



Board of Commissioners
Regular Business Meeting
910 N Gary Ave
Premier Room

February 28, 2022
6:00pm

- 1. Call To Order**
- 2. Roll Call – Pledge of Allegiance**
- 3. Listening Post**
 - A. Dan Leahy, WDSRA Update
- 4. Changes or Additions to the Agenda**
- 5. Consent Agenda**

All items listed are included in the Consent agenda. There will be no separate discussion of these items. Members of the public may petition in writing that an item be removed from the Consent Agenda.

 - A. Approval: Regular Minutes: January 24, 2022
 - B. Ratify January 2022 Bills
 - C. Approval: Treasurers Report
- 6. Discussion Items**
 - A. Fountain View Fitness 2021 Annual Report
 - B. Community Park – Wight & Company – Final Design Services
 - C. Meet us at the Park
 - D. Weekly Happenings (oral)
- 7. Action Items**
 - A. Approval: Supplemental Mowing Services Contract Award
 - B. Approval: Aquatic Facility Maintenance Contract
- 8. Closed Session**
 - A. Performance of Employee, Section 2(c)(1)
 - B. Purchase or Lease of Property, Section 2(c)(5)
- 9. Action pertaining to closed session**
- 10. Adjournment**



Board of Commissioners
Regular Meeting
January 24, 2022
6:00pm

Call to Order	Commissioner Powers called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	Present: Commissioners Jeffery, Sokolowski, Powers, and DelPreto. Commissioner Jaszka arrived at 6:14. Commissioners Bird and Gramann were absent. Staff: Executive Director Reuter, Deputy Director Rini, Directors Bachewicz and Hamilton, Superintendent Quinn and Executive Assistant Greninger								
Listening Post	Carol Stream Parks Foundation President Parisi addressed the Board with Foundation updates, including announcements that two new board members have been appointed: Dana Hybl and Todd Powell. Dave Creighton and Craig Cronquist will be retiring from the Board. The Duck Race is scheduled for July 23, 2022. The Bike Club will be installing another bike fix-it station near the Bark Park this year. The Foundation was formed to support the Park District with scholarship funds and presented a check for \$3,000 tonight.								
Changes to the Agenda	Commissioner Powers requested the Affiliate Agreement with the Carol Stream Youth Football Association be pulled from the Consent Agenda and moved to Discussion.								
Consent Agenda	<p>Commissioner Sokolowski made a motion to accept the revised consent agenda. Seconded by Commissioner Del Preto.</p> <ul style="list-style-type: none"> A. Approval of Regular Minutes: January 10, 2022 B. Approval: Affiliate Agreement with Carol Stream Panther Soccer Club C. Approval: Affiliate Agreement Carol Stream Travel Softball and Baseball Association D. Approval: Affiliate Agreement Carol Stream Youth Football Association <p>Voice Vote. All in favor. Motion Passes.</p> <p>Commissioner Jeffery made a motion to approve the revised consent agenda. Seconded by Commissioner Del Preto.</p> <p>Roll Call Vote:</p> <table style="width: 100%;"> <tr> <td>Commissioner Del Preto: Aye</td><td>Commissioner Gramann: Absent</td></tr> <tr> <td>Commissioner Jaszka: Aye</td><td>Commissioner Powers: Aye</td></tr> <tr> <td>Commissioner Jeffery: Aye</td><td>Commissioner Sokolowski: Aye</td></tr> <tr> <td>Commissioner Bird: Absent</td><td></td></tr> </table> <p>Motion Passes 5-0-2</p>	Commissioner Del Preto: Aye	Commissioner Gramann: Absent	Commissioner Jaszka: Aye	Commissioner Powers: Aye	Commissioner Jeffery: Aye	Commissioner Sokolowski: Aye	Commissioner Bird: Absent	
Commissioner Del Preto: Aye	Commissioner Gramann: Absent								
Commissioner Jaszka: Aye	Commissioner Powers: Aye								
Commissioner Jeffery: Aye	Commissioner Sokolowski: Aye								
Commissioner Bird: Absent									
Discussion Items	<ul style="list-style-type: none"> A. ADA Transition Plan Update Director Hamilton presented photos and descriptions of ADA improvements completed in 2021 and plans for 2022 (see attached report). B. Weekly Happenings (oral) 								

