



Board of Commissioners
Regular Business Meeting
910 N Gary Ave
Carol Stream, Illinois
Premier Room

December 13, 2021

6:00 pm

- 1. Call To Order**
- 2. Roll Call – Pledge of Allegiance**
- 3. Listening Post**
 - A. Present Board Resolution No. 21-08
- 4. Changes or Additions to the Agenda**
- 5. Consent Agenda**

All items listed are included in the Consent Agenda. Consent Agenda items are considered by the Park District to be routine and/or previously discussed. There will be no separate discussion of these items. Members of the board may request that an item be removed from the Consent Agenda.

 - A. Approval of Regular Minutes: November 8, 2021
 - B. Approval of Finance Committee Minutes: December 6, 2021
 - C. Ratify November 2021 Bills
 - D. Approval: Resolution No. 21-08 Honoring Anne Gerrick
- 6. Discussion Items**
 - A. Weekly Happenings (oral)
- 7. Action Items**
 - A. Approval: Ordinance No. 558 Levying and Assessing Taxes for the Year 2021
 - B. Approval: Proposal for Engineering Services – Coral Cove Water Park
- 8. Closed Session**
 - A. Biannual Review of Closed Session Minutes, Section 2(c) (21)
 - B. Performance of Employee, Section 2(c) (1)
- 9. Action pertaining to closed session**
- 10. Adjournment**



Carol Stream Park District
Board of Commissioners
Regular Meeting
November 8, 2021
6:00pm

Call to Order	Commissioner Powers called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	Present: Commissioners Bird, Del Preto, Jeffery, Sokolowski, Powers and Gramann. Commissioner Jaszka arrived at 6:20. Staff: Directors Bachewicz, Hamilton and Rini, Division Managers Kenny and Waghorne, Supervisors Maxey and Witteck and Executive Assistant Greninger.								
Listening Post	Special recognition of Commissioners Gramann and Sokolowski serving the community for 20 years and Commissioners Jaszka and Jeffery serving the community for 10 years. Awards were given and photos were taken.								
Changes to the Agenda	None								
Consent Agenda	<p>Commissioner Sokolowski made a motion to accept the consent agenda. Seconded by Commissioner Bird.</p> <ul style="list-style-type: none"> A. Approval: Regular Minutes: October 25, 2021 B. Approval: Treasurers Report C. Ratify: October Bills <p>Voice Vote taken. Motion passed 6-0-1</p> <p>Commissioner Jeffery made a motion to approve the consent agenda. Seconded by Commissioner Gramann.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Jaszka: Absent</td> <td style="width: 50%;">Commissioner Del Preto: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Bird: Aye</td> </tr> <tr> <td>Commissioner Sokolowski: Aye</td> <td>Commissioner Gramann: Aye</td> </tr> <tr> <td>Commissioner Powers: Aye</td> <td></td> </tr> </table> <p>Motion Passes 6-0-1</p>	Commissioner Jaszka: Absent	Commissioner Del Preto: Aye	Commissioner Jeffery: Aye	Commissioner Bird: Aye	Commissioner Sokolowski: Aye	Commissioner Gramann: Aye	Commissioner Powers: Aye	
Commissioner Jaszka: Absent	Commissioner Del Preto: Aye								
Commissioner Jeffery: Aye	Commissioner Bird: Aye								
Commissioner Sokolowski: Aye	Commissioner Gramann: Aye								
Commissioner Powers: Aye									
Discussion Items	<ul style="list-style-type: none"> A. Rentals 2021 Annual Report Director Bachewicz introduced Division Manager Kenny and Recreation Supervisor Witteck to present the Rentals 2021 Annual Report (see attached). We started the year with many COVID restrictions that lasted until June. Picnic shelters and field rentals exceeded prior years. Next year, we plan on renovating the Gretna Station Caboose to allow small group rentals like scouts and parties. B. Coyote Crossing 2021 Annual Report 								

	<p>Director Bachewicz introduced Recreation Supervisor Maxey and Witteck to present the Coyote Crossing Mini Golf 2021 Annual Report (see attached). The Pop-up events and Theme nights along with the fire pit and chairs really added interest in the facility this year. Next year, there are plans to add new obstacles and develop corporate picnic packages for group rentals. The roof replacement and exterior painting of the facility are budgeted for 2022.</p> <p>C. Concessions 2021 Annual Report Director Bachewicz introduced Division Manager Waghorne and Recreation Supervisor Maxey to present the Concessions 2021 Annual Report (see attached). Home Plate Concessions at McCaslin and The Cove at Coral Cove Water Park operated more efficiently with less staff this year. Fried food and soft serve ice cream were eliminated. We grilled at McCaslin on a new flat top grill. Plans for next year include a meal deal at The Cove, removing low profit margin items and adding a second alcohol distributor at Home Plate. The Commissioners were happy to hear the reports and the creative ideas to add excitement. Commissioner Gramann suggested four years' worth of financial data to be included in future reports since 2020 data (COVID) was not a typical year. Commissioner Sokolowski asked what the minimum wage will be next year. Director Bachewicz said we move to \$12 per hour in January. Commissioner Bird asked about staffing these locations. Supervisor Maxey said the staff at Mini Golf, The Cove and Home Plate are all one team and are cross-trained to work at each facility.</p> <p>D. Chipper and Chainsaw Training Video Director Hamilton presented the first two minutes of a training video put together by an Aurora University student. We plan on posting the video on the Employee Portal. We can record more of these to assist in new employee trainings.</p> <p>E. Weekly Happenings (oral)</p> <ul style="list-style-type: none"> • Commissioner Del Preto asked if we would add a youth sports closing ceremony at the end of each season similar to the opening day event. Director Bachewicz said we currently have an event for summer sports at Coral Cove Water Park.
<p>Action Items</p>	<p>A. Appointment of IAPD Conference Delegates The IAPD annual IAPD/IPRA State Conference is scheduled from January 27-29, 2022. The Annual Business Meeting will take place on Saturday, January 29 at 3:30. The conference is expected to be live at Hyatt Regency in Chicago. Discussion ensued. Commissioner Sokolowski made a motion to appoint Commissioner Del Preto as the Delegate, Commissioner Sokolowski as 1st Alternate and Commissioner Powers as 2nd Alternate. Seconded by Commissioner Gramann. Voice vote taken. Motion passed 7-0-0.</p> <p>B. Resolution 21-07 Estimation of Funds Estimated to be raised by Taxation for the Year 2021</p>



	<p>Director Rini said the estimation of funds to be raised by taxation is a housekeeping item presented to the Board each year. The new growth estimates do not indicate a need to estimate 2021 taxes to increase by more than 5%, so a public hearing will not be required. The anticipated increase in aggregate tax revenue should be approximately 2.75% higher than last year. The estimated increase in the overall tax rate change is primarily related to the Districts' debt payment schedule.</p> <p>Commissioner Bird made a motion to approve Resolution 21-07 determining funds estimated to be raised by taxation for the year 2021, in order to comply with the truth in taxation requirements. Seconded by Commissioner Sokolowski.</p> <p>Roll Call Vote: Commissioner Jaszka: Aye Commissioner Jeffery: Aye Commissioner Sokolowski: Aye Commissioner Powers: Aye Motion Passes 7-0-0</p> <p>Commissioner Del Preto: Aye Commissioner Bird: Aye Commissioner Gramann: Aye</p>
Closed Session	Commissioner Gramann made a motion to move into Closed Session at 6:59 to discuss Personnel: Performance of an Employee, Section 2(c)(1). Seconded by Commissioner Del Preto. Arose from Closed Session at 7:17pm.
Action Pertaining to Closed Session	None
Adjournment	Commissioner Bird made a motion to adjourn the meeting. Seconded by Commissioner Gramann. Voice Vote taken. Motion passed 7-0-0. Meeting adjourned at 7:18 pm.

 President
 Tim Powers

 Secretary
 Jim Reuter

December 13, 2021
 Date



Finance Committee Meeting Minutes

December 6, 2021

6:00 – 7:10 pm

Present: Commissioners Sokolowski, Powers, Bird and Gramann.
Staff: Executive Director Reuter, Director Rini and Bachewicz, Superintendent Quinn, Accounting Specialist Nge, and Executive Assistant Greninger

Topic: **Presentation of the Proposed 2022 Budget**

Director of Finance and Administration Rini presented the proposed 2022 Budget which was posted on the Park District website prior to the meeting. Several items in the presentation will require the Board's formal approval during the January 10, 2022 meeting, including the 2022 Proposed Budget, the Budget and Appropriation Ordinance, the 2022 Organizational Chart and 2022 Full-Time and Park-Time Wage Scales.

While reviewing the general notes, Director Rini noted all mowing will be shifted to contractually provided services. The cost is offset by the fact that two full time Parks Department staff whose positions were eliminated in 2020 will not be replaced. Commissioner Sokolowski asked how much this will save the district. Director Rini said it would save us \$5,000 each year; part of the savings coming in repair and maintenance to the mowers, and fuel costs. Mowing services have been shifting to a contractor over the last several years. Eventually the District will be able to sell mowing equipment. Commissioner Gramann suggested waiting a year before doing so.

While reviewing departmental goals, Commissioner Gramann noted she likes how we are considering alternatives and 'next generation' options to the digital guide. Director Rini reported on the District's focus on programs that were successful in 2021, and potential growth opportunities. Cost controls will continue into 2022, as customers confidence returns and the District begins to recover financial losses of 2020.

During the discussion about the District's Operational Repair and Replacement Funds, Commissioner Bird asked if there is a specific point we stop rolling revenue into those funds. Director Rini explained that the Repair and Replacements Funds are a sub-section of the Corporate and Recreation Funds. Per the District's Fund Balance Policy, once the funds reach their target balances, earned revenues equal to the amount above target will be transferred in the Capital fund. This will aid the District in funding some of their capital improvements without having to issue bonds/debt.

Commissioner Powers asked about the balanced budget and asked about a consolidated statement. Director Rini explained that the District (government) is required to operate under a Fund Accounting environment. There is no consolidated budget because funds can't be combined. In Government, a balance budget occurs when planned revenues match or exceed the amount of planned expenses – specifically in the operating funds.

The Board thanked staff for the comprehensive presentation. Executive Reuter reminded the Board about the December 13 Board meeting next week. Also, Representative Seth Lewis is opening an office in Carol Stream next week and invited them to attend the open house on December 15 from 4:30 to 6:30.

There being no further business to discuss, the committee meeting was adjourned at 7:10 pm.

Respectfully submitted by:

Sue Rini
Director, Finance & Administration

Motion:

Make a motion to ratify bills as presented in the Accounts Payable Voucher List for November 2021.

