



Board of Commissioners
Regular Meeting
February 28, 2022
6:00pm


Call to Order	Commissioner Powers called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	<p>Present: Commissioners Jeffery, Sokolowski, Powers, Bird, and Gramann. Commissioner DelPreto arrived at 6:01; Commissioner Jaszka arrived at 6:11.</p> <p>Staff: Executive Director Reuter, Deputy Director Rini, Directors Bachewicz and Hamilton, Superintendent Quinn, Division Manager Kucharski and Executive Assistant Greninger.</p>								
Listening Post	<p>A. Dan Leahy, Director of WDSRA, was unable to attend but will reschedule ASAP.</p> <p>B. Alann Petersen from the Carol Stream Parks Foundation did not have a formal report but noted he is glad to be here to support the Board and Park District.</p> <p>C. Commissioner Powers presented Master Board Certificates to Commissioner Gramann, Sokolowski and Jaszka (after he arrived). Executive Director Reuter presented Master Board Certificate to Commissioner Powers and pictures were taken.</p>								
Changes to the Agenda	Commissioner Sokolowski asked to remove the Treasurers Report from the Consent Agenda. He has a question.								
Consent Agenda	<p>Commissioner Sokolowski made a motion to accept the consent agenda as revised. Seconded by Commissioner Bird.</p> <p>A. Approval: Regular Minutes: January 24, 2022</p> <p>B. Ratify January 2022 Bills</p> <p>C. Approval: Treasurers Report</p> <p>Voice Vote. All in favor. Motion Passes.</p> <p>Item C was pulled off the Consent Agenda; Commissioner Sokolowski asked why the revenue in chart B was so high. Deputy Director Rini said that was from the 2021 Bond Issue. Commissioner Sokolowski said in that case, we can return the Treasurers Report to the Consent Agenda.</p> <p>Commissioner Bird made a motion to approve the original consent agenda. Seconded by Commissioner Gramann.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Del Preto: Aye</td> <td style="width: 50%;">Commissioner Gramann: Aye</td> </tr> <tr> <td>Commissioner Jaszka: Absent</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td></td> </tr> </table> <p>Motion Passes 6-0-1</p>	Commissioner Del Preto: Aye	Commissioner Gramann: Aye	Commissioner Jaszka: Absent	Commissioner Powers: Aye	Commissioner Jeffery: Aye	Commissioner Sokolowski: Aye	Commissioner Bird: Aye	
Commissioner Del Preto: Aye	Commissioner Gramann: Aye								
Commissioner Jaszka: Absent	Commissioner Powers: Aye								
Commissioner Jeffery: Aye	Commissioner Sokolowski: Aye								
Commissioner Bird: Aye									

