SORT TRANSACTIONS BY DATE: NO  
 G/L ACCOUNTS/PROJECTS: YES  
 ONE VENDOR PER PAGE: NO  
 ONE DEPARTMENT PER PAGE: NO  
 PRINT STUB COMMENTS: NO  
 PRINT COMMENT CODES: None  
 PRINT W/ PO ONLY: NO

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DATE SELECTION:

PAYMENT DATE: 2/01/2021 THRU 2/28/2021  
 ITEM DATE: 0/00/0000 THRU 99/99/9999  
 POSTING DATE: 0/00/0000 THRU 99/99/9999

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**To:** Board of Commissioners  
**From:** Jim Reuter, Executive Director  
**Date:** March 8, 2021  
**Approval:** Ordinance No. 550 Park District Surplus **Agenda Item # 5C**

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**Issue:**

Should the Board approve Ordinance No. 550 declaring certain Park District property as surplus.

**Background/Reasoning:**

The Park District staff would like to declare the following as surplus:

QUANTITY	EQUIPMENT
1	Chevy 2500 4WD Pickup VIN# 1GCHK24U87E106442
1	Desk with Hutch

**Supporting Documents:**

Ordinance No. 550

**Public/Customer Impact:**

These items are not currently being used. There will be no impact on the public.

**Recommendation:**

That the Board make a motion to approve Ordinance No. 550 declaring certain Park District property as surplus.

**ORDINANCE NO. 550**  
**ORDINANCE DECLARING CERTAIN PARK**  
**DISTRICT PERSONAL PROPERTY AS SURPLUS**  
**AND AUTHORIZING SALE OR DISPOSAL**

**WHEREAS**, the Carol Stream Park District, DuPage County, Illinois has accumulated certain personal property which has been used for various park purposes, specifically the items described in Exhibit A; and

**WHEREAS**, staff has determined that the subject items are beyond useful service life; and

**WHEREAS**, the Illinois Park District Code authorizes the Park District to dispose of items of personal property, when in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office such property is no longer necessary, useful to, or for the best interests of the Park District; and

**WHEREAS**, Park District staff has made preliminary arrangements for the disposal of the equipment and personal property through trade in, sealed bid auction, competitive bid, or salvage.

NOW, THEREFORE BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE CAROL STREAM PARK DISTRICT, DUPAGE COUNTY, AS FOLLOWS:

**Section One:**

It is hereby found and determined by the Board of Park Commissioners of the Carol Stream Park District that the following items of personal property is no longer necessary, useful to or for the best interests of this Park District:

- A. The property described in Exhibit A attached hereto and incorporated herein by reference.

**Section Two:**

That the park district staff is hereby authorized to convey or sell the personal property described in Section One of this Ordinance in any manner that it may designate, with or without advertising the sale, at any time following the adoption of this ordinance.

**Section Three:**

This ordinance shall be effective immediately upon passage and approval by a three-fifths majority of the members of this Board of Park Commissioners.

**Section Four:**

All prior ordinances, resolutions, motions, orders or policies in conflict herewith, be and the same hereby are, repealed to the extent of the conflict herewith.

**Section Five:**

If any clause or provision of this Ordinance shall be adjudged invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.

**Roll Call Vote:**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Dated: March 8, 2021

\_\_\_\_\_  
**President, Board of Park Commissioners**

**ATTEST:** \_\_\_\_\_  
**Secretary, Board of Park Commissioners**

Exhibit A

<b>QUANTITY</b>	<b>EQUIPMENT</b>
1	Chevy 2500 4WD Pickup VIN# 1GCHK24U87E106442
1	Desk with Hutch

STATE OF ILLINOIS )

) SS

COUNTY OF DUPAGE )

**CERTIFICATION OF ORDINANCE AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioner (the “Board”) of the Carol Stream Park District, DuPage County, Illinois (the “District”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 10th day of August, insofar as same relates to the adoption of Ordinance No. 550 entitled:

AN ORDINANCE declaring certain park district personal property as surplus and authorizing sale or disposal.