Alex Rini
(Treasurer)

December 6, 2021
(Date)

Carol Stream Park District
Accounts Payable Voucher List
November 2021

Presented to the
Board of Commissioners
December 13, 2021

VENDOR	---- VENDOR NAME ----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-000243	JEFF ELLIS MANAGEMENT, LLC** CONTINUED **	21-40922	INV	2010316	11/01/21	11/05/21	Y	26,100.75	26,100.75-	104966	11/05/21	0.00
							** TOTALS **	26,100.75	26,100.75-			0.00
01-000304	GRAINGER	21-42501	INV	9098722383	10/26/21	11/12/21	N	110.55	110.55-	105019	11/12/21	0.00
							** TOTALS **	110.55	110.55-			0.00
01-000370	CITI CARDS	21-42269	INV	284953513	9/27/21	11/12/21	N	265.68	265.68-	000697	11/12/21	0.00
		21-42424	INV	285046474	10/11/21	11/12/21	N	255.69	255.69-	000697	11/12/21	0.00
							** TOTALS **	521.37	521.37-			0.00
01-000497	MENARDS	21-42565	INV	39366	10/28/21	11/24/21	N	227.53	227.53-	105086	11/24/21	0.00
		21-42565	INV	40020	11/09/21	11/24/21	N	20.96	20.96-	105086	11/24/21	0.00
							** TOTALS **	248.49	248.49-			0.00
01-000666	SANTO SPORT STORE, INC	21-42419	INV	707195	10/15/21	11/05/21	N	95.30	95.30-	104980	11/05/21	0.00
							** TOTALS **	95.30	95.30-			0.00
01-000711	SPRING-GREEN LAWN CARE	21-42552	INV	588995	10/07/21	11/24/21	N	982.00	982.00-	105091	11/24/21	0.00
		21-42552	INV	6910749	10/07/21	11/24/21	N	964.00	964.00-	105091	11/24/21	0.00
		21-42609	INV	6926022	11/08/21	11/24/21	N	747.00	747.00-	105091	11/24/21	0.00
		21-42609	INV	6926029	11/08/21	11/24/21	N	1,111.00	1,111.00-	105091	11/24/21	0.00
							** TOTALS **	3,804.00	3,804.00-			0.00
01-000771	U. S. POSTAL SERVICE	21-42417	INV	PERMT 21-NOV2021	10/20/21	11/05/21	N	3,000.00	3,000.00-	104982	11/05/21	0.00
							** TOTALS **	3,000.00	3,000.00-			0.00
01-000789	VILLAGE OF CAROL STREAM	21-42522	INV	6011	10/27/21	11/19/21	N	232.50	232.50-	105047	11/19/21	0.00
		21-42538	INV	Dog License 10/21	11/01/21	11/12/21	N	9.00	9.00-	105027	11/12/21	0.00
							** TOTALS **	241.50	241.50-			0.00
01-000790	VILLAGE OF CAROL STREAM	21-42526	INV	1797165	10/31/21	11/19/21	N	57.76	57.76-	000704	11/19/21	0.00
		21-42526	INV	1797979	10/31/21	11/19/21	N	965.88	965.88-	000704	11/19/21	0.00
		21-42526	INV	1797980	10/31/21	11/19/21	N	1,900.45	1,900.45-	000704	11/19/21	0.00
		21-42526	INV	1801004	10/31/21	11/19/21	N	34.45	34.45-	000704	11/19/21	0.00
		21-42526	INV	1801231	10/31/21	11/19/21	N	2.35	2.35-	000704	11/19/21	0.00
		21-42526	INV	1802387	10/31/21	11/19/21	N	28.35	28.35-	000704	11/19/21	0.00
		21-42526	INV	1802503	10/31/21	11/19/21	N	162.66	162.66-	000704	11/19/21	0.00
		21-42526	INV	1802540	10/31/21	11/19/21	N	3,475.16	3,475.16-	000704	11/19/21	0.00
		21-42526	INV	1802552	10/31/21	11/19/21	N	20.91	20.91-	000704	11/19/21	0.00
		21-42526	INV	1802572	10/31/21	11/19/21	N	34.81	34.81-	000704	11/19/21	0.00

VENDOR	PO	TYPE	INVOICE NO#	INVT DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-000790	VILLAGE OF CAROL STREAM	** CONTINUED **									
	21-42526	INV	1802576	10/31/21	11/19/21	N	2.30	2.30-	000704	11/19/21	0.00
	21-42526	INV	1802620	10/31/21	11/19/21	N	381.94	381.94-	000704	11/19/21	0.00
	21-42526	INV	1802691	10/31/21	11/19/21	N	1,027.81	1,027.81-	000704	11/19/21	0.00
				** TOTALS **			8,094.83	8,094.83-			0.00
01-000874	LANDSCAPE MATERIAL										
	21-42503	INV	49093	10/15/21	11/05/21	N	264.00	264.00-	104972	11/05/21	0.00
	21-42607	INV	49396	11/10/21	11/24/21	N	30.50	30.50-	105085	11/24/21	0.00
				** TOTALS **			294.50	294.50-			0.00
01-000949	CHICAGO BACKFLOW, INC.										
	21-42590	INV	363489	8/06/21	11/24/21	N	256.00	256.00-	105078	11/24/21	0.00
				** TOTALS **			256.00	256.00-			0.00
01-001085	ILL DEPT OF REVENUE										
	21-42520	INV	ST-1 OCTOBER 2021	11/01/21	11/19/21	N	1,214.00	1,214.00-	000703	11/19/21	0.00
				** TOTALS **			1,214.00	1,214.00-			0.00
01-001151	REVELS TURF AND TRACTOR, L										
	21-42529	INV	194683	10/25/21	11/12/21	N	12.90	12.90-	105026	11/12/21	0.00
				** TOTALS **			12.90	12.90-			0.00
01-001252	LOWE'S										
	21-42536	CM	915275	10/29/21	11/24/21	N	46.55-	46.55	000715	11/24/21	0.00
	21-42429	INV	901021	10/14/21	11/24/21	N	2.81	2.81-	000715	11/24/21	0.00
	21-42504	INV	901101.102121	10/21/21	11/24/21	N	29.85	29.85-	000715	11/24/21	0.00
	21-42536	INV	901268	10/22/21	11/24/21	N	131.91	131.91-	000715	11/24/21	0.00
	21-42362	INV	901741	10/04/21	11/24/21	N	8.05	8.05-	000715	11/24/21	0.00
	21-42504	INV	901749	10/18/21	11/24/21	N	1.41	1.41-	000715	11/24/21	0.00
	21-42504	INV	901817	10/19/21	11/24/21	N	31.11	31.11-	000715	11/24/21	0.00
	21-42504	INV	901835	10/27/21	11/24/21	N	29.74	29.74-	000715	11/24/21	0.00
	21-42536	INV	901937	10/28/21	11/24/21	N	9.49	9.49-	000715	11/24/21	0.00
	21-42380	INV	901940.100621	10/06/21	11/24/21	N	30.50	30.50-	000715	11/24/21	0.00
	21-42536	INV	901962	10/06/21	11/24/21	N	59.57	59.57-	000715	11/24/21	0.00
	21-42536	INV	902544.102921	10/29/21	11/24/21	N	116.20	116.20-	000715	11/24/21	0.00
				** TOTALS **			404.09	404.09-			0.00
01-001319	THE SHERWIN-WILLIAMS CO.										
	21-42517	INV	6648-1	11/02/21	11/19/21	N	282.83	282.83-	105045	11/19/21	0.00
				** TOTALS **			282.83	282.83-			0.00
01-001678	CAROL STREAM LAWN & POWER										
	21-42426	INV	473591	10/07/21	11/05/21	N	47.42	47.42-	104961	11/05/21	0.00
				** TOTALS **			47.42	47.42-			0.00
01-001829	COMMUNITY CONSOLIDATED										
	21-42558	INV	111921Distribution	11/12/21	11/19/21	N	28,000.00	28,000.00-	105034	11/19/21	0.00
				** TOTALS **			28,000.00	28,000.00-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---	
01-001918	PIT STOP												
		21-41230	CM	PS403037	CREDIT	10/13/21	11/12/21	Y	80.00-	80.00	105024	11/12/21	0.00
		21-41230	INV	PS408225		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408226		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408227		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408228		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408229		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408230		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408231		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408232		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408233		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408234		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408235		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408236		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS408237		10/21/21	11/12/21	Y	157.00	157.00-	105024	11/12/21	0.00
		21-41230	INV	PS415714		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415715		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415716		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415717		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415718		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415719		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415720		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415721		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415722		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415723		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415724		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415725		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415726		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415727		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
		21-41230	INV	PS415728		11/18/21	11/24/21	Y	61.69	61.69-	105089	11/24/21	0.00
					** TOTALS **				2,762.97	2,762.97-			0.00
01-001972	RACHEL ARENDT												
		21-42580	INV	DOLLAR TREE	11/16	11/16/21	11/24/21	N	21.00	21.00-	105075	11/24/21	0.00
					** TOTALS **				21.00	21.00-			0.00
01-002167	REINDERS, INC.												
		21-42507	INV	1902789-00		10/08/21	11/05/21	N	130.77	130.77-	104979	11/05/21	0.00
					** TOTALS **				130.77	130.77-			0.00
01-002374	RACK 'M UP EQUIPMENT												
		21-42506	INV	51302		11/01/21	11/19/21	N	175.00	175.00-	105044	11/19/21	0.00
					** TOTALS **				175.00	175.00-			0.00
01-002391	VORIS MECHANICAL, INC.												
		21-42516	INV	984502		9/20/21	11/05/21	N	683.50	683.50-	104983	11/05/21	0.00
		21-42515	INV	984523		10/27/21	11/05/21	N	692.50	692.50-	104983	11/05/21	0.00
		21-42514	INV	984525		10/28/21	11/05/21	N	3,030.46	3,030.46-	104983	11/05/21	0.00
		21-42588	INV	984543		11/16/21	11/24/21	N	6,474.00	6,474.00-	105096	11/24/21	0.00
					** TOTALS **				10,880.46	10,880.46-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---
01-002689	ACCESS ONE INC.	21-42521	INV	5158944	11/01/21	11/19/21	N	891.31	891.31-	000702	11/19/21	0.00
							** TOTALS **	891.31	891.31-			0.00
01-002715	YUNG TRAN	21-42573	INV	TURKEY SHOOT 2021	11/17/21	11/24/21	N	425.00	425.00-	105093	11/24/21	0.00
							** TOTALS **	425.00	425.00-			0.00
01-002785	NAPA AUTO PARTS	21-42505	INV	5736-616533	10/25/21	11/05/21	N	8.00	8.00-	000691	11/05/21	0.00
							** TOTALS **	8.00	8.00-			0.00
01-002876	PLAQUES PLUS	21-42421	INV	G1008-25	10/15/21	11/05/21	N	42.50	42.50-	104978	11/05/21	0.00
		21-42420	INV	G1014-65	10/21/21	11/05/21	N	170.97	170.97-	104978	11/05/21	0.00
							** TOTALS **	213.47	213.47-			0.00
01-002977	OVERDOORS OF ILLINOIS, INC	21-42480	INV	27499	10/27/21	11/05/21	N	388.00	388.00-	104976	11/05/21	0.00
		21-42481	INV	27503	10/27/21	11/19/21	N	70.00	70.00-	105041	11/19/21	0.00
		21-42485	INV	27504	10/27/21	11/19/21	N	180.00	180.00-	105041	11/19/21	0.00
		21-42482	INV	27505	10/27/21	11/05/21	N	180.00	180.00-	104976	11/05/21	0.00
		21-42483	INV	27506	10/27/21	11/19/21	N	290.00	290.00-	105041	11/19/21	0.00
							** TOTALS **	1,108.00	1,108.00-			0.00
01-003090	VERNON HILLS PARK DISTRICT	21-42570	INV	12/1/21 A/F MTG	11/04/21	11/24/21	N	75.00	75.00-	105095	11/24/21	0.00
							** TOTALS **	75.00	75.00-			0.00
01-003091	OPTIMA PLUMBING SUPPLY LLC	21-42587	INV	52882	10/19/21	11/24/21	N	270.88	270.88-	105088	11/24/21	0.00
							** TOTALS **	270.88	270.88-			0.00
01-003184	WEST CHICAGO PARK DIST.	21-42499	INV	101421	10/14/21	11/19/21	N	30.00	30.00-	105048	11/19/21	0.00
							** TOTALS **	30.00	30.00-			0.00
01-003211	UNIVAR USA INC.	21-42585	INV	495651963	10/26/21	11/24/21	N	656.81	656.81-	105094	11/24/21	0.00
							** TOTALS **	656.81	656.81-			0.00
01-003447	JOHN S. SWIFT CO., INC.	21-42527	INV	21-30946	11/08/21	11/24/21	N	2,269.65	2,269.65-	105082	11/24/21	0.00
							** TOTALS **	2,269.65	2,269.65-			0.00
01-003453	EVANS & SON BLACKTOP, INC.	21-42525	INV	Mitchell App #1	11/08/21	11/19/21	N	2,500.00	2,500.00-	105037	11/19/21	0.00
		21-42233	INV	Mitchell App#1	11/08/21	11/19/21	N	33,126.27	33,126.27-	105037	11/19/21	0.00

