



Board of Commissioners  
Regular Business Meeting  
910 N Gary Ave  
Premier Room

**January 22, 2024**  
**6:00pm**

1. **Call To Order**
2. **Roll Call – Pledge of Allegiance**
3. **Listening Post**
4. **Changes or Additions to the Agenda**
5. **Action Items**
  - A. Approval: Regular Minutes: January 8, 2024
6. **Discussion Items**
  - A. Capital Improvement Priority Project
  - B. Weekly Happenings
7. **Closed Session**
8. **Action Pertaining to Closed Session**
9. **Adjournment**



**Board of Commissioners**  
**Regular Meeting**  
**January 8, 2024**  
**6:00pm**

<b>Call to Order</b>	Commissioner Jeffery called the meeting to order at 6:00 pm.
<b>Roll Call/Pledge of Allegiance</b>	Present: Commissioners Powers, Sokolowski, Gramann, Jeffery, Bird, and Witteck. Commissioner Del Preto was absent. Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Scumaci, and Quinn, Superintendent Adamson and Executive Assistant Greninger.
<b>Public Hearing</b>	<p><b>Budget and Appropriations Ordinance</b></p> <p>Commissioner Gramann made a motion to move to Public Hearing at 6pm. Seconded by Commissioner Sokolowski. Voice Vote. All in favor, none opposed. Motion passes.</p> <p>Director Scumaci addressed the Board regarding the 2024 Budget and Appropriation Ordinance in the amount of \$19,775,778 and the District’s plan for expenditures for the coming year. The Budget and Appropriation Ordinance was put on display on December 5, 2023 and a public hearing notice also appeared in the Daily Herald on December 27, 2023.</p> <p>Public Comment: None</p> <p>Commissioner Powers made a motion to adjourn from Public Hearing at 6:06 pm. Seconded by Commissioner Bird. Voice Vote. All in favor, none opposed. Motion passes.</p>
<b>Listening Post</b>	Director Quinn introduced new Registration & Membership Services Supervisor Betsy Slockyj. She worked the past several years for non-profits and museums, most recently at the YMCA. She will be working at the FVRC front desk Tuesdays – Saturdays from noon to 8pm.
<b>Changes to the Agenda</b>	None
<b>Consent Agenda</b>	<p>Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Sokolowski. Voice Vote. All in favor, none opposed. Motion passes.</p> <ul style="list-style-type: none"> <li>A. Approval: Regular Minutes: December 11, 2023</li> <li>B. Approval: Organizational Chart and Wage Scales</li> </ul> <p>Voice Vote. All in favor. Motion Passes.</p> <p>Commissioner Gramann made a motion to approve the consent agenda as read. Seconded by Commissioner Witteck.</p>



	<p>Roll Call Vote:</p> <p>Commissioner Bird: Aye          Commissioner Del Preto: Absent          Commissioner Gramann: Aye          Commissioner Jeffery: Aye</p> <p>Commissioner Powers: Aye          Commissioner Sokolowski: Aye          Commissioner Witteck: Aye</p> <p>Motion Passes 6-0-1</p>
<p><b>Action Items</b></p>	<p>A. Ordinance No. 574 Budget &amp; Appropriation in the amount of \$19,775,778 for the fiscal year January 1, 2024 to December 31, 2024.          No discussion. Commissioner Powers made a motion to adopt Ordinance No. 574, 2024 Budget and Appropriation Ordinance in the total amount of \$19,775,778 for the fiscal year January 1, 2024 to December 31, 2024. Seconded by Commissioner Bird</p> <p>Roll Call Vote:</p> <p>Commissioner Bird: Aye          Commissioner Del Preto: Absent          Commissioner Gramann: Aye          Commissioner Jeffery: Aye</p> <p>Commissioner Powers: Aye          Commissioner Sokolowski: Aye          Commissioner Witteck: Aye</p> <p>Motion Passes 6-0-1</p>
<p><b>Discussion Items</b></p>	<p>A. 2023 Community Needs Assessment          Executive Director Rini explained that the 2023 Community Needs Assessment was conducted in-house in lieu of using an outside consultant. Senior Leadership worked closely with Marketing Division Manager Mondlock who coordinated the project. Commissioner Gramann noted the survey was long and may have contributed to low response. Commissioner Sokolowski added the comments from our Partners were productive. Commissioner Powers noted that many people reported the need for more turf fields and lights for night games. Commissioner Bird noted that there were more emails opened than fully completed surveys which may support that the survey was too long. Commissioner Bird asked for a summary about Silver Sneakers. Director Bachewicz explained it is a benefit offered for Medicare advantage plans that covers fees to fitness centers. The insurance company pays a fixed amount, and the facility must waive the remainder. There are limits to the number of participating gyms in the area; administration is complex. The District is planning to explore the program as well as others. Commissioner Witteck noted the comments regarding a printed guide. Do we have plans to resume printing and mailing the program guide? Executive Director Rini said not at this time. Enrollment and participation numbers have returned to even higher than numbers than before the Pandemic without returning a printed guide. We offer to print sections for those patrons who ask. Commissioner Jeffery noted that many of the comments relate to concerns that have already been addressed. All the Commissioners thanked staff for the fantastic job on the Community Needs Assessment. Executive Director Rini added that we will use these results to drive our Strategic Planning in 2024.</p>

B. Future Capital Improvement Plan Discussion

The Board was provided with a brief summary of staff's recommendations for the Capital improvement Plan. Director Hamilton explained that staff can answer questions and hear board comments tonight. The formal prioritization exercise will be conducted at the next Board Meeting on January 22. Commissioner Jeffery suggested we go in order down the list to allow for questions and comments. Commissioner Gramann asked about staff's recommendation to use the Paving & Lighting Tax Levy for pathways, parking lots, and lighting projects. Executive Director Rini explained using this designated tax levy will reduce the amount of capital money that must set aside for this category of projects.