A true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the new media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 8th day of March, 2021.

(SEAL)

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Secretary, Board of Park Commissioners

**To:** Board of Commissioners

**From:** Sue Rini, Director of Finance & Administration

**Date:** March 8, 2021

**Discussion:** Capital Funding

**Agenda Item # 6A**

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Andy Arndt, Vice President of Baird Public Finance will be present to review options for funding of the District's future capital improvements.



**To:** Board of Commissioners  
**From:** Shane Hamilton, Director of Parks & Facilities  
**Date:** March 8, 2021  
**Approval:** Community Park Master Plan Contract **Agenda Item # 7A**

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## Issue

Should the Carol Stream Park District enter into an agreement with Wight & Company, Darien, Illinois, for creation of a conceptual Master Plan at Community Park.

## Background/Reasoning

Following the District's acquisition of 17+ acres of open and recreational space at Community Park, the Board directed staff to pursue professional services to create a Master Plan that would meet the needs of residents in what has been an underserved area of the community.

The comprehensive process included:

- RFQ Packets sent to eight firms on November 16, 2020.
- Staff reviewed RFQ, and created a list of four firms to be interviewed by the Board of Commissioners. Those interviews took place on February 1, 2021.
- Based on the Board's interview and subsequent scoring, Wight & Company was chosen as the preferred firm.
- Staff then entered into negotiations with Wight & Company for a proposal to create a Master Plan for Community Park. Key factors include board, stakeholder, and community input as well as design and budget estimates. All items that will prepare the District to apply for state/federal grants when they become available.

## Supporting Documents Summary

Wight & Company's Proposal Attached

## Cost

The funds for the project are budgeted as part of our Capital Improvement Plan within the Fund GL #42-5-00-00-722.

## **Public/Customer Impact**

The creation of a Master Plan continues to build momentum towards funding and constructing improvements within Community Park that create new and expanded recreational opportunities for residents in this underserved area and the overall community.

## **Recommendation**

Recommend that the Board make a motion to approve an agreement between Wight & Company, Darien, Illinois, in the amount of \$24,500 for creation of a conceptual Master Plan at Community Park.



February 16, 2021  
Revised: February 24, 2021

Mr. Shane Hamilton  
Director – Park & Facilities  
Carol Stream Park District  
849 W. Lies Road  
Carol Stream, IL 60188

**Conceptual Design Services for Community Park  
Professional Services Proposal**

Dear Mr. Hamilton:

Wight & Company (Wight) is pleased to submit this proposal to you and the Carol Stream Park District (CSPD) to provide conceptual design services for the renovation of Community Park. This proposal includes:

- UNDERSTANDING
- SCOPE OF SERVICES
- SCHEDULE
- COMPENSATION
- TERMS & CONDITIONS

UNDERSTANDING

Congratulations, on acquiring the 17-acre Community Park from the Village of Carol Stream. Based on your recently completed Park Analysis Plan, we understand a new master plan for Community Park was identified as a high-priority planning initiative based on the age and condition of the existing amenities on site. Community Park is located in the southeast corner of Carol Stream with a unique demographic make-up. The preliminary program will include both active and passive recreational amenities. The program will be finalized based on input from the Board of Commissioners, staff, and community. This key "consensus building" step will help establish the overall vision for Community Park. Once the master plan for the site has been developed, we can help secure additional funding through the Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) grant application, which is typically due on July 1, annually.