VENDOR	-----	VENDOR NAME	-----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----	BALANCE	---
01-003453	EVANS & SON	BLACKTOP, INC.**	CONTINUED **													
		21-42174	INV Mitchell App.#1	11/08/21	11/19/21	N				152,627.96	152,627.96-	105037	11/19/21		0.00	
							**	TOTALS	**	188,254.23	188,254.23-				0.00	
01-003580	NCSI															
		21-42528	INV 15162	11/01/21	11/24/21	N				171.00	171.00-	105087	11/24/21		0.00	
							**	TOTALS	**	171.00	171.00-				0.00	
01-003601	PCARD-BANK OF MONTREAL - B															
		21-42307	INV AK 10/27/21	10/27/21	11/05/21	N				1,440.00	1,440.00-	000696	11/05/21		0.00	
		21-42306	INV AK 10/27/21-2	10/27/21	11/05/21	N				56.29	56.29-	000696	11/05/21		0.00	
		21-42396	INV AK 10/27/21-3	10/27/21	11/05/21	N				3,565.50	3,565.50-	000696	11/05/21		0.00	
		21-42397	INV AK 10/27/21-4	10/27/21	11/05/21	N				217.00	217.00-	000696	11/05/21		0.00	
		21-42394	INV AK 10/27/21-5	10/27/21	11/05/21	N				884.00	884.00-	000696	11/05/21		0.00	
		21-42407	INV AK 10/27/21-6	10/27/21	11/05/21	N				96.47	96.47-	000696	11/05/21		0.00	
		21-42455	INV AK 10/27/21-7	10/27/21	11/05/21	N				91.04	91.04-	000696	11/05/21		0.00	
		21-42490	INV AL 10/27/21	10/27/21	11/05/21	N				24.90	24.90-	000696	11/05/21		0.00	
		21-42493	INV BK 10/27/21	10/27/21	11/05/21	N				92.95	92.95-	000696	11/05/21		0.00	
		21-42487	INV CAMP 10/27/21	10/27/21	11/05/21	N				159.22	159.22-	000696	11/05/21		0.00	
		21-42471	INV CONC 10/27/21	10/27/21	11/05/21	N				1,315.87	1,315.87-	000696	11/05/21		0.00	
		21-42438	INV CQ 10/27/21	10/27/21	11/05/21	N				86.49	86.49-	000696	11/05/21		0.00	
		21-40822	INV FH 10/27/21	10/27/21	11/05/21	N				39.33	39.33-	000696	11/05/21		0.00	
		21-42470	INV FH 10/27/21-2	10/27/21	11/05/21	N				449.99	449.99-	000696	11/05/21		0.00	
		21-42395	INV FIN 10/27/21	10/27/21	11/05/21	N				1,278.64	1,278.64-	000696	11/05/21		0.00	
		21-42433	INV FIN 10/27/21-2	10/27/21	11/05/21	N				534.48	534.48-	000696	11/05/21		0.00	
		21-42459	INV FIN 10/27/21-3	10/27/21	11/05/21	N				428.48	428.48-	000696	11/05/21		0.00	
		21-42458	INV FIN 10/27/21-4	10/27/21	11/05/21	N				4.13	4.13-	000696	11/05/21		0.00	
		21-42488	INV FY 10/27/21	10/27/21	11/05/21	N				1,480.00	1,480.00-	000696	11/05/21		0.00	
		21-42461	INV GF 10/27/21	10/27/21	11/05/21	N				16.20	16.20-	000696	11/05/21		0.00	
		21-42393	INV GF 10/27/21-2	10/27/21	11/05/21	N				180.00	180.00-	000696	11/05/21		0.00	
		21-42462	INV GF 10/27/21-3	10/27/21	11/05/21	N				20.86	20.86-	000696	11/05/21		0.00	
		21-42463	INV GF 10/27/21-4	10/27/21	11/05/21	N				162.86	162.86-	000696	11/05/21		0.00	
		21-42411	INV GF 10/27/21-5	10/27/21	11/05/21	N				108.30	108.30-	000696	11/05/21		0.00	
		21-42466	INV GF 10/27/21-6	10/27/21	11/05/21	N				49.20	49.20-	000696	11/05/21		0.00	
		21-42467	INV GF 10/27/21-7	10/27/21	11/05/21	N				215.25	215.25-	000696	11/05/21		0.00	
		21-42464	INV GF 10/27/21-8	10/27/21	11/05/21	N				595.00	595.00-	000696	11/05/21		0.00	
		21-42465	INV GF 10/27/21-9	10/27/21	11/05/21	N				323.38	323.38-	000696	11/05/21		0.00	
		21-42431	INV JR 10/27/21	10/27/21	11/05/21	N				19.91	19.91-	000696	11/05/21		0.00	
		21-42446	INV JS 10/27/21	10/27/21	11/05/21	N				584.91	584.91-	000696	11/05/21		0.00	
		21-41286	INV LS 10/27/21	10/27/21	11/05/21	N				50.00	50.00-	000696	11/05/21		0.00	
		21-42343	INV LS 10/27/21-10	10/27/21	11/05/21	N				410.00	410.00-	000696	11/05/21		0.00	
		21-42371	INV LS 10/27/21-11	10/27/21	11/05/21	N				91.50	91.50-	000696	11/05/21		0.00	
		21-42389	INV LS 10/27/21-12	10/27/21	11/05/21	N				273.51	273.51-	000696	11/05/21		0.00	
		21-42390	INV LS 10/27/21-13	10/27/21	11/05/21	N				8.24	8.24-	000696	11/05/21		0.00	
		21-42410	INV LS 10/27/21-14	10/27/21	11/05/21	N				635.68	635.68-	000696	11/05/21		0.00	
		21-42444	INV LS 10/27/21-2	10/27/21	11/05/21	N				50.00	50.00-	000696	11/05/21		0.00	
		21-42241	INV LS 10/27/21-3	10/27/21	11/05/21	N				31.60	31.60-	000696	11/05/21		0.00	
		21-42314	INV LS 10/27/21-4	10/27/21	11/05/21	N				79.92	79.92-	000696	11/05/21		0.00	
		21-42242	INV LS 10/27/21-5	10/27/21	11/05/21	N				31.60	31.60-	000696	11/05/21		0.00	

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---
01-003601	PCARD-BANK OF MONTREAL - B** CONTINUED **											
		21-42244	INV LS	10/27/21-6	10/27/21	11/05/21	N	47.40	47.40-	000696	11/05/21	0.00
		21-42243	INV LS	10/27/21-7	10/27/21	11/05/21	N	79.00	79.00-	000696	11/05/21	0.00
		21-42221	INV LS	10/27/21-8	10/27/21	11/05/21	N	410.00	410.00-	000696	11/05/21	0.00
		21-42245	INV LS	10/27/21-9	10/27/21	11/05/21	N	966.00	966.00-	000696	11/05/21	0.00
		21-42460	INV MKTG	10/27/21	10/27/21	11/05/21	N	4,135.44	4,135.44-	000696	11/05/21	0.00
		21-42457	INV PARKS	10/27/21	10/27/21	11/05/21	N	37.45	37.45-	000696	11/05/21	0.00
		21-42492	INV PERF ART	10/27/21	10/27/21	11/05/21	N	14.99	14.99-	000696	11/05/21	0.00
		21-42496	INV PF	10/27/21	10/27/21	11/05/21	N	387.85	387.85-	000696	11/05/21	0.00
		21-42491	INV PS	10/27/21	10/27/21	11/05/21	N	177.27	177.27-	000696	11/05/21	0.00
		21-42498	INV RM	10/27/21	10/27/21	11/05/21	N	811.46	811.46-	000696	11/05/21	0.00
		21-42456	INV SH	10/27/21	10/27/21	11/05/21	N	406.57	406.57-	000696	11/05/21	0.00
		21-42432	INV SR	10/27/21	10/27/21	11/05/21	N	30.00	30.00-	000696	11/05/21	0.00
		21-42478	INV SWAG	10/27/21	10/27/21	11/05/21	N	65.95	65.95-	000696	11/05/21	0.00
		21-42508	INV SWIT	10/27/21	10/27/21	11/05/21	N	82.99	82.99-	000696	11/05/21	0.00
		21-42509	INV SWIT	10/27/21-2	10/27/21	11/05/21	N	861.26	861.26-	000696	11/05/21	0.00
		21-42510	INV SWIT	10/27/21-3	10/27/21	11/05/21	N	677.90	677.90-	000696	11/05/21	0.00
		21-42511	INV SWIT	10/27/21-4	10/27/21	11/05/21	N	184.85	184.85-	000696	11/05/21	0.00
		21-42512	INV SWIT	10/27/21-5	10/27/21	11/05/21	N	128.18	128.18-	000696	11/05/21	0.00
		21-42513	INV SWIT	10/27/21-6	10/27/21	11/05/21	N	814.90	814.90-	000696	11/05/21	0.00
		21-42286	INV UTIL	10/27/21	10/27/21	11/05/21	N	1,152.87	1,152.87-	000696	11/05/21	0.00
		21-42229	INV UTIL	10/27/21-2	10/27/21	11/05/21	N	2,389.60	2,389.60-	000696	11/05/21	0.00
		21-42231	INV UTIL	10/27/21-3	10/27/21	11/05/21	N	504.00	504.00-	000696	11/05/21	0.00
		21-42285	INV UTIL	10/27/21-4	10/27/21	11/05/21	N	35.64	35.64-	000696	11/05/21	0.00
		21-40860	INV UTIL	10/27/21-5	10/27/21	11/05/21	N	53.00	53.00-	000696	11/05/21	0.00
							** TOTALS **	30,637.27	30,637.27-			0.00
01-003620	JACQUELINE R. MEREDITH											
		21-42423	INV	10/18/21	10/18/21	11/05/21	Y	170.00	170.00-	104974	11/05/21	0.00
		21-42453	INV	10/26/21	10/23/21	11/05/21	Y	75.00	75.00-	104974	11/05/21	0.00
		21-42495	INV	10/31	1/31/21	11/05/21	Y	160.00	160.00-	104974	11/05/21	0.00
							** TOTALS **	405.00	405.00-			0.00
01-003700	METROPOLITAN INDUSTRIES, I											
		21-40777	INV INV032441		10/15/21	11/12/21	N	20.00	20.00-	105022	11/12/21	0.00
							** TOTALS **	20.00	20.00-			0.00
01-003706	FOX VALLEY FIRE & SAFETY C											
		21-42531	INV IN00459221		9/22/21	11/12/21	N	380.00	380.00-	105018	11/12/21	0.00
							** TOTALS **	380.00	380.00-			0.00
01-003811	BASELINE YOUTH SPORTS, INC											
		21-42542	INV OCTOBER		11/09/21	11/24/21	N	7,002.00	7,002.00-	105076	11/24/21	0.00
							** TOTALS **	7,002.00	7,002.00-			0.00
01-003928	LEN'S ACE HARDWARE, INC.											
		21-42440	INV 474063		10/19/21	11/05/21	N	0.71	0.71-	104973	11/05/21	0.00
		21-42443	INV 784610		10/25/21	11/19/21	N	89.99	89.99-	104973	11/05/21	0.00
							** TOTALS **	90.70	90.70-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---
01-003932	STERLING NETWORK INTEGRATI	21-40890	INV	11022106	11/01/21	11/19/21	N	527.45	527.45-	105046	11/19/21	0.00
					**	TOTALS	**	527.45	527.45-			0.00
01-003955	CAROL STREAM PARKS FOUNDAT	21-42539	INV	Donations 10/21	11/01/21	11/12/21	N	140.00	140.00-	105015	11/12/21	0.00
					**	TOTALS	**	140.00	140.00-			0.00
01-004101	BEVERLY R. BUCHINGER	21-42412	INV	042	10/15/21	11/05/21	Y	75.00	75.00-	104960	11/05/21	0.00
		21-42543	INV	043	11/07/21	11/24/21	Y	45.00	45.00-	105077	11/24/21	0.00
					**	TOTALS	**	120.00	120.00-			0.00
01-004141	BEARY LANDSCAPE MANAGEMENT	21-42425	INV	206033	9/30/21	11/05/21	N	5,919.86	5,919.86-	104955	11/05/21	0.00
		21-42547	INV	207827	10/31/21	11/19/21	N	10,339.72	10,339.72-	105031	11/19/21	0.00
					**	TOTALS	**	16,259.58	16,259.58-			0.00
01-004153	WEX BANK	21-42524	INV	75536227	11/01/21	11/19/21	N	1,341.47	1,341.47-	000705	11/19/21	0.00
					**	TOTALS	**	1,341.47	1,341.47-			0.00
01-004274	ENTECH, INC	21-42427	INV	39390	10/19/21	11/05/21	N	777.00	777.00-	104963	11/05/21	0.00
					**	TOTALS	**	777.00	777.00-			0.00
01-004290	PEPSI-COLA	21-42452	INV	48686363	10/21/21	11/12/21	N	421.40	421.40-	000701	11/12/21	0.00
					**	TOTALS	**	421.40	421.40-			0.00
01-004329	LANDMARK PEST MANAGEMENT	21-42489	INV	402706	10/18/21	11/05/21	N	325.00	325.00-	104971	11/05/21	0.00
					**	TOTALS	**	325.00	325.00-			0.00
01-004412	PET WASTE ELIMINATOR	21-42430	INV	43069237	10/15/21	11/05/21	Y	596.99	596.99-	104977	11/05/21	0.00
					**	TOTALS	**	596.99	596.99-			0.00
01-004423	PERFORMANCE FOODSERVICE	21-42418	INV	4755459	10/19/21	11/12/21	N	575.56	575.56-	105023	11/12/21	0.00
					**	TOTALS	**	575.56	575.56-			0.00
01-004435	MetTel	21-42544	INV	100526131-242-5	11/08/21	11/12/21	N	5,180.54	5,180.54-	000699	11/12/21	0.00
					**	TOTALS	**	5,180.54	5,180.54-			0.00
01-004485	MIKE BOYLE	21-42472	INV	UPPER	10/28/21	11/05/21	N	525.00	525.00-	104959	11/05/21	0.00
					**	TOTALS	**	525.00	525.00-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---
01-004659	FOWLER TREE SURGERY, INC											
		21-42500	INV	10/21	10/21/21	11/05/21	N	150.00	150.00-	104965	11/05/21	0.00
		21-42428	INV	21-42428	10/11/21	11/05/21	N	3,200.00	3,200.00-	104965	11/05/21	0.00
					** TOTALS **			3,350.00	3,350.00-			0.00
01-004671	LANDSCAPE STRUCTURES, INC											
		21-41422	INV	101559	7/26/21	11/19/21	N	259,084.00	259,084.00-	105039	11/19/21	0.00
					** TOTALS **			259,084.00	259,084.00-			0.00
01-004686	BELLAS PIZZA LLC											
		21-42451	INV	1501	10/21/21	11/05/21	Y	133.00	133.00-	104956	11/05/21	0.00
					** TOTALS **			133.00	133.00-			0.00
01-004687	BETH S. KAPLAN											
		21-42434	INV	FALL21	10/21/21	11/05/21	Y	120.00	120.00-	104967	11/05/21	0.00
					** TOTALS **			120.00	120.00-			0.00
01-004690	FOREVER LAWN CHICAGO											
		21-42279	INV	184	11/04/21	11/12/21	Y	82,374.19	82,374.19-	105017	11/12/21	0.00
					** TOTALS **			82,374.19	82,374.19-			0.00
01-004695	DANIEL KOUTRIS											
		21-42477	INV	REC DIVISION	10/28/21	11/05/21	N	250.00	250.00-	104970	11/05/21	0.00
		21-42575	INV	TURKEY SHOOT 2021	11/17/21	11/24/21	N	75.00	75.00-	105083	11/24/21	0.00
					** TOTALS **			325.00	325.00-			0.00
01-004696	JONATHON BASH											
		21-42476	INV	REC DIVISION	10/28/21	11/05/21	N	75.00	75.00-	104954	11/05/21	0.00
					** TOTALS **			75.00	75.00-			0.00
01-004697	CHRIS BLANKENSHIP											
		21-42473	INV	LOWER DIVISION	10/28/21	11/05/21	N	250.00	250.00-	104957	11/05/21	0.00
					** TOTALS **			250.00	250.00-			0.00
01-004698	NICK SZARA											
		21-42574	INV	TURKEY SHOOT 2021	11/17/21	11/24/21	N	75.00	75.00-	105092	11/24/21	0.00
					** TOTALS **			75.00	75.00-			0.00
01-004699	JOSHUA NELSON											
		21-42475	INV	LOWER DIVISION	10/28/21	11/05/21	N	75.00	75.00-	104975	11/05/21	0.00
					** TOTALS **			75.00	75.00-			0.00
01-004700	DAN KENDER											
		21-42474	INV	LOWER DIVISION	10/28/21	11/05/21	N	475.00	475.00-	104968	11/05/21	0.00
					** TOTALS **			475.00	475.00-			0.00
01-004704	TYLER FLOYD											
		21-42577	INV	TURKEY SHOOT 2021	11/17/21	11/24/21	N	75.00	75.00-	105081	11/24/21	0.00
					** TOTALS **			75.00	75.00-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---
01-004705	RYAN SIEMBAL	21-42576	INV	TURKKEY SHOOT	2021 11/17/21	11/24/21	N	75.00	75.00-	105090	11/24/21	0.00
					** TOTALS **			75.00	75.00-			0.00
01-1	MISC VENDOR (REFUNDS ONLY)											
			INV	REC# 2009241.008	10/27/21	11/05/21	N	100.00	100.00-	104964	11/05/21	0.00
			INV	REC# 2009243.008	10/27/21	11/05/21	N	100.00	100.00-	104969	11/05/21	0.00
			INV	REC# 2009244.008	10/27/21	11/05/21	N	500.00	500.00-	104981	11/05/21	0.00
			INV	REC# 2009260.008	11/05/21	11/12/21	N	150.00	150.00-	105020	11/12/21	0.00
			INV	REC# 2009269.008	11/08/21	11/12/21	N	450.00	450.00-	105016	11/12/21	0.00
			INV	REC# 2010244.007	11/08/21	11/12/21	N	126.00	126.00-	105021	11/12/21	0.00
			INV	REC#2009145.008-2	9/29/21	11/19/21	N	250.00	250.00-	105033	11/19/21	0.00
					** TOTALS **			1,676.00	1,676.00-			0.00
02-001268	JAMES JAY BITTER											
			INV	OFFICIAL 11/1-11/5	11/05/21	11/12/21	Y	210.00	210.00-	105028	11/12/21	0.00
			INV	OFFICIAL 11/15	11/15/21	11/24/21	Y	60.00	60.00-	105097	11/24/21	0.00
			INV	OFFICIAL 11/8-12	11/12/21	11/24/21	Y	210.00	210.00-	105097	11/24/21	0.00
			INV	OFFICIAL10/25-30	1/30/21	11/12/21	Y	300.00	300.00-	105028	11/12/21	0.00
					** TOTALS **			780.00	780.00-			0.00
02-001270	PAUL M. O'CONNELL											
			INV	OFFICIAL 10/25	10/25/21	11/12/21	Y	60.00	60.00-	105029	11/12/21	0.00
			INV	OFFICIAL 11/1	11/01/21	11/12/21	Y	60.00	60.00-	105029	11/12/21	0.00
			INV	OFFICIAL 11/8-12	11/12/21	11/24/21	Y	120.00	120.00-	105099	11/24/21	0.00
					** TOTALS **			240.00	240.00-			0.00
02-003572	VERNON J. GORMAN											
			INV	OFFICIAL 11/20	11/20/21	11/24/21	Y	120.00	120.00-	105098	11/24/21	0.00
					** TOTALS **			120.00	120.00-			0.00
02-003594	LAUREN VOLK											
			INV	OFFICIAL 10/24	10/24/21	11/12/21	Y	120.00	120.00-	105030	11/12/21	0.00
			INV	OFFICIAL 11/13	11/13/21	11/24/21	Y	90.00	90.00-	105100	11/24/21	0.00
					** TOTALS **			210.00	210.00-			0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	784,294.92	784,294.92CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	784,294.92	784,294.92CR	0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

