



Rental - Party Wagon | Request

Rental Information

Event Day & Date

☐ Party Wagon Rental

(\$225 + \$150 Security Deposit)

Includes:

100 folding chairs
Ten- 8 foot tables
One- Rancho 36 inch Round Grill
One- Baggo Set
One- 10' x 10' Canopy

Drop-off:

Friday by 2:30 pm

Pick-up:

Monday by 10:30 am

SECURITY DEPOSIT

Full payment of rental fee and security deposit is due at time of the rental request. Security deposit refunded in 7 to 10 business days after rental and contents of the wagon are verified.

AVAILABILITY

Only one rental per weekend is permitted. Delivery must be on Friday, with pick-up on Monday. Limited weekday rentals may be available.

CANCELLATIONS

Cancellations made more than two weeks prior to reserve date are eligible for full refund. Facility rentals asses at least a 10% service fee, max of \$50.

DROP-OFF

Party Wagon dropped off on Friday by 2:30 pm. Keys placed inside renter's mailbox if they are not home to accept them. If access to the mailbox is not available, the renter is responsible for pre-arrangement of key pickup by calling 630-784-6100 prior to party wagon delivery.

PICK-UP

After returning all items into the Party Wagon, place key on the hook located inside of the trailer and then secure the padlock on the doors. Renter is responsible to notify the Park District of any damaged items.

BLOCK PARTIES

Reserving a party wagon does not mean a block party permit is automatically issued by the Village of Carol Stream. Permits may be obtained by contacting the Village at 630-871-6250 or carolstream.org/departments/administration/block-party-application

Renter's Contact Information

Name _____

Address _____

City _____ State _____ Zip _____

Cell Phone _____ Add'l Phone _____

Email _____ Birth Date _____

Description of Event _____

How did you hear about the Party Wagon? _____

Have you seen any of our Party Wagon ads? _____

☐ I, or a responsible party age 18 and older, will be at home at time of drop-off to accept party wagon and key. I understand that if I am not home the key will be left in the mailbox.

☐ Access to my mailbox is not available. I will arrange to pick-up the key at Simkus Recreation Center the week of the rental during open hours.

I am the responsible person for this party wagon and contents and I agree to abide by this agreement. The wagon will not be moved from its drop off location.

Participant's Name (Print)

Participant's Signature

Date MM/DD/YY

INTERNAL USE ONLY

STAFF INITIAL

DATE

☐ DEPOSIT RETURNED

DATE _____