SCOPE OF SERVICES

Wight & Company will provide landscape architecture and cost estimating services. WBK Engineering will provide civil engineering. We propose to provide the following services outlined in the Understanding through the Scope of Service below:

### **A. Project Understanding, Community Engagement and Programming Phase**

1. Conduct a project Kick-off Meeting to align the basic client expectations and reach a mutual understanding of the following:
  - a. Key participants and decision-makers
  - b. Project goals and objectives
  - c. Existing conditions
  - d. Scope of work
  - e. Deliverables
  - f. Tentative project schedule
  - g. Communication and responsibility matrix
  - h. Project budget
2. Obtain relevant project data for the site:
  - a. Zoning and land-use designation
  - b. Local ordinances
  - c. Aerial photography
  - d. Topographic and boundary surveys, if available (provided by owner)
  - e. GIS Data
  - f. National Wetland Inventory Map (NWI)
  - g. Flood Insurance Rate Map (FIRM)
3. Visit project site to review and photograph existing conditions and confirm base information.
4. Prepare Existing Conditions Plan using aerial photography, GIS Data and topographic survey (if available).
5. Identify permitting requirements with jurisdictional agencies.
6. Develop Online Engagement Platform to communicate project information, solicit input from residents, invite users to attend input sessions and participate surveys.
7. Conduct Program Input Sessions: Wight will facilitate in-person and virtual input sessions, utilizing *Zoom Video Conferencing* and/or *Facebook Live* to communicate and present project information. Ideas, comments, priorities, and voting will be tracked from participants in real-time with use of smart phone and *Mentimeter*.
  - a. Focus Groups
  - b. Staff
  - c. Board of Commissioners
8. Community Survey: Prepare and facilitate survey questions to obtain input on the program Community Park utilizing online survey platform and Park District database (By CSPD).
9. Confirm site programming opportunities.
10. Review Meeting with staff to confirm for Project Understanding and Programming Phase.

### **B. Conceptual Design Phase**

1. Conduct internal design workshop and prepare site ordering opportunities.
2. Develop Design Concepts for:

- a. Site Amenities (potential program indicated in RFQ):
  - i. Walking trails
  - ii. Soccer fields
  - iii. Raised garden beds
  - iv. Parking areas
  - v. Passive/natural recreation areas
- b. Landscape
- c. Grading and Utilities
3. Prepare construction cost opinion.
4. Review Conceptual Design Documents with you up to two (2) times. Document meeting results via written meeting summary.
5. Review Conceptual Design with jurisdictional agencies as needed.
6. Conduct Conceptual Design Input Session:
  - a. Focus Group/Community Design Input Meeting
7. Review Conceptual Design with your Board of Commissioners for comment and approval.
8. Prepare Final Master Plan.

**C. Grant Application Phase (OPTIONAL)**

1. Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) Grant
  - a. Determine appropriate/eligible grant amenities for IDNR/OSLAD and other funding opportunities.
  - b. Evaluate proposed recreational amenities based on IDNR Facility Comparison criteria.
  - c. Facilitate discussions with IDNR Grant Administrators.
  - d. Prepare grant application and submit by July 1, 2021 (TBD).
  - e. Meet with Grant Administrators to review project.
  - f. Assist with preparation of presentation and materials.

**SCHEDULE**

We propose to begin work on this assignment upon your authorization and anticipate 120 days to complete this work. We will prepare a detailed project schedule for your review and input during the initial project kick-off meeting.

**COMPENSATION**

Wight proposes to provide the Scope of Services described in this proposal for Fixed Fee of:

Project Understanding, Community Engagement and Programming Phase: \$6,500  
Conceptual Design Phase: \$12,100  
WBK Engineering (Civil Engineering): \$5,850  
Total Fixed Fee: \$24,450

Grant Preparation Phase (Optional): \$6,500

In addition to the professional services fees, we will invoice reimbursable expenses at direct costs plus 10% and capped at \$500. The following is list of typical reimbursable expenses:

- CAD plots, printing, color reproductions and delivery costs of drawings and reports.
- Supplies, materials, and costs related to specific reports and presentations.
- Travel at current IRS established reimbursement rate.

#### TERMS & CONDITIONS

This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed and payment will be due in 30-days (or in accordance with the Illinois Prompt Payment Act).

We thank you for the opportunity to continue our relationship with the Carol Stream Park District and look forward to working with you on this design effort.