** PRE-PAID INVOICES **

P R E P A I D T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	0.00	0.00	0.00

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	784,294.92	784,294.92CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
VOIDED ITEMS	0.00	0.00	0.00
** TOTALS **	784,294.92	784,294.92CR	0.00

U N P A I D R E C A P

NUMBER OF HELD INVOICES	0
UNPAID INVOICE TOTALS	0.00
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
** UNPAID TOTALS **	0.00

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 204000	DUE TO VILLAGE OF CAROL STREAM	9.00
10 209100	D/T CSP FOUNDATION-BIKE CLUB	140.00
10 217000	SECTION 125	473.85
10 5-00-00-534	PHYSICAL/DRUG TESTING	77.00
10 5-00-00-558	SECURITY SERVICES	504.00
10 5-00-00-565	BACKGROUND CHECKS-EMPLOYEES	171.00
10 5-00-00-610	PDRMA PROPERTY	4,336.69
10 5-00-00-611	PDRMA LIABILITY	2,120.61
10 5-00-00-612	PDRMA EMPLOYMENT	710.58
10 5-00-00-613	PDRMA POLLUTION	128.66
10 5-00-00-614	PDRMA WORKMENS COMP	3,987.91
10 5-00-00-665	SAFETY SUPPLIES-LIABILITY	23.29
10 5-10-00-540	SECTION 125 PLAN	50.00
10 5-10-00-546	TELEPHONE	183.18
10 5-10-00-556	MAINTENANCE CONTRACTS	2,183.85
10 5-10-00-559	TRAINING/SEMINARS	291.00
10 5-10-00-560	MEETINGS	94.91
10 5-10-00-590	OTHER SERVICES	82.00

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 5-10-00-620	STAFF INCENTIVE	50.00
10 5-10-00-651	MINOR EQUIPMENT	109.99
10 5-10-00-668	COMMISSIONER EXPENSE	193.32
10 5-10-00-690	DEPARTMENT SUPPLIES	283.66
10 5-12-00-546	TELEPHONE	49.18
10 5-12-00-553	PRINTING	3,927.17
10 5-12-00-570	CONTRACTUAL SERVICES	525.00
10 5-12-00-590	OTHER SERVICES	159.98
10 5-12-00-592	PROGRAM SUPPLIES	25.89
10 5-12-00-651	MINOR EQUIPMENT	395.32
10 5-12-00-669	POSTAGE	3,000.00
10 5-12-00-690	DEPARTMENT SUPPLIES	196.74
10 5-15-00-545-079	WATER/SEWER-ARMSTRONG RESTROOM	1,027.81
10 5-15-00-545-080	WATER/SEWER-ARMSTRONG FOUNTAIN	2.30
10 5-15-00-545-081	WATER/SEWER-COMMUNITY PARK	34.45
10 5-15-00-545-089	WATER/SEWER-HAMPE	34.81
10 5-15-00-545-095	WATER/SEWER-RED HAWK	28.35
10 5-15-00-545-096	WATER/SEWER-SLEPICKA	20.91
10 5-15-00-546	TELEPHONE	173.57
10 5-15-00-547-083	ELECTRIC-ARMSTRONG PARK NORTH	189.04
10 5-15-00-547-085	ELECTRIC-ARMSTRONG PARK SOUTH	548.93
10 5-15-00-547-086	ELECTRIC-BIERMAN	25.65
10 5-15-00-547-089	ELECTRIC-HAMPE	59.57
10 5-15-00-547-093	ELECTRIC-MEMORIAL PARK	19.38
10 5-15-00-547-094	ELECTRIC-POND AERATORS	247.42
10 5-15-00-547-095	ELECTRIC-RED HAWK	98.68
10 5-15-00-547-096	ELECTRIC-SLEPICKA	30.11
10 5-15-00-547-097	ELECTRIC-UNDERPASS IL64	45.15
10 5-15-00-547-098	ELECTRIC-CAROLSHIRE PARK	75.30
10 5-15-00-548	REFUSE	778.13
10 5-15-00-556	MAINTENANCE CONTRACTS	811.00
10 5-15-00-556-045	MAINT CONTRACTS-BASEBALL FIELD	747.00
10 5-15-00-556-048	MAINT CONTRACTS-LANDSCAPE	16,070.34
10 5-15-00-559	TRAINING/SEMINARS	211.00
10 5-15-00-560	MEETINGS	67.76
10 5-15-00-562	REPAIR SERVICES	88.85
10 5-15-00-651	MINOR EQUIPMENT	70.41
10 5-15-00-653	HORTICULTURAL SUPPLIES	264.00
10 5-15-00-656	JANITORIAL SUPPLIES	635.68
10 5-15-00-657	CLOTHING SUPPLIES	127.10
10 5-15-00-659	VEHICLE FUELS	1,341.47
10 5-15-00-660-059	PLAYGROUND MAINT-DOG PARK	626.84
10 5-15-00-661	HERBICIDES/SNOW REMOVAL	669.60
10 5-15-00-662-045	ATHLETIC FIELD MAINT-BASEBALL	1,247.00
10 5-15-00-662-047	ATHLETIC FIELD MAINT-SOCCER	3,250.00
10 5-15-00-663	VEHICLE REPAIRS	168.25
10 5-15-00-664	REPAIR/MAINT MATERIALS	424.90

