



Parks and Facilities Committee Meeting Minutes

July 13, 2020
6:00 – 6:52 pm

Present: Commissioners Gramann, Bird, Jeffery, Powers and Sokolowski
Staff: Executive Director Reuter, Director Rini, Hamilton, Superintendent Adamson and Quinn. Commissioner Jaszka arrived at 6:14.

Topic: **Capital Project Discussion and Prioritization Exercise – Phase 1**

Executive Director Reuter introduced the exercise today as a review of projects that have been discussed during Capital Improvement Plan updates. Director Hamilton passed out 12 index cards highlighting projects staff finds need attention within the next few years. The exercise today is to review them and determine priorities and direction from the Board.

1. Community Park has received some cosmetic work like painting the light poles and basketball backboards. We would like to resurface the tennis and basketball courts. There are some significant cracks in these courts we will try to fill before looking into grinding and repaving. We feel this parcel is a great candidate for CDBG and OSLAD funding. We should survey the neighbors to determine what amenities they are interested in. Commissioner Sokolowski asked if the existing playground and amenities are safe. Director Hamilton assured him they are. Commissioner Bird pointed out we could do nothing until the economy improves. Executive Director Reuter asked the Board to determine where it sits on priority list to determine if we do a survey, Master Plan or nothing.
2. Coral Cove Water Park is in need of a pool liner. It has been patched several times. We have noticed some crumbling concrete under the liner. There are some gutters and pumps that need to be repaired. The pool is an important amenity for our community. Commissioner Bird pointed out these repairs need to be completed.
3. Elk Trail Recreation Center has a comprehensive maintenance plan in place. We applied for a DCEO Grant which would pay for remaining deferred maintenance plan should we receive the funds. Commissioner Jeffery asked when we will hear the results. Director Rini said we received an inquiry, which means the state has looked at our application and it moved past the first step. That is good news but we don't know what the current status is.
4. Evergreen Gymnasium costs are an ongoing obligation due to our intergovernmental agreement with Benjamin School District 25. Funds must be allocated each year.
5. Fountain View Recreation Center will need the final Phase III roof restoration. The worst parts have already been done; the final phase can wait a couple years.
6. Glenbard North Turf fund is budgeted every year to set aside for the replacement of turn approximately every 10 years. GBN just finished the replacement this month, and funds are already earmarked to cover the expense.

7. Land/Shoreline Restoration specifically addresses Heritage Lakes shoreline. The brick retaining wall on the east side of the lake is eroding. Commissioner Sokolowski mentioned that some residents continually have water run off their lawn over the trail that could be part of the problem, plus it makes the trail slick. Commissioner Gramann asked if native plants could be used instead of the retaining wall to restore the shoreline. Director Hamilton agreed that is a possibility.
8. Maintenance Facility Parking Lot by Volunteer Park has been a problem for a number of years. Staff fills the holes with gravel, but then must continually sweep the gravel from the adjoining bike path. Commissioner Gramann asked if the bike trail is part of the repaving plan. Director Hamilton said it is. We have a quote to repave the parking lot under \$25,000 which is scheduled to be completed this summer.
9. McCaslin Turf replacement funds are set aside annually for the replacement of turf in one to two years. Staff has done a great job with repairs. Commissioner Jeffery asked what portion of Field Rentals goes toward the Repair and Replacement fund. That percentage wasn't immediately available but Superintendent Adamson will provide that number tomorrow.
10. Parks and Playgrounds have a detailed repair and replacement schedule that has been distributed to the Board in the past. There is \$19,500 budgeted for this year for the completion of a District Wide Playground Maintenance Plan. Commissioner Gramann asked for an updated spreadsheet.
11. Trails, paths, Parking Lots and Lighting also have a detailed repair and replacement schedule. We applied for a grant for Mitchell Lakes trail. We can use some ADA funding for some of this work. Armstrong North parking lot is also on this list. That parking lot is also in dire need of repaving; a meeting is scheduled this week to review some options for permeable pavers to direct storm water toward the bioswale and reservoir. We might qualify for water quality grant if we go that route.
12. Vehicles and Equipment also has a detailed repair and replacement schedule we have been following. We take good care of our vehicles so they last a long time. We have three vehicles that are no longer in service which will be auctioned. We planned to purchase a small SUV and one ton dump truck with the proceeds. We have a meeting at Joe Cotton Ford scheduled next week to discuss the government pricing available. Commissioner Sokolowski asked for an updated spreadsheet. Executive Director Reuter will send all three by the end of the week.

Executive Director Reuter stressed we are maintaining what we have and safety always comes first. With the Board's input, we can prioritize these projects to determine where we want to put our capital improvement funds. Commissioner Gramann liked the index cards and suggested the Board review them and add further discussion to the August 10 Board Meeting.

Respectfully submitted,

Jim Reuter
Executive Director