If this proposal meets your approval, please sign one copy and return it to us. If you have any questions regarding this proposal, please do not hesitate to contact us.

Respectfully submitted,

WIGHT & COMPANY



Robert S. Ijams, PLA  
Director of Parks & Recreation



Jason Dwyer, AIA, LEED AP  
President, Design & Construction

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

cc Patty King, Wight & Company

**To:** Board of Commissioners

**From:** Shane Hamilton, Director of Parks & Facilities

**Date:** March 8, 2021

**Approval:** Ford F250 Purchase

**Agenda Item #7B**

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### Issue

Should the Carol Stream Park District approve payment to Currie Motors, Frankfort, Illinois, for the purchase of a 2021 Ford F250 4x4 truck.

### Background/Reasoning

According to State Statute, the Park Board must approve this payment as the amount will exceed \$25,000.

- The trade in for Vehicle #108 2007 Chevy truck has been confirmed at \$3,500.
- Budgeted amount equals \$30,000.
- The quote from Suburban Purchasing Cooperative is \$37,633; this includes a snow plow, plow package, electric brake controller and emergency light requirements.
- The bed liner is an additional \$600

### Supporting Documents Summary

2021 F-250 Quote

### Cost

The funds for the trip payment are budgeted in 2021 for \$30,000 and will be charged to the Fund GL #42-5-11-00-800 for a maximum amount of \$39,000.

### Public/Customer Impact

This purchase will ensure a dependable vehicle in our fleet to plow and travel between parks to provide essential maintenance to parks and facilities.

### Recommendation

Recommend that the Board make a motion to approve payment to Currie Motors, Frankfort, Illinois, in the amount not to exceed \$39,000 for the purchase of a 2021 Ford F250 4x4 truck.

Prepared for: , Carol Stream Park District

Bed Liner 600.00

Truck #108

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2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 115

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**Client Proposal**

Prepared by:  
THOMAS SULLIVAN  
Office: 815-464-9200  
Quote ID: cstreampar  
Date: 02/10/2021





**Prepared for:**

Carol Stream Park District  
Prepared by: THOMAS SULLIVAN  
02/10/2021



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 116 | Quote ID: cstreampar

**Major Equipment**

(Based on selected options, shown at right)

7.3L V-8 OHV w/SMP1 430hp

TorqShift 10 speed automatic w/OD

- \* Rear locking differential driver selectable
- \* Brakes assistance
- \* LT 245/75R17 E BSW AT S-rated tires
- \* Firm suspension
- \* Air conditioning
- \* AM/FM stereo with seek-scan, external memory control
- \* Daytime running
- \* Variable intermittent wipers
- \* Dual front airbags w/passenger cancel
- \* SecuriLock Immobilizer
- \* Message Center
- \* Running boards
- \* Class V hitch
- \* Rear axle capacity: 6200 lbs.
- \* Rear spring rating: 6340 lbs.
- \* Frame Yield Strength 50000 psi

Exterior: Oxford White  
Interior: Medium Earth Gray

- \* 4-wheel ABS
- \* Traction control
- \* Battery with run down protection
- \* Advance Trac w/Roll Stability Control
- \* Tinted glass
- \* Streaming audio
- \* Dual power remote heated mirrors
- \* 17 x 7.5 steel wheels
- \* Driver and front passenger seat mounted side airbags
- \* Tachometer
- \* Reclining front split-bench seats
- \* Audio control on steering wheel
- \* Front axle capacity: 6000 lbs.
- \* Front spring rating: 5800 lbs.
- \* Frame section modulus: 10.7 cu.in.
- \* Cab to axle: 56.1"