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 5-15-00-665	SAFETY SUPPLIES-PARKS	79.92
10 5-15-00-800	CAPITAL EQUIPMENT	1,815.81
10 5-28-00-544	GAS	165.37
10 5-28-00-545	WATER/SEWER	57.76
10 5-28-00-546	TELEPHONE	1,233.95
10 5-28-00-547	ELECTRIC	383.75
10 5-28-00-548	REFUSE	59.10
10 5-28-00-556	MAINTENANCE CONTRACTS	388.00
10 5-62-00-546	TELEPHONE	98.36
	** FUND TOTAL **	59,026.56
20 205000	REGISTRATION CLIENT PAYABLE	1,676.00
20 206000	DUE TO DISTRICT 93 (B&A)	28,000.00
20 206222	D/T DANCE FUNDRAISER	10.00
20 207060	D/T PGM MERCH SALES TAX	81.49
20 207065	D/T CCMG SALES TAX	10.83
20 207991	D/T MCCASLIN CONC SALES TAX	1,116.00
20 207992	D/T FVRC CONC SALES TAX	27.52
20 4-14-00-481-991	RECOVERY OF COST-MCCAS CONCES	20.00CR
20 4-14-00-481-992	RECOVERY OF COST-FVRC CONCES	0.52CR
20 4-60-00-481	RECOVERY OF COST-RECREATION	1.49CR
20 4-60-00-481-665	RECOVERY OF COST-CCMG	0.17
20 5-13-00-543	CABLE	235.06
20 5-13-00-544	GAS	729.43
20 5-13-00-545	WATER/SEWER	3,475.16
20 5-13-00-546	TELEPHONE	1,698.20
20 5-13-00-547	ELECTRIC	14,155.32
20 5-13-00-548	REFUSE	567.53
20 5-13-00-556	MAINTENANCE CONTRACTS	592.81
20 5-13-00-556-048	MAINT CONTRACTS-LANDSCAPE	1,169.18
20 5-13-00-562	REPAIR SERVICES	7,656.82
20 5-13-00-651	MINOR EQUIPMENT FACILITY	83.47
20 5-13-00-654	CHEMICALS-POOL	1,875.31
20 5-13-00-656	JANITORIAL SUPPLIES	1,326.75
20 5-13-00-664	REPAIR & MAINT SUPPLIES	573.83
20 5-14-00-544-991	GAS - MCCASLIN CONCESSIONS	70.00
20 5-14-00-546	TELEPHONE	468.76
20 5-14-00-548-991	REFUSE-MCCASLIN CONCESSIONS	199.34
20 5-14-00-559	TRAINING	13.99
20 5-14-00-562-991	REPAIR SRVS-MCCASLIN CONCESSIO	200.00
20 5-14-00-642-991	MCCAS-PERISHABLE FOOD SUPPLIES	1,685.74
20 5-14-00-643-991	MCCAS-NON-ALCOH BEV SUPPLIES	468.16
20 5-14-00-645-990	CCWP-CONTRACT PERISHABLE FOOD	6,576.00
20 5-14-00-645-991	MCCAS-CONTRACT PERISHABLE FOOD	1,132.00
20 5-14-00-645-992	FVRC-CONTRACT PERISHABLE FOOD	80.00
20 5-14-00-651-991	MINOR EQMT FAC-MCCASLIN CONC	10.09
20 5-14-00-656-991	JANITORIAL SUPP-MCCASLIN CONC	25.98

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
20 5-14-00-690-991	DEPT SUPPLIES MCCAS CONCESSION	26.99
20 5-15-00-546	TELEPHONE	26.03
20 5-23-00-543	CABLE	10.48
20 5-23-00-544	GAS	654.10
20 5-23-00-545	WATER/SEWER	96.59
20 5-23-00-546	TELEPHONE	1,983.12
20 5-23-00-547	ELECTRIC	4,382.05
20 5-23-00-548	REFUSE	504.85
20 5-23-00-556	MAINTENANCE CONTRACTS	330.00
20 5-23-00-556-048	MAINT CONTRACTS-LANDSCAPE	403.32
20 5-23-00-562	REPAIR SERVICES	4,707.96
20 5-23-00-656	JANITORIAL SUPPLIES	110.60
20 5-23-00-664	REPAIR & MAINT. SUPPLIES	258.53
20 5-24-00-544	GAS	55.01
20 5-24-00-545-087	WATER/SEWER-CORAL COVE	869.29
20 5-24-00-545-088	WATER/SEWER-CCWP FILTER ROOM	1,900.45
20 5-24-00-547	ELECTRIC	541.60
20 5-24-00-556	MAINTENANCE CONTRACTS	250.00
20 5-24-00-556-048	MAINT CONTRACTS-LANDSCAPE	403.10
20 5-24-00-562	REPAIR SERVICES	200.00
20 5-26-00-544	GAS	135.15
20 5-26-00-547	ELECTRIC	135.15
20 5-26-00-556	MAINTENANCE CONTRACTS	524.70
20 5-27-00-544	GAS	58.84
20 5-27-00-545	WATER/SEWER	2.35
20 5-27-00-547	ELECTRIC	94.30
20 5-27-00-556-048	MAINT CONTRACTS-LANDSCAPE	403.30
20 5-60-00-543-641	CABLE - RENTAL FIELDS	91.04
20 5-60-00-546	TELEPHONE	245.90
20 5-60-00-560-622	MEETINGS - LOCAL EVENTS	44.00
20 5-60-00-592-622	PGM SUP - LOCAL EVENTS	343.85
20 5-60-00-592-642	RENTAL FVRC SUPPLIES	101.67
20 5-60-00-595-642	RENTAL FVRC SERVICES	814.90
20 5-60-00-649-665	MINOR EQUIPMENT PROGRAMS	303.34
20 5-60-00-651-641	MINOR EQMT RENTAL FIELDS	321.20
20 5-60-00-667	AUTO REIMBURSEMENT	50.00
20 5-60-00-690	DEPARTMENT SUPPLIES	19.19
20 5-60-00-690-665	DEPARTMENT SUPPLIES	82.99
20 5-60-16-592-135	PGM SUP - PRESCHOOL	132.99
20 5-60-20-592-203	PGM SUP - YOUTH B-DAY PARTIES	15.88
20 5-60-21-595-205	PGM SRV - SPECIAL INTEREST	120.00
20 5-60-23-592-220	PGM SUP - SEASONAL DANCE	20.38
20 5-60-23-592-224	PGM SUP - DANCE RECITAL	11.00
20 5-60-23-595-224	PGM SRV - DANCE RECITAL	14.99
20 5-60-28-592-237	PGM SUP - YOUTH VOLLEYBALL	323.38
20 5-60-28-592-258	PGM SUP - YTH DODGEBALL LEAGUE	306.95
20 5-60-28-592-865	PGM SUP-YTH BB/SB FALL LGS	56.29

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
20 5-60-28-595-237	PGM SRV - YOUTH VOLLEYBALL	420.00
20 5-60-28-595-258	PGM SRV - YTH DODGEBALL LEAGUE	118.00
20 5-60-28-595-260	PGM SRV - YOUTH BASKETBALL	164.00
20 5-60-28-595-270	PGM SRV - YTH FALL SOCCER	3,106.00
20 5-60-28-595-865	PGM SRV-YTH BB/SB FALL LGS	3,337.50
20 5-60-28-595-891	PGM SRV-HS BASEBALL/SOFTBALL	975.00
20 5-60-29-546-290	TELEPHONE-YTH B/A SCHOOL	538.06
20 5-60-29-592-290	PGM SUP - YOUTH B/A SCHOOL	513.90
20 5-60-29-592-298	PGM SUP - YTH KDS CARE DAY OFF	186.51
20 5-60-48-592-434	PGM SUP - ADULT SB TOURNAMENTS	3,665.97
20 5-60-48-592-440	PGM SUP - ADULT SPORTS LEAGUES	854.30
20 5-60-48-595-434	PGM SRV - ADULT SB TOURNAMENTS	1,764.00
20 5-60-48-595-435	PGM SRV - ADULT SOFTBALL	5,238.00
20 5-60-48-595-440	PGM SRV - ADULT SPORTS LEAGUES	1,070.00
20 5-60-54-592-515	PGM SUP-FOREVER YNG SPEC EVENT	128.18
20 5-60-54-595-515	PGM SRV-FOREVER YNG SPEC EVENT	133.00
20 5-60-55-592-520	PGM SUP-FOREVER YNG DAY TRIPS	9.79
20 5-60-55-595-520	PGM SRV-FOREVER YNG DAY TRIPS	1,510.00
20 5-60-60-592-699	PGM SUP - REC ATTENDANTS	129.16
20 5-60-61-595-680	PGM SRV-SPORTS INSTRUCTIONAL	3,740.00
20 5-60-64-592-610	PGM SUP - FAMILY SPECIAL EVENT	1,238.99
20 5-60-64-595-610	PGM SRV - FAMILY SPECIAL EVENT	373.95
20 5-60-68-592-655	PGM SUP-ATHLETIC SPECIAL EVENT	192.83
20 5-60-68-595-655	PGM SRV-ATHLETIC SPECIAL EVENT	94.50
20 5-60-70-570-700	CONTRACTUAL SRVS-FVRC POOL	26,100.75
20 5-60-70-665-700	SAFETY SUPPLIES - FVRC POOL	23.91
20 5-60-78-592-710	PGM SUP - SWIM TEAM	482.50
20 5-60-80-543-800	CABLE - FITNESS CENTER	352.59
20 5-60-80-562-800	REPAIR SERVICES-FITNESS	163.36
20 5-60-80-592-800	PGM SUP-FITNESS CENTR-MEM/PASS	912.95
20 5-60-80-665-800	SAFETY SUPPLIES-FITNESS	78.50
20 5-60-98-595-901	PGM SRV - GYMNASTIC TEAM	290.00
20 5-64-00-545	WATER/SEWER-MCCAS FIELDS	544.60
20 5-64-00-547	ELECTRIC-MCCASLIN FIELDS	1,721.00
20 5-64-00-548	REFUSE-MCCASLIN FIELDS	147.75
20 5-64-00-556	MAINTENANCE CONTRACTS	4,066.74
20 5-64-00-662	ATHLET FIELD MAINT SUP-MCCASLI	777.00
20 5-64-00-664	REPAIR/MAINT MATERIALS	29.74
20 5-65-00-544	GAS	57.65
20 5-65-00-546	TELEPHONE	468.76
20 5-65-00-547	ELECTRIC	327.81
20 5-65-00-548	REFUSE	132.90
20 5-65-00-556-048	MAINT CONTRACTS-LANDSCAPE	403.10
20 5-65-00-650	EQUIPMENT RENTAL	53.00
	** FUND TOTAL **	165,092.98
25 5-00-00-549	PORT-O-LETS	2,762.97

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
25 5-00-00-765	ADA PARK IMPROVEMENTS	300,850.33
	** FUND TOTAL **	303,613.30
34 5-00-00-713	TECHNOLOGY	1,699.99
	** FUND TOTAL **	1,699.99
42 5-00-00-734	MITCHELL LAKE PATHWAY	96,219.82
42 5-00-00-755	EVERGREEN GYM	26,000.00
42 5-00-00-762	PARKS/PLAYGROUNDS	99,516.00
42 5-75-00-734	MITCHELL LAKE PATHWAY	33,126.27
	** FUND TOTAL **	254,862.09

	** TOTAL **	784,294.92

DEPARTMENT TOTALS

DEPARTMENT	DEPARTMENT NAME	AMOUNT
10	NON-DEPARTMENTAL	622.85
10 00	ANCILLARY FUNDS	12,059.74
10 10	FINANCE/ADMINISTRATION	3,521.91
10 12	MARKETING/COMMUNICATION	8,279.28
10 15	PARKS	32,156.49
10 28	MAINTENANCE FACILITY	2,287.93
10 62	REGISTRATION SERVICES	98.36
	** FUND TOTAL **	59,026.56
20	NON-DEPARTMENTAL	30,921.84
20 13	FOUNTAIN VIEW REC CENTER	34,138.87
20 14	CONCESSIONS	10,936.53
20 15	FACILITIES	26.03
20 23	SIMKUS FACILITY	13,441.60
20 24	CORAL COVE	4,219.45
20 26	EVERGREEN GYM FACILITY	795.00
20 27	ELK TRAIL FACILITY	558.79
20 60	RECREATION	61,324.82
20 64	MCCASLIN FIELDS	7,286.83
20 65	MINIATURE GOLF	1,443.22
	** FUND TOTAL **	165,092.98
25 00	SPECIAL RECREATION	303,613.30
	** FUND TOTAL **	303,613.30
34 00	CAPITAL PROJECTS	1,699.99
	** FUND TOTAL **	1,699.99
42 00	CAPITAL PROJECTS	221,735.82
42 75	2021 CAPITAL IMPROVEMENTS	33,126.27
	** FUND TOTAL **	254,862.09

	** TOTAL **	784,294.92

0 ERRORS
0 WARNINGS

SELECTION CRITERIA

VENDOR SET: ALL
 VENDOR: THRU ZZZZZZ
 VENDOR CLASS: ALL
 BANK CODES: Include: APBNK
 1099 BOX: All
 COMMENT CODES: All
 HOLD STATUS: Both
 AP BALANCE AS OF: 0/00/0000
 ADVANCED SELECTION: YES

ITEM SELECTION: PAID ITEMS
 FUNDS: All
 ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZZ
 ITEM AMOUNT: 999,999,999.00CR THRU 999,999,999.00

PRINT OPTIONS:

SEQUENCE: VENDOR NUMBER
 REPORT TYPE: SUMMARY
 SORT TRANSACTIONS BY DATE: NO
 G/L ACCOUNTS/PROJECTS: YES
 ONE VENDOR PER PAGE: NO
 ONE DEPARTMENT PER PAGE: NO
 PRINT STUB COMMENTS: NO
 PRINT COMMENT CODES: None
 PRINT W/ PO ONLY: NO

DATE SELECTION:

PAYMENT DATE: 11/01/2021 THRU 11/30/2021
 ITEM DATE: 0/00/0000 THRU 99/99/9999
 POSTING DATE: 0/00/0000 THRU 99/99/9999

To: Board of Commissioners
From: Jim Reuter, Executive Director
Date: December 13, 2021
Approval: Resolution No. 21-08 Honoring Anne Gerrick

Agenda Item # 6D

Issue

Should the Board approve Resolution 21-08, a Resolution Honoring Anne Gerrick for over twenty-one years of service at Carol Stream Park District.