<p>Discussion Items</p>	<p>A. Fountain View Fitness 2021 Annual Report Director Bachewicz introduced Division Manager Kucharski. The 2021 Annual Report is attached. Highlights include the extra work that went into keeping the fitness center clean, replacing equipment to pre-pandemic layout and reopening the saunas. Financials reflect our net is about 75% of pre-pandemic levels for 2021. Some of the changes we made will remain permanent, no KidsZone or towel service, which saved us approximately \$100,000 in expenses each year. We repaired several pieces of equipment with new vinyl seats and we will be replacing equipment in 2022 as it reaches lifespan. Registration and Member Services will remain downstairs and we are considering possibilities for removing the desk upstairs and developing an alternate use of that space.</p> <p>B. Community Park – Wight & Company – Final Design Services The CDBG Grant for Community Park was approved. The District would like to finalize the Community Park proposal and move forward with creating construction documents suitable for permitting and bidding. There are tribal requirements to watch for and stormwater requirements nearby that need to be addressed prior to formal approval. Commissioner Powers asked if the parking lot will be addressed at this time. Executive Director Reuter said that would take place during the second phase due to heavy construction equipment being used during the first phase. We do not want to damage a new parking lot. Commissioner Powers asked how much we have spent so far. Director Rini said it is about \$75,000 so far going toward the Master Plan and Grant Applications, minor repairs and improvements. Parks staff completed aesthetic repairs and the roof of the bathroom was already replaced. We are still hopeful the OSLAD Grant will be approved. The Wight & Company proposal will be on the agenda at the next meeting for approval.</p> <p>C. Meet us at the Park Commissioner agreed to meet on June 27 at Armstrong Park and Jirsa Park on August 22 from 6-7pm. Commissioner Gramann suggested we meet at the south side of the park for access to the parking lot and Gretna Station.</p> <p>D. Weekly Happenings (oral)</p> <ul style="list-style-type: none"> • Commissioner DelPreto asked about having information on our website about the upcoming Water Park repairs to keep patrons informed. • Commissioner Powers asked about the JEM guarding contract. Executive Director Reuter said we will continue to use JEM guards as before 2022. JEM has proposed to use our indoor pool to pilot a guarding model called EAVS where cameras are used to alert lifeguards of someone in distress. This is dependent on Illinois Department of Public Health approving a variance, plus the extra bandwidth needed to transmit data for the cameras. • Commissioner DelPreto asked if any changes to renovation plans will be required for the use of EAVS at CCWP. Deputy Director Rini said we are looking at semantics and designs in case the IDPH approval comes in.
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Action Items	<p>A. Approval: Supplemental Mowing Services Contract We currently contract about 55% of our mowing with a contractor. With the loss of two staff members during COVID, we do not have the manpower to mow the remaining 45%. The decision was made to contract out the remaining parks allowing our staff to focus on caring for the parks and facilities. The RFP was sent out on January 19 to six companies; three were returned. Seasonal Concepts was the lowest bidder. The District has used their construction division and we are comfortable with their work. In two years, we will align all mowing services with one contractor. Commissioner Sokolowski made a motion to approve a supplemental mowing contract with Seasonal Concepts, South Elgin, IL, for Mowing Services totaling \$140,940 per year for a two-year contract. Seconded by Commissioner Gramann. Voice Vote. All in favor. Motion approved 7-0-0.</p> <p>B. Approval: Aquatic Facility Maintenance Contract Shifting all pool maintenance duties to JEM creates a small savings and eliminates the need to replace a staff member, adds automated recording of chemical levels and release of chemicals. Commissioner Bird made a motion to approve a contract with Aquatic Facility Maintenance Contracts to Jeff Ellis Management, LLC (JEM) for Fountain View Indoor Pool for March through December 2022; and for Coral Cove Water Park from May 28 through July 31, 2022 in the combined amount of \$62,687.01. Seconded by Commissioner Jeffery. Voice Vote. All in favor. Motion approved 7-0-0.</p>
Closed Session	<p>Commissioner Sokolowski made a motion to enter into Closed Session to discuss</p> <p>A. Performance of Employee, Section 2(c)(1) and</p> <p>B. Purchase of Lease of Property, Section 2(c)(5)</p> <p>Seconded by Commissioner DelPreto.</p>
Action Pertaining to Closed Session	None
Adjournment	Commissioner Gramann made a motion to adjourn the meeting. Seconded by Commissioner Bird. Voice Vote taken. Motion passed 7-0-0. Meeting adjourned at 8:15pm.



Secretary
Jim Reuter



President
Tim Powers

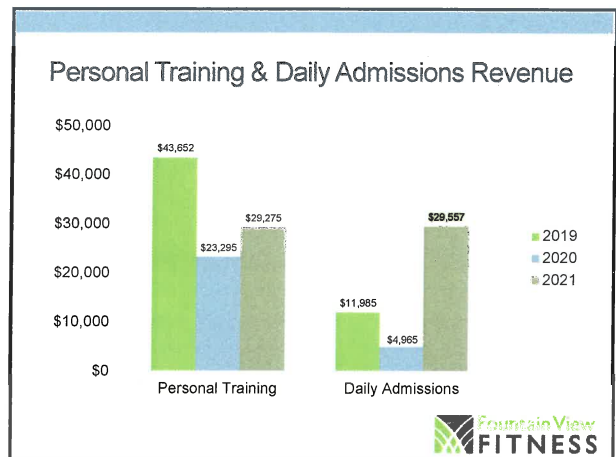
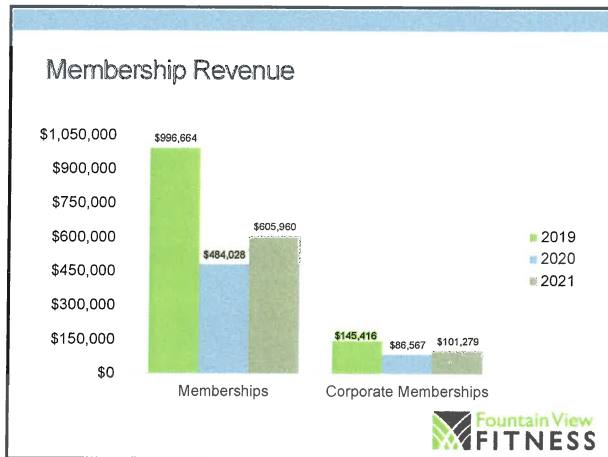
March 14, 2022
Date