**Fuel Economy**

**As Configured Vehicle**

**MSRP**

STANDARD VEHICLE PRICE .....	\$37,020.00
Order Code 600A .....	N/C
GVWR: 10,000 lb Payload Package .....	Included
Wheels: 17" Argent Painted Steel .....	Included
HD Vinyl 40/20/40 Split Bench Seat .....	Included
142" Wheelbase .....	STD
Monotone Paint Application .....	STD
Radio: AM/FM Stereo w/MP3 Player .....	Included
50-State Emissions System .....	STD
SYNC Communications & Entertainment System .....	Included
Medium Earth Gray .....	N/C
Oxford White .....	N/C
Engine: 7.3L 2V DEVCT NA PFI V8 Gas .....	\$2,045.00
Transmission: TorqShift 10-Speed Automatic .....	N/C
Electronic-Locking w/3.55 Axle Ratio .....	\$390.00
Tires: LT245/75Rx17E BSW A/T .....	\$165.00
Engine Block Heater .....	\$100.00
Dual 78 AH Battery .....	\$210.00
397 Amp Alternator .....	\$115.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**

Carol Stream Park District

Prepared by: THOMAS SULLIVAN

02/10/2021



Currie Commercial Center | 10125 W. Laramay Frankfort Illinois | 60423

2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 115 | Quote ID: cstreampar

**Major Equipment**

**City**  
N/A



**Hwy**  
N/A

**As Configured Vehicle**

**MSRP**

LED Roof Clearance Lights .....	\$95.00
Trailer Brake Controller .....	\$270.00
XL Value Package .....	\$395.00
Bright Chrome Hub Covers & Center Ornaments .....	Included
Chrome Front Bumper .....	Included
Chrome Rear Step Bumper .....	Included
Steering Wheel-Mounted Cruise Control .....	Included
Power Equipment Group .....	\$885.00
Accessory Delay .....	Included
Trailer Tow Mirrors w/Power Heated Glass .....	Included
Advanced Security Pack .....	Included
Power Locks .....	Included
Power Tailgate Lock .....	Included
Power Front Seat Windows .....	Included
Remote Keyless Entry .....	Included
FX4 Off-Road Package .....	\$400.00
Hill Descent Control .....	Included
Off-Road Specifically Tuned Shock Absorbers .....	Included
Transfer Case & Fuel Tank Skid Plates .....	Included

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**Prepared for:**

Carol Stream Park District

Prepared by: THOMAS SULLIVAN

02/10/2021



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 115 | Quote ID: cstreampar

<i>As Configured Vehicle</i>	MSRP
Unique FX4 Off-Road Box Decal .....	Included
Snow Plow Prep Package .....	\$250.00
110V/400W Outlet .....	\$175.00
Upfitter Switches (8) .....	\$165.00
Platform Running Boards .....	\$320.00
Daytime Running Lamps (DRL) (LPO) .....	\$45.00
Amber LED Warning Strobes (Pre-Installed) .....	\$875.00
<b>SUBTOTAL .....</b>	<b>\$43,700.00</b>
<b>Destination Charge .....</b>	<b>\$1,895.00</b>
<b>TOTAL .....</b>	<b>\$45,395.00</b>

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Prepared for:  
 Carol Stream Park District  
 Prepared by: THOMAS SULLIVAN  
 02/10/2021



Curie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 115 | Quote ID: cstreampar

**As Configured Vehicle**

Code	Description	MSRP
<b>Base Vehicle</b>		
F2B	Base Vehicle Price (F2B)	\$37,020.00
<b>Packages</b>		
600A	Order Code 600A <i>Includes:</i> - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC Communications & Entertainment System Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.	N/C
<b>Powertrain</b>		
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	\$2,045.00
44G	Transmission: TorqShift 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery.</i>	N/C
X3J	Electronic-Locking w/3.55 Axle Ratio	\$390.00
STDGV	GVWR: 10,000 lb Payload Package	Included
<b>Wheels &amp; Tires</b>		
TBM	Tires: LT245/75R17E BSW A/T <i>Spare may not be the same as road tire.</i>	\$165.00
64A	Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	Included
<b>Seats &amp; Seat Trlm</b>		
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder and driver's side manual lumbar.</i>	Included
<b>Other Options</b>		
142WB	142" Wheelbase	STD