Background/Reasoning

Anne Gerrick will be retiring in January after more than 21 years of service to the Park District and residents of Carol Stream. Anne Gerrick was hired as a registration clerk in May 2000. She was promoted to Registration and Customer Service Coordinator in May 2005. In January 2012, Anne was promoted to Service Team Supervisor. In July 2016, Anne was promoted to Service Team Manager/Active Net Administrator. The Carol Stream Park District has watched her growth and development over the years and would like to recognize her outstanding contributions to the District. Her dedication and hard work have played an important role in the District's success. The Board and staff wish to express their thanks for all she has done for the residents of our community.

Supporting Documents Summary

Resolution No. 21-08, a Resolution Honoring Anne Gerrick

Cost

There is no cost.

Public/Customer Impact

Anne's hard work and dedication have contributed to the the quality of life for Carol Stream Park District patrons.

Recommendation

That the Board make a motion to approve Resolution 21-08, a Resolution Honoring Anne Gerrick for over twenty-one years of service to Carol Stream Park District.

Resolution No. 21-08
A Resolution Honoring Anne Gerrick

WHEREAS, ANNE GERRICK has been employed by the Carol Stream Park District from 2000 to 2022; and

WHEREAS, during her service to the Carol Stream Park District, ANNE GERRICK has worked in increasing levels of responsibility within the Registration and Membership Department beginning in May of 2000 as a Registration Clerk. Her strong customer service and organizational skills soon led to her promotion in 2005 to a Registration and Customer Service Coordinator. Anne’s hard work and leadership skills lead to her promotion to Registration Services Team Supervisor in 2012. In 2016, Anne was promoted again to the position of Registration Services Manager and ActiveNet Software Administrator. In 2020, the Registration Services Team was combined with the Fitness Services Team, and Anne became the Manager of Registration and Membership Services. Anne’s collaborative leadership style, commitment to outstanding customer service, and dedication to her coworkers and community have been crucial to the District’s success.

WHEREAS, during her career, ANNE GERRICK was a key member of the ActiveNet Conversion Team which led the District’s conversion to a comprehensive registration software system, she has instituted multiple enhancements to improve our customers’ experience. During the 2019 COVID Pandemic, she worked with limited staff to maintain the District’s entire registration and customer service function.

Now, therefore, be it resolved by the BOARD OF COMMISSIONERS that the CAROL STREAM PARK DISTRICT expresses its deepest appreciation for the outstanding contributions made by ANNE GERRICK during her more than twenty-one years of service to the Carol Stream Park District and Community as we wish her the best of luck in her well-earned retirement; and

Be it further resolved that the Secretary is directed to forward a copy of this Resolution to ANNE GERRICK and to record the adoption of this document in the official record of these proceedings.

PASSED AND APPROVED this 13th day of December, 2021.

CAROL STREAM PARK DISTRICT

Tim Powers, President

ATTEST:

Jim Reuter, Secretary

To: Board of Commissioners
From: Sue Rini, Director of Finance & Administration
Date: December 13, 2021
Subject: Approval: Ordinance No. 558 Levying and Assessing Taxes
for the Year 2021 **Agenda Item # 7A**

Issue: Should the Board adopt the Ordinance No. 558 levying and assessing taxes for the year 2021, to be collected in the year 2022, and to certify that the District levied an amount of ad valorem tax that is less than 105% of the final aggregate levy extension of the preceding year and that the staff be allowed to make the adjustments to that potential reduction in the same vein.

Background/Reasoning

- “By State Statute, the Board of Commissioners needs to file an annual ordinance with the County in order to levy taxes for the following year.
- Since the levy is *not* more than 105% of the prior year’s aggregate levy, the Board did not need to publish a notice of a public hearing on such levy and does not need to hold that public hearing prior to approving the levy ordinance.
- Staff asks that the Board approve the attached Levy Ordinance.
- The Ordinance does not include the levy for the Bond and Interest Fund, as the County will automatically levy, per the schedules on file.
- The Ordinance represents a 4.99% increase to the base aggregate of the 2020 final levy. The base aggregate does not include the Bond and Interest Fund.
- As is the case every year, this is higher than the expected final increase. The District must overestimate in order to capture all the “new growth” EAV.
- The actual expected aggregate increase is only 2.75% higher than last year. This is due to the new growth being added to the District, reassessment of current homes at an estimated average of 4.99%, as well as the CPI of 1.4%.
- In April the final extension numbers will arrive and the District has five working days to make any adjustments to the equally allocated levy reduction, if one occurs.
- We have requested that part of the motion to the approval of this ordinance be that the staff be allowed to make the adjustments to that potential reduction in the same vein as the ordinance being presented tonight. This action will eliminate a special emergency meeting of the Board at that time.

Supporting Documents:

- Ordinance No. 558
- Truth in Taxation certificate of compliance.

Cost:

N/A

Public/Customer Impact:

N/A

Recommendation

That the Board makes a motion to approve Ordinance No. 558 levying and assessing taxes for the year 2021, to be collected in the year 2022, and to certify that the District levied an amount of ad valorem tax that is less than 105% of the final aggregate levy extension of the preceding year and that the staff be allowed to make the adjustments to that potential reduction in the same vein.

ORDINANCE No. 558

An ORDINANCE Levying and Assessing Taxes for the Year 2021 of the Carol Stream Park District of DuPage County, Illinois

WHEREAS, the Carol Stream Park District, of DuPage County, Illinois, has the right, exercised by duly passed Ordinance of its Board of Park Commissioners, to annually levy taxes on all of the taxable property in the District for the various corporate purposes of this Park District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Carol Stream Park District, of DuPage County, Illinois, as follows:

Section One: For General Corporate Purposes, there is hereby levied against all taxable property in said park district, in accordance with the provisions of "The Park District Code," for the year 2021, the following sum of 2,061,128 dollars. (See Exhibit A attached)

Section Two: For the purpose of Planning, Establishing and Maintaining Recreational Programs, in accordance with the provisions of "The Park District Code," there is hereby levied against all the taxable property in said park district, for the year 2021, the following sum of 1,318,475 dollars. (See Exhibit B attached)

Section Three: For the purpose of maintaining and lighting the streets and roadways within the parks and playgrounds maintained by the district, in accordance with section 5-6 of "The Park District Code," there is hereby levied against all taxable property in said park district for the year 2021, the sum of 50,000 dollars. (See Exhibit C attached)

Section Four: For the purposes of paying remittances by said park district for Social Security, in accordance with the Illinois Pension Code, there is hereby levied against all the taxable property in said park district for the year 2021, the sum of 235,000 dollars. (See Exhibit C attached)

Section Five: For the purposes of paying charges incident to the audit of the records of said park district, in accordance with the provisions of an Act in relation to audits of amounts of certain governmental units, there is hereby levied against all the taxable property in said park district for the year 2021, the sum of 24,500 dollars. (See Exhibit C attached)

Section Six: For the purposes of paying the costs of protecting against any loss or liability which may be incurred by said park district, all as provided by the "Local Governmental Employees Tort Immunity Act," as amended, there is hereby levied against all the taxable property in said park district for the year 2021 the sum of 200,000 dollars. (See Exhibit C attached)

Section Seven: For the purposes of providing recreational programs for the handicapped, in accordance with Section 5-8 of "The Park District Code," there is hereby levied against all the taxable property in said park district for the year 2021, the sum of 647,390 dollars. (See Exhibit C attached)

Section Eight: For the purposes of paying remittances by said park district to the Illinois Municipal Retirement Fund, in accordance with the Illinois Pension Code, there is hereby levied against all the taxable property in said park district for the year 2021, the sum of 290,000 dollars. (See Exhibit C attached)

Section Nine: That a summary of the aforesaid levies, hereby made in this ordinance are as follows (See Exhibit D attached):

<u>Total Tax Levy</u>	
1. General Fund	\$ 2,061,128
2. Recreation Fund	1,318,475
3. Paving and Lighting Fund	50,000
4. Social Security Fund	235,000
5. Audit Fund	24,500
6. Liability Fund	200,000
7. Special Recreation Fund	647,390
8. IMRF Fund	290,000

Total of Levies Made **\$4,826,493**

Section Ten: That a certified copy of this ordinance be filed with the county clerk of DuPage County, Illinois, not later than the last Tuesday of December, 2021.

Section Eleven: That the amount previously levied by ordinance of the Carol Stream District for payment of principal and interest on bond issuances, not being levied for in this levy ordinance, being an estimated amount of \$5,443,490 when added to the total levy now authorized by Ordinance No. 558 will sum to an aggregate amount of \$10,269,983.

Roll Call Vote

Ayes: _____

Nays: _____

Absent: _____

Dated this 13th day of December, 2021

President, Board of Commissioners
Carol Stream Park District
DuPage County, Illinois

Secretary, Board of Commissioners
Carol Stream Park District
DuPage County, Illinois

(SEAL)

STATE OF ILLINOIS)

) SS

COUNTY OF DUPAGE)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioner (the "*Board*") of the Carol Stream Park District, DuPage County, Illinois (the "*District*"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 13th day of December, insofar as same relates to the adoption of Ordinance No. 558 entitled:

AN ORDINANCE Levying and Assessing Taxes for the Year 2021 of the Carol Stream Park District of DuPage County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the new media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 13th day of December 2021.