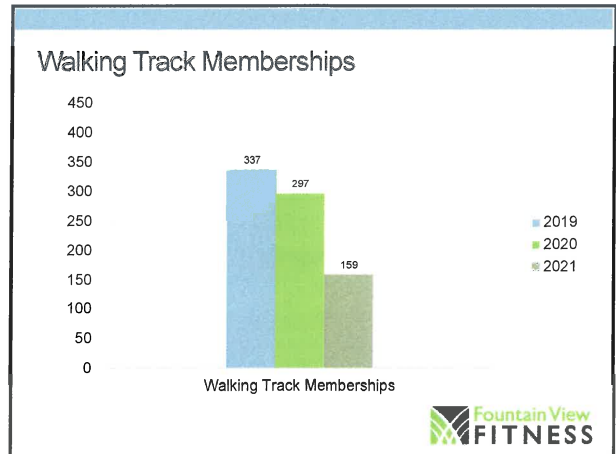
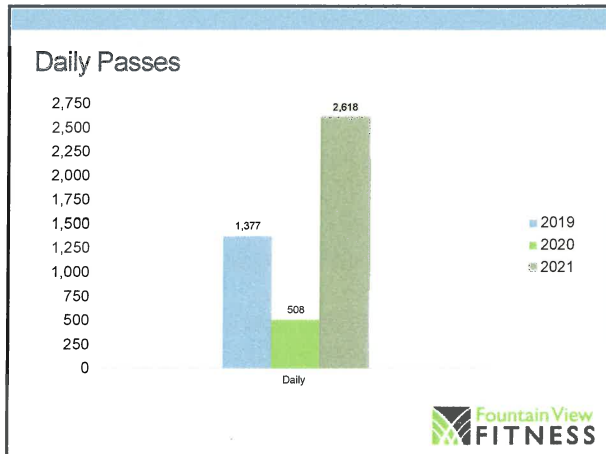
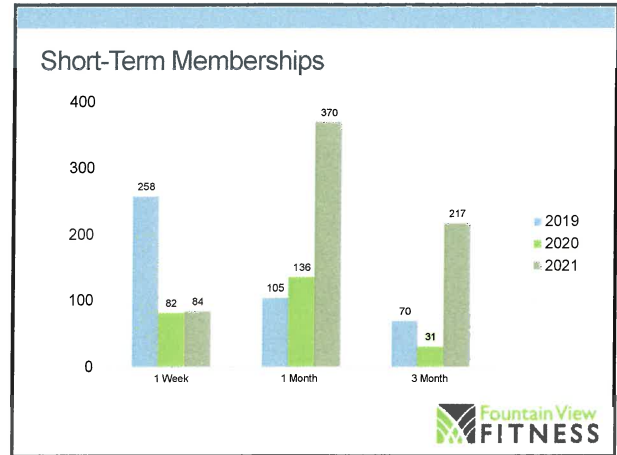
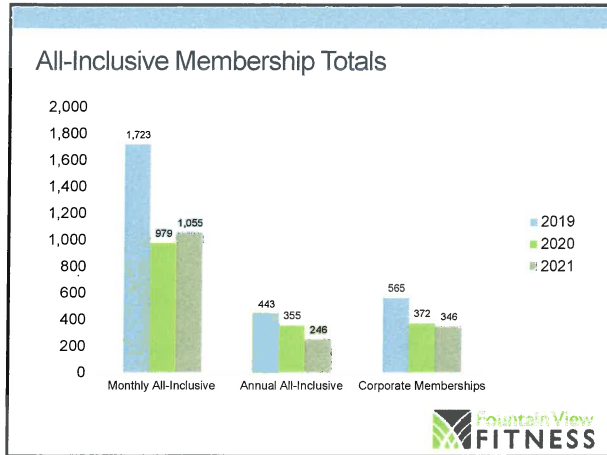
**Fountain View
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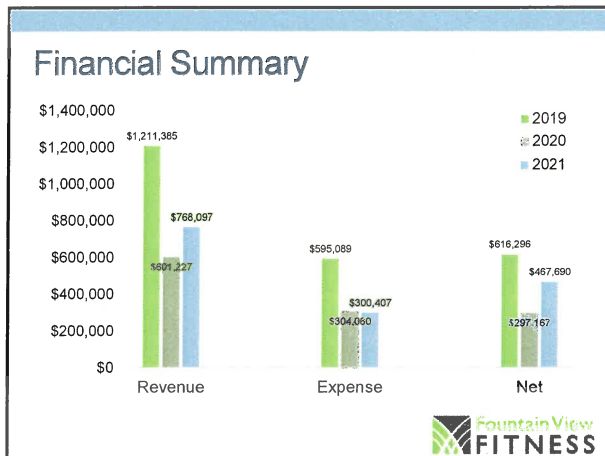
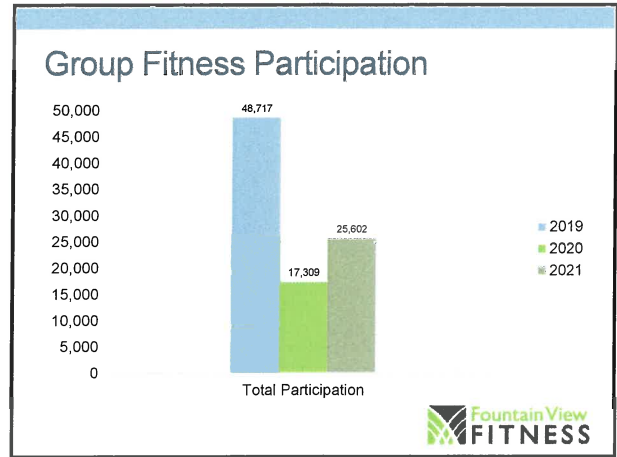
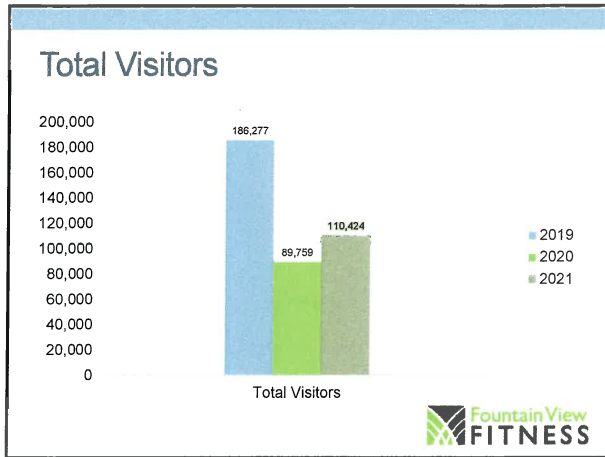
2021 Annual Report

Operations

- Continuous daily cleaning of fitness center
- Equipment moved back to pre-pandemic layout
- Saunas cleaned and re-opened
- Vinyl repair of 12 pieces of equipment







Revenue 2019-2021

PROGRAM	2019	2020	2021	BUDGET
MEMBERSHIP - FITNESS (ANNUAL)	996,564.00	484,028.00	605,959.63	708,896.00
MEMBERSHIP - CORP FIT (ANNUAL)	145,416.00	85,567.00	101,279.37	129,900.00
PERSONAL TRAINING	43,652.00	23,395.00	29,275.44	30,271.00
DAILY ADMISSIONS - FITNESS	11,985.00	4,965.00	29,557.25	6,845.00
TOTALS	1,197,717.00	598,855.00	766,071.69	875,912.00

Fountain View FITNESS

Plans for 2022

Obtain quotes for aging cardio equipment

Promote FVF new member promos on seasonal postcards

Enhance onboarding process for new members

Streamline Corporate memberships

Increase promotion to current corporate partners