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**Prepared for:**  
 Carol Stream Park District  
 Prepared by: THOMAS SULLIVAN  
 02/10/2021



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 115 | Quote ID: cstreampar

**As Configured Vehicle (cont'd)**

<b>Code</b>	<b>Description</b>	<b>MSRP</b>
PAINT	Monotone Paint Application	STD
96V	<b>XL Value Package</b> <i>Includes:</i> - Bright Chrome Hub Covers & Center Ornaments - Chrome Front Bumper - Chrome Rear Step Bumper - Steering Wheel-Mounted Cruise Control	\$395.00
90L	<b>Power Equipment Group</b> <i>Deletes passenger-side lock cylinder. Includes upgraded door trim panel.</i> <i>Includes:</i> - Accessory Delay - Trailer Tow Mirrors w/Power Heated Glass <i>Includes manual folding, manually telescoping and heated convex spotter mirror.</i> - Advanced Security Pack <i>Includes SecurILock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.</i> - Power Locks - Power Tailgate Lock - Power Front Seat Windows <i>Includes 1-touch up/down driver/passenger window.</i> - Remote Keyless Entry	\$865.00
17X	<b>FX4 Off-Road Package</b> <i>Includes:</i> - Hill Descent Control - Off-Road Specifically Tuned Shock Absorbers <i>Includes front/rear.</i> - Transfer Case & Fuel Tank Skid Plates - Unique FX4 Off-Road Box Decal	\$400.00
473	<b>Snow Plow Prep Package</b> <b>Requires Dual Extra Heavy-Duty Alternator (67B) when ordered with Upfitter Switches (66S) and 110V/400W Outlet (43C).</b> <i>Includes computer selected springs for snowplow application. Note 1: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details. Note 2: May result in deterioration of ride quality when vehicle is not equipped with snowplow.</i>	\$250.00
41P	Transfer Case & Fuel Tank Skid Plates	Included
41H	Engine Block Heater	\$100.00
86M	Dual 78 AH Battery	\$210.00
67B	397 Amp Alternator	\$115.00
52B	<b>Trailer Brake Controller</b> <i>Verified to be compatible with select electric over hydraulic brakes. Includes smart trailer tow connector.</i>	\$270.00
18B	Platform Running Boards	\$320.00
592	LED Roof Clearance Lights	\$95.00
43C	110V/400W Outlet	\$175.00

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**Prepared for:**  
 Carol Stream Park District  
 Prepared by: THOMAS SULLIVAN  
 02/10/2021



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 115 | Quote ID: cstreampar

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
	Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with Upfitter Switches (66S) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B). <i>Includes 1 in-dash mounted outlet.</i>	
66S	Upfitter Switches (6)	\$165.00
	Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B) and 6.2L Gas engine (996); or Dual Alternators (67A) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B) and Diesel engine (99T); or Dual Extra Heavy-Duty Alternator (67B) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B) and 7.3L Gas engine (99N). <i>Located in overhead console.</i>	
587	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.</i>	Included
91S	Amber LED Warning Strobes (Pre-Installed) <i>Includes center high-mounted stop light bar and 2 hood mounted lights.</i>	\$675.00
<b>Fleet Options</b>		
942	Daytime Running Lamps (DRL) (LPO)  Requires valid FIN code. <i>The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) on/off cluster controllable.</i>	\$45.00
<b>Emissions</b>		
425	50-State Emissions System	STD
<b>Interior Color</b>		
AS_01	Medium Earth Gray	N/C
<b>Exterior Color</b>		
Z1_01	Oxford White	N/C
<b>Upfit Options</b>		
W-8	8' Western Snow Plow	\$5,643.00