(SEAL)

Secretary, Board of Park Commissioners

CORPORATE FUNDEstimated
Line Expenditures**Exhibit A**

General - Administrative/Finance		
Salaries	428,614	
Benefits	44,869	
Utilities	4,632	
Services	221,864	
Supplies	32,785	
Corporate Fund Transfer	10,000	
		742,764
General - Marketing/Communication		
Salaries	125,533	
Benefits	26,489	
Utilities	960	
Services	23,935	
Supplies	175	
Corporate Fund Transfer	0	
		177,092
General-Parks		
Salaries	490,837	
Benefits	82,950	
Utilities	30,990	
Services	260,145	
Supplies	114,425	
Corporate Fund Transfer	2,000	
		981,347
General - Maintenance Facility		
Utilities	26,302	
Services	4,255	
Supplies	2,000	
		32,557
General - Registration Services		
Salaries	175,646	
Benefits	22,496	
Utilities	1,200	
Services	290	
Supplies	0	
		199,632
Total General Fund		2,133,392
Fund Balance Adjustment		(72,264)
Total General Fund Levy		2,061,128

RECREATION FUNDEstimated
Line Expenditures**Exhibit B**

Recreation - Administration/Finance		
Salaries	\$177,675	
Benefits	\$18,195	
Services	\$0	
Supplies	\$0	
Recreation Fund Transfer	\$0	
		\$195,870
Recreation - Marketing/Communication		
Services	\$22,790	
Supplies	\$28,035	
		\$50,825
Recreation - Fountain View Recreation Center		
Utilities	\$242,118	
Services	\$74,854	
Supplies	\$82,880	
Recreation Fund Transfer	\$0	
		\$399,852
Recreation - Concessions		
Salaries	\$49,062	
Benefits	\$0	
Utilities	\$7,394	
Services	\$7,036	
Supplies	\$93,015	
Recreation Fund Transfer	\$6,973	
		\$163,480
Recreation - Facilities		
Salaries	\$427,160	
Benefits	\$51,576	
Utilities	\$1,800	
Supplies	\$1,644	
		\$482,180
Recreation - Simkus Recreation Center		
Utilities	\$87,958	
Services	\$30,884	
Supplies	\$14,905	
		\$133,747
Recreation - Coral Cove Facility		
Utilities	\$36,190	
Services	\$32,563	
Supplies	\$32,950	
		\$101,703
Recreation - Evergreen Gym		
Utilities	\$3,250	
Services	\$6,300	
		\$9,550

RECREATION FUNDEstimated
Line Expenditures**Exhibit B**

Recreation - Programs Administration			
Salaries	\$1,781,695		
Benefits	\$105,159		
Utilities	\$16,282		
Services	\$964,617		
Supplies	\$195,521		
Recreation Fund Transfer	\$136,908		
		\$3,200,182	
Recreation - Registration Services			
Salaries	\$116,243		
Benefits	\$9,641		
Supplies	\$0		
		\$125,884	
Recreation - McCaslin Fields			
Utilities	\$26,940		
Services	\$31,225		
Supplies	\$13,265		
Recreation Fund Transfer	\$0		
		\$71,430	
Recreation - Coyote Crossing Minigolf			
Utilities	\$11,464		
Services	\$9,654		
Supplies	\$9,760		
		\$30,878	
Total Recreation Fund			\$4,965,582
Less Revenue from Other Sources			(\$3,647,107)
Total Recreation Fund Levy			\$1,318,475

PAVING & LIGHTING FUNDEstimated
Line Expenditures**Exhibit C**

Services	10,398	
Fund Balance Adjustment	39,602	
Total Paving & Lighting Fund		50,000
Total Paving & Lighting Fund		50,000
Total Paving & Lighting Fund Levy		50,000

SOCIAL SECURITY FUND

Benefits	290,425	
Fund Balance Adjustment	(55,425)	
Total Social Security Fund		235,000
Total Social Security Fund		235,000
Total Social Security Fund Levy		235,000

AUDIT FUND

Services	25,960	
Fund Balance Adjustment	(1,460)	
Total Audit Fund		24,500
Total Audit Fund		24,500
Total Audit Fund Levy		24,500

LIABILITY FUNDEstimated
Line Expenditures**Exhibit C**

Salary/Benefits	21,818	
Services	19,168	
Supplies	6,002	
Insurance	124,141	
Capital	12,695	
Fund Balance Adjustment	16,176	
Total Liability Fund		200,000
Total Liability Fund		200,000
Total Liability Fund Levy		200,000

SPECIAL RECREATION FUND

WDSRA	308,325	
Salary/Benefits	12,711	
Services	50,348	
Supplies	3,350	
Special Recreation Fund Transfer	31,277	
ADA Improvements	704,802	
Fund Balance Adjustment	(463,423)	
Total Special Recreation Fund		647,390
Total Special Recreation Fund		647,390
Total Special Recreation Fund Levy		647,390

I.M.R.F. FUND

Benefits	291,934	
Recreation Fund Transfer	0	
Special Recreation Fund Transfer	0	
Fund Balance Adjustment	(1,934)	
Total IMRF Fund		290,000
Total IMRF Fund		290,000
Total I.M.R.F. Fund Levy		290,000

**Carol Stream Park District
Summary of 2021 Taxes Levied**

Exhibit D

FUNDS

CORPORATE	\$2,061,128
RECREATION	\$1,318,475
PAVING & LIGHTING	\$50,000
SOCIAL SECURITY (FICA)	\$235,000
AUDIT	\$24,500
LIABILITY	\$200,000
RECREATION FOR THE HANDICAPPED	\$647,390
IMRF	\$290,000
TOTAL AMOUNT LEVIED	\$4,826,493

To: Board of Commissioners
From: Shane Hamilton, Director of Parks & Facilities
Date: December 13, 2021
Approval: Proposal for Engineering Services – Coral Cove Water Park
Agenda Item # 7B

Issue

Should the Board approve a proposal with W-T Group, Hoffman Estates, IL, for Engineering Services - Coral Cove Water Park Renovation totaling \$47,600.

Background/Reasoning

- W-T Group has already performed a full pool analysis, as well as an electrical and plumbing review for Coral Cove Water Park in 2020/21.
- As the W-T Group has performed the work mentioned above they have a great working knowledge of our facility and have built a great working history with the Park District.
- The proposal includes design, construction document preparation, bidding and construction administration.

Cost

- The total cost of the contract is \$47,600
- Budget source: Capital Fund Account #42-5-75-00-753

Public/Customer Impact

Coral Cove Water Park needs repairs and renovations. Delivering updated mechanical systems, new liner(s), as well as updates to site amenities will not only look aesthetically pleasing but will assist with operational efficiency. Previously discussed at the Board level, where it was decided to start some of the preliminary work now, and get ahead of supplies in anticipation of closing August 2022 and reopening for the 2023 regular season.

Recommendation

That the Board approve a proposal with W-T Group, Hoffman Estates, IL, for Engineering Services - Coral Cove Water Park Renovation totaling \$47,600.

October 29, 2021

Mr. Shane Hamilton
Carol Stream Park District
280 Kuhn Rd.
Carol Stream, IL 60188

Re: Carol Stream Park District
Proposal for Engineering Services – Coral Cove Water Park Renovation

Dear Mr. Hamilton:

We at The W-T Group, LLC (WTG) thank you for the opportunity to present this proposal. Pursuant to your request, we have prepared the following agreement to provide engineering services for your project.

Understanding of Project Scope

We understand that the project scope assigned to the WT Group is to provide Aquatic, Mechanical and Electrical engineering services for the pool renovation at the Coral Cove Water Park. The scope includes the following:

- New regenerative filtration systems for the leisure/lap pool and the slide plunge & dive pool including circulation pumps, strainers, system controllers and pool heaters. Revise piping as required. Reuse existing chemical feed systems. New filter, circulation pump and heater for the filtration system for the two splash pads. Revise piping as required.
- New PVC Liners in leisure/lap pool, slide plunge pool, dive pool and kiddie splash pad.
- Structural repair details for leisure/lap pool zero depth gutter.
- Addition of an exhaust system in the secondary mechanical room

In the event that the project scope materially changes at any time during the project, WTG will evaluate the impact to our fee structure based upon the project phase, project progress, and extent of scope change. WTG will notify the client in advance of further work and provide a scope change authorization.

Services Provided by WT Group

WT Group will provide the following selected services:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Aquatic Engineering | <input checked="" type="checkbox"/> Mechanical Engineering | <input type="checkbox"/> ADA Consulting |
| <input type="checkbox"/> Civil Engineering | <input checked="" type="checkbox"/> Electrical Engineering | <input type="checkbox"/> Construction Mgmt. |
| <input type="checkbox"/> Land Surveying | <input checked="" type="checkbox"/> Plumbing Engineering | <input type="checkbox"/> Telecom Design |
| <input checked="" type="checkbox"/> Structural Engineering | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> Other: _____ |

For the purposes of this agreement, WTG's services are explicitly limited to the selected services above. At the client's

request, WTG may propose additional services otherwise not included in this document.

Services Provided by Others

WTG is a full service, multi-discipline firm. Though typically, WTG works in conjunction with other professional service firms hired and directed by others. It is understood that WTG must rely on the information provided by the client and other professionals. Unless otherwise stated, WTG is expressly not responsible for determining completion, accuracy, or performing reviews for any other services and information provided by others. However, from time to time, WTG may utilize the services of sub-consultants within our scope of services. WTG is responsible for sub-consultants that we hire and manage directly.

Scope of Services

AQUATIC ENGINEERING

DESIGN DEVELOPMENT PHASE

- Visit site to gather existing conditions data.
- Review applicable codes and advise as necessary.
- Prepare preliminary design drawings for the renovation scope.
- Review the systems with Owner.
- Provide a budget estimate.

CONSTRUCTION DOCUMENTS PHASE

- Prepare Construction Documents and technical specifications for permit and construction.
- Submit signed and sealed plans to the Illinois Department of Public Health.
- Respond to the Illinois Department of Public Health review comments.
- Secure Illinois Department of Public Health permit.
- Provide documents and technical specifications to the Carol Stream Park District in electronic format.

BIDDING/NEGOTIATIONS PHASE

- Amend Front End Bid specifications, provided by the Park District, to be project specific.
- Write the Advertisement for Bid. The Carol Stream Park District will place the bid advertisement.
- Attend Pre-Bid meeting.
- Answer questions and provide clarifications to bidders.
- Issue addenda as required.
- Attend Bid opening
- Assist in selection of contractor.
- Provide Bid Award Recommendation to present to the Board



CONSTRUCTION ADMINISTRATION PHASE

- Provide clarifications and answer questions as required.
- Review shop drawing submittals.
- Make three site visits during construction.
- Make final site visit and prepare punch list.

EXCLUSIONS

The following services are not included:

- Civil engineering.
- Landscape architecture.
- Structural engineering
- Design of special foundations, caissons or footings.
- Detailed construction cost budgeting and estimates.
- Procuring all relevant local permits, only IDPH permit is included.
- Any permit fees.

STRUCTURAL ENGINEERING

We propose to observe the existing radius shaped x 18” deep concrete gutter walls, review the original pool structural drawings and provide structural repair / replacement details (in CAD format) for a lump sum fee of \$3,600. Our details will be inserted into the Aquatic permit drawings.

MECHANICAL AND ELECTRICAL ENGINEERING

As we understand, you require mechanical and electrical engineering services for two (2) filter replacements, pool heater replacements and the addition of an exhaust system in one (1) mechanical room.

FIELD SURVEY

This phase includes the fieldwork necessary to verify the existing conditions for the development of design drawings.

CONSTRUCTION DOCUMENTS PHASE

This phase includes providing permit documents, consisting of drawings, specifications, required calculations and com-check report.

CONSTRUCTION ADMINISTRATION PHASE

This phase includes review of shop drawings, manuals and other submittals and assistance with field orders, change orders, requests for information and clarifications.

CONSTRUCTION OBSERVATION PHASE

This phase includes field observation visits and written report for WT's discipline(s).

Notes

1. This proposal is valid for 60 days from the date at the top of this proposal.
2. No work will commence without a signed proposal.
3. Work will commence within 10 business days from the date this proposal is signed and returned. Exact start date will depend on our current schedule commitments and production schedule.



WT Group proposes to provide the Scope of Services defined above on a **fixed fee basis** as follows:

PHASE	PHASE TOTAL
AQUATICE ENGINEERING	
DESIGN DEVELOPMENT PHASE	\$ 12,600.00
CONSTRUCTION DOCUMENTS PHASE	\$ 16,200.00
BIDDING/NEGOTIATIONS PHASE	\$ 3,600.00
CONSTRUCTION ADMINISTRATION PHASE	\$ 3,600.00
STRUCTURAL ENGINEERING	\$ 3,600.00
MEP ENGINEERING	
FIELD SURVEY (ELECTRICAL ONLY)	\$ 500.00
CONSTRUCTION DOCUMENT PHASE	\$ 7,500.00
CONSTRUCTION ADMINISTRATION PHASE	\$ HOURLY
CONSTRUCTION OBSERVATION PHASE	\$ PER VISIT 1,000.00
TOTAL DESIGN PROPOSAL	\$ 47,600.00

SCOPE

This estimate is based upon our experience with similar projects. We will not exceed this upper limit without your prior approval. However, as indicated in this proposal, additional services and scope changes may require additional fees.

WTG will make the Client aware at the earliest reasonable opportunity if we identify that the Project requires services that are out of Scope, excessive changes, or if additional services are warranted. The WTG representative will provide the new fee with written explanation and will require client approval prior to proceeding in any of these cases.

REIMBURSABLE FEES

WTG may incur "Reimbursable" fees during our course of work. Examples of reimbursable costs include, but are not limited to, prints, delivery service, local and long distance travel expenses, and notification fees. Reimbursable fees may be invoiced at cost plus 10%. Reimbursable costs shall not exceed \$1,200.