Evergreen Shoreline Stabilization specifically addresses that pond. Director Hamilton reports the pond is already looking better and WBK Engineering is schedule to evaluate and conduct a prioritization exercise in February. Commissioner Jeffery asked if we need to expand this to include other ponds. Director Hamilton explained the District already has a Natural Areas Master Plan to guide our efforts over the next 15 years. This pond is getting the attention at this time.

Coral Cove Water Park Bucket Feature Painting has been suggested after the 2023 water park renovation. Still fully functional but colors have faded.

Simkus Recreation Center Marquee is using old technology and replacement parts are no longer available. Highly visible corner at County Farm and Lies Road. It is only a matter of time before it fails and therefore staff suggests setting aside funds.

39 Passenger Bus continues to require more and more mechanical work. It is used by our Senior and Summer Camp programs. Staff recommends the bus have a wheelchair lift to make it accessible; it also allows for partial funding through the Special Recreation Tax Levy.

Flooring in Fitness Center is carpeted in the hallway heading to the locker rooms and in need of replacement. Staff is evaluating vinyl flooring in lieu of carpeting. Commissioner Jeffery agreed vinyl flooring is so much better.

Pickleball is growing more popular and we can convert the inline skating rink at Armstrong to a six court Pickleball court. Commissioner Sokolowski asked if people would pay to play. Director Bachewicz said it would be a free option for most cases. It would be first come, first serve; staff will look into a 'pay to reserve' option to guarantee their place and time; tournaments, lessons or leagues could also be revenue producing options.

FVRC Pool Locker Room Floors have a textured floor that is delaminating to create an undesirable appearance. Staff is seeking options and costs.

Benjamin School District Partnership would allow the park district to expand soccer, lacrosse and track programs through a partnership to install an artificial turf soccer field. We are still determining the feasibility of the partnership at this time.

Commissioner Sokolowski asked what the return on investment would be. Commissioner Bird is concerned about the 10 homes behind the soccer field having the lights and action added and it's not in our park district boundaries. Executive



	<p>Director Rini said we are still exploring the possibilities and would also need to enter into an IGA with nearby Church for overflow parking.</p> <p><u>Playground Replacements</u> on schedule through 2028 include Appomattox Park, Friendship Park, Papoose Park, and Memorial Park.</p> <p><u>Vehicles and Equipment Replacements</u> for the next several years include two 2012 and a 2015 F250 trucks with plows, two bunker rakes and a utility trailer.</p> <p>In conclusion, these projects are subject to change if unexpected repairs come up but these are the needs at this time. We ask the Board to prioritize these projects and then staff can prioritize budgets and/or seek additional funding.</p> <p>C. Weekly Happenings</p> <ul style="list-style-type: none"> <li>• Executive Director Rini informed the Board about the invitation to the Williams Architects Reception at Conference on Thursday, January 25 starting at 6pm. Commissioners were asked to let Executive Assistant Greninger if they plan to attend. Also, Division Manager Waghorne and Supervisor Maxey are presenting <i>Concessions Stands: Pain or Profit?</i> on Saturday, January 27 from 10:30 – 11:30 am.</li> <li>• Commissioner Gramann thanked Commissioner Powers for his attendance at the presentation of Representative Jennifer Sanalidro’s Constituent of the Month Award for Frank Parisi on December 20. Executive Director Rini was able to give Representative Sanalidro a tour of the Simkus Recreation Center facility.</li> <li>• Commissioner Sokolowski read an article of interest in the Parks and Recreation Magazine of interest called <i>The AI Touch: How the Technology is Shaping the Field.</i></li> </ul>
<b>Closed Session</b>	None
<b>Action Pertaining to Closed Session</b>	None
<b>Adjournment</b>	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Witteck. Voice Vote taken. All in favor, none opposed Motion passed 6-0-1. Meeting adjourned at 7:51 pm.

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 President  
 Jacqueline Jeffery

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 Secretary  
 Sue Rini

Date: January 22, 2024

**To:** Board of Commissioners  
**From:** Shane Hamilton, Director of Parks & Facilities  
**Dates:** January 22, 2024  
**Discussion:** Capital Improvement Priority Project **Agenda Item #: 6A**

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Tonight is the planned prioritization exercise to set the course for the next set of capital improvement projects. These are the projects that need attention at this time.

- Evergreen Shoreline Stabilization
- Coral Cove Water Park Bucket Feature Painting
- Simkus Recreation Center's Marquee
- New 39 Passenger Bus
- Carpet/Flooring in Fitness Center
- Pickleball at Armstrong Park
- Fountain View Recreation Center – Lower Locker Room Floors
- Benjamin School District Partnership
- Playground Replacements
- Vehicle/Equipment Replacement