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**Prepared for:**

Carol Stream Park District

Prepared by: THOMAS SULLIVAN

02/10/2021



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 115 | Quote ID: cstreampar

**As Configured Vehicle (cont'd)**

<b>Code</b>	<b>Description</b>	<b>MSRP</b>
	<i>Ultra Mount Design Steel Blade Plow Lights Hand Held Controller Snow Deflector</i>	
D-001	Delivery	\$175.00
P-01	Municipal Plates/Title-Shipped <i>Title and Plates</i>	\$203.00
<b>SUBTOTAL</b>		<b>\$49,721.00</b>
<b>Destination Charge</b>		<b>\$1,695.00</b>
<b>TOTAL</b>		<b>\$51,416.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**Prepared for:**  
Carol Stream Park District  
Prepared by: THOMAS SULLIVAN  
02/10/2021



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2021 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 115 | Quote ID: cstreampar

## Pricing Summary - Single Vehicle

### MSRP

#### Vehicle Pricing

Base Vehicle Price	\$37,020.00
Options	\$6,680.00
Colors	\$0.00
Upfitting	\$6,021.00
Fleet Discount	\$0.00
Destination Charge	\$1,695.00
<b>Subtotal</b>	<b>\$51,416.00</b>

#### Discount Adjustments

Discount Adjustments	-\$13,783.00
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(percentage calculations do not include Upfitting pricing)

<b>Total</b>	<b>\$37,633.00</b>
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\* Vehicle is exempted from Federal Excise Tax.

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





**To:** Board of Commissioners  
**From:** Shane Hamilton, Director of Parks & Facilities  
**Date:** March 8, 2021  
**Approval:** Geothermal Update – Emergency Repair **Agenda Item # 7C**

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## Issue

Should the Carol Stream Park District approve an emergency geothermal repair with Voris Mechanical, Glendale Heights, Illinois.

## Background/Reasoning

Staff recently became aware of a serious concern for Fountain View Recreation Center's Geothermal System. The Executive Director immediately notified the Board of a problem, and assigned staff to investigate options for repair. As described below, the failure of one of the main components of the system is eminent; compounding that is the lead time required for replacement parts, and the fact that the building will have no heat or cooling throughout the duration of the repair. Timing is critical.

Staff consulted with Corporate Counsel, John Wyeth for his opinion on the application of Park Code Section 8-1(c) which includes accommodations for emergency expenditures and exemption from competitive bid. Since the geothermal system is a vital component to the safe operation of a major building, affects a large number of users, and could lead to a shutdown, corporate counsel provided an opinion that the acquisition of services to repair the geothermal system constitutes an 'emergency'.

Contracts for emergency expenditures require approval by three quarters of the members of the Board. The critical factors giving rise to this emergency include:

- System failure is imminent; it creates a need to expedite ordering materials for repairs.
- There is an extended lead time to obtain parts necessary to make the repair.
- Fountain View Recreation Center can't remain open if system fails.

This is a condensed review of the system failure:

- The system has 3 main modules; module 3 is the one on the verge of failure.
- Within each module are heat exchangers and compressors. One of the heat exchangers in module 3 has a hole in it which is allowing Freon to transfer back and forth between compressors.
- The heat exchanger needs to be replaced in module 3 with an approximate cost of \$70,000.
- In order to replace the heat exchanger, the entire module needs to be disassembled. While the module is apart, the recommendation is to replace both compressors within that module. The unintended exchange of Freon between the compressors has reduced their life expectancy.
- This entire repair of module 3 is projected at a total not to exceed \$110,000.
- The work will take an estimated one week.
- The building will have no heat or cooling throughout the duration of the repair making timing incredibly important.

### Cost

The funds for the project will come from the Capital Budget Fund, GL #42-5-11-00-723.

### Public/Customer Impact

The geothermal system at the Fountain View Recreation Center is a vital component to the safe operation of a large building, affects a large number of users, and is likely to lead to an unscheduled shut down if not repaired.

### Recommendation

Recommend that the Board approve a monetary value not to exceed \$110,000 for an emergency repair of Fountain View Recreation Center's geothermal system by Voris Mechanical, Glendale Heights, Illinois.