PAY TERMS

The Project will be invoiced at milestone delivery dates and/or monthly based on percentage of completion of each phase. Payment is due within THIRTY (30) days of the invoice date. Should payments become delinquent, WTG reserves the right to execute any or all of the following: charge 1.5% interest per month, stop work on the project, all legal options such as collection agencies, filing liens on the property, and legal action.



SIGNATURE PAGE

If the above agreement meets your approval, please initial each page, sign two (2) copies, and return one (1) original to us. On behalf of WT Group, I look forward to working with you on this project.

Respectfully Submitted,

Rich Klarck
Principal-in-Charge, Aquatic Engineering

CAROL STREAM PARK DISTRICT
ACCEPTED BY:

Client Signature _____ Date _____

Print Name _____ Title _____

Project Contact Information

WT GROUP
Rich Klarck _____ Principal-in-Charge

Primary Contact _____ Title _____

224.293.6427 630.674.6010 RKlarck@WTGroup.com
Office Phone # Cell Phone # Email

CLIENT

Primary Contact _____ Title _____

Office Phone # Cell Phone # Email

WT GROUP – ACCOUNTING CONTACT
Accounts Receivable
Main: 224-293-6333
billing@wtengineering.com

2021 BILL RATE SCHEDULE

ENGINEERING

President	\$ 200.00
Principal In Charge	\$ 195.00
Principal In Charge - Expert	
Testimony	\$ 350.00
Principal	\$ 175.00
Engineer I	\$ 95.00
Engineer II	\$ 115.00
Engineer III	\$ 135.00
Engineering Intern	\$ 75.00
CAD/BIM Technician I	\$ 65.00
CAD/BIM Technician II	\$ 75.00
CAD/BIM Technician III	\$ 85.00
Designer I	\$ 75.00
Designer II	\$ 85.00
Designer III	\$ 95.00
Project Manager I	\$ 120.00
Project Manager II	\$ 135.00
Project Manager III	\$ 150.00
Field Data Collector	\$ 75.00
Crew Chief - Solo	\$ 150.00
Crew Chief - Team	\$ 110.00
Crew Chief - Team, Construction	
Staking	\$ 135.00
Survey Crew Member	\$ 50.00
Utility Locator	\$ 90.00
Permitting/Utility Coordinator	\$ 110.00
Department Coordinator/Project	
Coordinator	\$ 75.00

CONSULTING

Accessibility Specialist	\$ 75.00
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CONSTRUCTION MANAGEMENT

Construction Manager I	\$ 120.00
Construction Manager II	\$ 135.00
Construction Manager III	\$ 150.00
Site Superintendent I	\$ 70.00
Site Superintendent II	\$ 90.00
Site Superintendent III	\$ 110.00

ADMINISTRATIVE

Chief Executive Officer	\$ 225.00
Chief Operating Officer	\$ 195.00
Chief Financial Officer/Chief Information	
Officer	\$ 175.00
Chief Information Officer	\$ 175.00
Human Resources Manager	\$ 150.00
Business Development Specialist	\$ 150.00
Marketing Manager	\$ 100.00
Office Manager	\$ 85.00
A/R Manager	\$ 85.00
A/P Manager	\$ 85.00
Accounting Clerk	\$ 75.00
Administrative Assistant	\$ 75.00
IT Technician	\$ 120.00
Receptionist	\$ 50.00
Custodian	\$ 50.00

GENERAL TERMS AND CONDITIONS

1. CLIENT RESPONSIBILITIES

Client shall do the following in a timely manner so as not to delay the services of Consultant:

- a. Provide all necessary information regarding Client's requirements as necessary for the orderly progress of the work.
- b. Designate a person to act as Client's representative for the services who shall have the authority to transmit instructions, receive instructions and information, and interpret and define Client's policies and requests for Consultant's services.
- c. Arrange for access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform services under this Agreement.
- d. Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Consultant's services, or any defect or non-conformance in the work of any Contractor.
- e. Client reserves the right by written change order or amendment to make changes in scope or time schedule adjustments, and Consultant and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.

2. CONSULTANT RESPONSIBILITIES

Consultant shall do the following in a timely manner so as not to delay the Project:

- a. Provide professional services described more fully in the Agreement in accordance with generally accepted and currently recognized practices and principles.
- b. Give prompt written notice to Client whenever Consultant observes or otherwise becomes aware of any development that may reasonably affect the scope or timing of Consultant's services, or any defect or non-conformance in the work of any Contractor.
- c. The Design Professional shall have the right to rely on the accuracy of any information provided by the Client or provided by other consultants as directed by the Client. The Design Professional shall not be required to review this information for accuracy.
- d. Consultant shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor or any other contractors or subcontractors.
- e. Consultant makes no warranty, either expressed or implied, with respect to its services.

3. PAYMENT TERMS

- a. Consultant shall submit invoices monthly, or at project milestones, for services rendered, and reimbursable expenses incurred based upon Consultant's estimate of

the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period.

- b. Client shall make prompt monthly payments in response to Consultant's monthly statements.
- c. If Client fails to make any payment due Consultant for services and expenses within thirty (30) days after receipt of Consultant's statement, interest at the rate of 1.5% per month shall be added to the past amounts due to Consultant.

4. SUSPENSION AND TERMINATION

- a. Client may direct Consultant to suspend services, in whole or in part, and upon receipt of such direction in writing, Consultant shall immediately take all reasonable steps to minimize any costs resulting from the suspension. Client, however, shall pay all costs resulting from the suspension.
- b. Upon seven (7) days written notice to Client of intent to suspend services for non-payment, Consultant may suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses and charges. Consultant shall not be liable for delays or damages resulting from any suspension of services pursuant to this paragraph.
- c. In the event Consultant's invoices remain unpaid 30 days from the date of suspension of services, Consultant may terminate the Agreement.
- d. In the event of termination of this Agreement, Client shall pay Consultant as follows:
 - a. For lump sum fees, in accordance with the percent of work accomplished to total project scope.
 - b. For time expended on the Project on hourly fee billing matters.
- e. In the event of termination of this Agreement, Client shall pay the costs Consultant incurred for sub-consultants to render professional services under this Agreement and all unpaid additional services and unpaid reimbursable expenses, plus all expenses incurred as a result of termination.

5. FORCE MAJEURE

In the case of an event beyond the control of the Client and Consultant, which prevents either Party from complying with any of its obligations under this Contract, including but not limited to:

- a. act of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods);
- b. war, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilization, requisition, or embargo;
- c. rebellion, revolution, insurrection, or military or usurped power, or civil war;

- d. contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly;
- e. Disease, designated as a Pandemic or Endemic on a local or global scale;
- f. riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of the Supplier or of his Subcontractors; or
- g. acts or threats of terrorism.

Neither the Client nor the Consultant shall be considered in breach of this Contract to the extent that performance of their respective obligations (excluding payment obligations) is prevented by an Event of Force Majeure that arises after the Effective Date.

The Party (the "Affected Party") prevented from carrying out its obligations hereunder shall give notice to the other Party of an Event of Force Majeure upon it being foreseen by, or becoming known to, the Affected Party.

If and to the extent that the Consultant is prevented from executing its Services by the Event of Force Majeure, while the Consultant is so prevented the Consultant shall be relieved of its obligations to provide the Services but shall continue a good faith effort to continue to perform its obligations under the Contract so far as reasonably practicable and in accordance with Standard of Care, PROVIDED that if and to the extent that the Consultant incurs additional Cost in so doing, the Consultant shall be entitled to the amount of such Cost.

If and to the extent that the Consultant suffers a delay during the project as a result of the Event of Force Majeure then it shall be entitled to an extension for the Time for Completion.

6. REUSE OF DOCUMENTS

All documents including but not limited to reports, drawings and specifications prepared or furnished by Consultant (and Consultant's independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the Project and Consultant shall retain all ownership and property interests therein even if the Project is not completed. Client may make and retain copies for information and reference in connection with the use and occupancy of the Project; however, such documents are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by Consultant will be without liability or legal exposure to Consultant, or to Consultant's independent professional associates or consultants, and Client shall indemnify and hold harmless Consultant and Consultant's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defense arising out of or resulting therefrom. Any such verification or adaptation

shall entitle Consultant, and its independent professional associates or consultants, to compensation at the rates in effect at the time of the use.

7. STANDARD OF CARE

The standard of care for all professional services performed or furnished under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished.

8. PERMITS AND APPROVALS

It is the responsibility of the Owner to obtain all necessary permits and approvals except as otherwise noted in proposal as an included service. The Design Professional will assist the Owner as mutually agreed in writing.

9. ENVIRONMENTAL

The Design Professional assumes no responsibility for the detection or removal of any hazardous substances found at the job site.

10. JOBSITE SAFETY

The Design Professional is not responsible for job site safety or for construction means, methods, techniques or sequences. Job site safety and construction means, methods, techniques or sequences are the responsibility of the Contractor.

11. INSURANCE

- a. Consultant shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance will provide for coverage in such amounts, with such deductible provisions and for such period of time as set forth below, and certificates indicating that such insurance is in effect will be delivered to Owner:

Amount:	\$	2,000,000
Deductible:	\$	80,000

- b. Consultant shall procure and maintain Workman's Compensation, General Liability, and Automobile Liability insurance as set forth below. Consultant shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by Consultant.

Workman's Compensation:	\$	1,000,000
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General Liability: \$ 2,000,000/occurrence
 \$ 4,000,000/aggregate
Automobile Liability:
 (hired and non-owned) \$ 1,000,000

- c. Owner shall cause Consultant and its independent professional associates and consultants to be listed as additional insureds on any general liability policies carried by Owner, which are applicable to the Project.
- d. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Consultant's interests in the Project. Owner shall require Contractor to cause Consultant and its independent professional associates and consultants to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project.
- e. All policies of property insurance relating to the Project, including but not limited to any builder's risk policy, shall allow for waiver of subrogation rights and contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insured thereunder or against Consultant or its independent professional associates and consultants. Owner and Consultant waive all rights against each other and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by any builder's risk policy and any other property insurance relating to the Project. Owner and Consultant shall take appropriate measures in other Project-related contracts to secure waivers of rights consistent with those set forth in this paragraph.

12. INDEMNIFICATION

- a. To the fullest extent permitted by law, Consultant agrees to indemnify and hold Client harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by Consultant's negligent

acts, errors or omissions in the performance of professional services under this Agreement.

- b. To the fullest extent permitted by law, Client agrees to indemnify and hold Consultant harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by the negligent acts, errors or omissions of Client or its agents or employees.
- c. To the extent that the claim at issue results from the negligence of both the Consultant and Client (or an entity or person for whom either is liable), Consultant and Client shall share the loss, cost, or expense in proportion to their relative degrees of fault.

13. DISPUTE RESOLUTION

Prior to the initiation of any legal proceedings (except for Consultant initiated claims for nonpayment for services), Consultant and Client agree to submit all claims, disputes, or controversies arising out of or in relation to the services provided by Consultant to mediation. Such mediation shall be conducted by the American Arbitration Association or such other mediation service or mediator upon which the parties agree. Client consents to suit for nonpayment in the state courts of Illinois.

14. LIMITATION OF LIABILITY

Consultant's liability to the Client for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this Agreement from any cause or causes shall not exceed the fees invoiced by Consultant on the project or \$50,000, whichever is greater. Such causes include, but are not limited to, the Consultant's negligent acts, errors, omissions, strict liability, or breach of contract.

Notwithstanding the foregoing, to the fullest extent permitted by law, Owner and Consultant waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

To: Board of Commissioners
From: Jim Reuter, Executive Director
Date: December 13, 2021
Approval: Biannual Review of Closed Session Minutes:
Section 2(c)(21) **Agenda Item # 8A**

Issue

Should the Board release closed session meeting minutes and destroy verbatim records as presented.

Background/Reasoning

- The Board goes into Closed Session to discuss the release of closed minutes and destruction of verbatim records. Once back in Open Session, action is taken.
- In accordance with the Destruction of Verbatim Recordings of Closed Session Meetings Policy, these recorded minutes pertain to past discussion that took place over 18 months ago and have no pending issues that would hinder destruction at this time. The hard copy of the minutes is retained.

Cost: None

Public/Customer Impact: None

Recommendation

Upon returning to Open Sessions, President Powers will ask for a motion to destroy verbatim recording of a closed session as listed.

- A. The following recording is recommended to be destroyed:
12/9/2019 Review of Closed Session Minutes
Date Verbatim Recording Destroyed: December 14, 2021

Witness: _____
Tim Powers

Attest: _____
Jim Reuter