- Commissioner Sokolowski is happy to hear that we were approved for the Community Development Block Grant for Community Park. Executive Director Reuter said we are waiting for the official letter and we have not heard about the OSLAD grant application as of yet.
- Commissioner Jeffery commented about the Village's Klein Creek Stabilization Project. This project will help the people who are still impacted by seasonal flooding of the creek. Executive Director Reuter said we will look into postponing the North Armstrong Parking Lot renovation if allowed by the County as the Village will use that parking lot to access the creek with heavy construction equipment and as a staging area. The top soil from the first phase will be removed will stay in town and can be used to level the cricket field at McCaslin and then the soil from the third phase will build up the sled hill at Armstrong Park near Kids World. The storage barn on the southeast corner of the park will have to be moved as well as the creek gets rerouted. The work will continue south on Klein Creek to stabilize the shoreline at Memorial Park off Thunderbird Trail. We will have to remove the flagpole and benches from Memorial Park on the southside of the creek, but this work will not impact the playground.
- Commissioner Jeffery expressed appreciation for the quick work in preparing child care when District 93 shut down schools on January 5-7. Executive Director Reuter emphasized that Superintendent Hill and the board had to make a quick decision for the School District when so many staff were out due to COVID. We are proud to provide child care services to our community.
- Commissioner Powers confirmed he signed documents in advance of the Elk Trail Recreation Center closing. Deputy Director Rini said we do not have a closing date yet, but it is getting close.
- Commissioner Powers asked to remove the Affiliate Agreement for Carol Stream Youth Football Association from the consent agenda. He still thinks the PA is too loud, saying announcers abuse the privilege. He would like the association to have consequences for disturbing the peace when they hold Saturday afternoon games. He is also concerned about the lack of Thorguard at the high school and has noticed kids continue to play even when bad weather is approaching. Executive Director Reuter does not know how we would monitor or measure alleged abuse of the PA system. We have not had any complaints about the PA system from the 2021 season. Director Bachewicz said we are not required to have Thorguard at every location and there are instructions in the agreement so the affiliates understand their responsibilities for ensuring participant safety during inclement weather. Commissioner DelPreto feels that coaches do not know what to do when they hear the Thorguard warning signals. Division Manager Kenny said there are signs posted at the any park that has the Thorguard system in place; signs explain what to do when the warning signals sound. Information is included in Coaches packets, affiliate agreements, and also available on the

	<p>District's website. Commissioner Del Preto suggested additional signage about Thorguard might be helpful.</p> <p>Director Bachewicz stated that the PA system was modified in 2019 with a volume suppression device. Commissioner Sokolowski does not mind if we remove the PA system. Commissioner Jaszka would hate to turn it off; it is important to the football and cheer participants and parents. One bad announcer should not be able to ruin it for everyone. He lives a couple blocks from the high school and does not hear the Saturday games. Commissioner DelPreto thinks the teams will use a different kind of amplifier if we disable the PA system, and then we would have no control. Commissioner Jeffery said we have already fixed this problem and with no other complaints she is not sure we need to do anything. Commissioner Powers said the neighbors complain to him. Commissioner DelPreto said the neighbors should call the District or attend the Board Meeting. Director Bachewicz will look into turning off specific speakers if possible. Executive Director Reuter suggested that maybe we warn the Football Association that if we get complaints two weeks in a row, we will be forced to shut down the system the following weekend.</p> <p>Commissioner Del Preto brought up the COVID amendment on the Affiliate Agreements. He does not like that wording that the season will be shut down if COVID protocols are not being followed. Executive Director Reuter explained that language is included as a basis for enforcing standards; alternate language was suggested that would not force the affiliate to shut down it's season, but that they would not be able to use District fields/facilities.</p> <p>Commissioner Del Preto made a motion to approve the Carol Stream Youth Football Association Affiliate Agreement with the COVID protocol modification discussed. Commissioner Jeffery seconded. Motion 4 in favor, 1 opposed, and 2 absent.</p>
Action Items	<p>A. Financial Policy Update; Section 17-1 The District has a comprehensive Financial Policy which ensures sound financial practices. The proposed update incorporates organizational and title changes made over the last few years and expands purchasing authority contingent upon grade level in addition to job title to avoid unintentional authorization.</p> <p>Commissioner Jaszka made motion to approve an update to the Districts Financial Policy Manual, Section 17-1; Purchase Authorization Limits. Seconded by Commissioner Sokolowski. Voice Vote. All in favor. Motion approved 5-0-2.</p> <p>B. Approval: T-Shirts and Other Apparel RFP</p>



	<p>Requests for proposals were sent to eight vendors; one was received by the due date. The T-Shirts and other apparel provide District staff members and participants with uniforms, jerseys and other apparel at the most cost-effective price.</p> <p>Commissioner Sokolowski made a motion to approve the purchase of t-shirts and other apparel from Goldstar Printing, Rockford, IL, for 2022 and 2023 with an option to extend the agreement for 2 additional years. Seconded by Commissioner Del Preto.</p> <p>Voice Vote. All in favor. Motion approved 5-0-2.</p>
Closed Session	None
Action Pertaining to Closed Session	None
Adjournment	Commissioner Jeffery made a motion to adjourn the meeting. Seconded by Commissioner Del Preto. Voice Vote taken. Motion passed 5-0-2. Meeting adjourned at 7:30 pm.

President
Tim Powers

Secretary
Jim Reuter

February 28, 2022
Date



ADA UPDATES 2020/21

Improvements/Updates

Raised playground mulch levels at 60% of playgrounds.

Converted accessible pool wheelchair.

Mitchell Lakes Bike/Walking Trail.

Armstrong Park "HUB Playground" turf conversion.

New signage with brail throughout SRC/FVRC.

Community Park/Park On The Green Planning Process.



UPDATED ADA POOL WHEEL CHAIR



- Converted pool wheelchair to an accessible chair.
- Chair has been requested more frequently than in the past.
- Staff modified an existing chair saving the District from purchasing a new chair.



ARMSTRONG "HUB" PLAYGROUND



- Converted playground from playground mulch to synthetic turf.
- Fully accessible.
- First Week – resident calls to thank the District.



UPDATED SIGNAGE WITH BRAILLE



- New signage throughout SRC/FVRC.
- ADA Compliant with braille.



Plans for 2022

Convert Jirsa Park from playground mulch to synthetic turf.

Apply for Bike Trail Grant (Bierman Park)?

Park On The Green – adding fully accessible surface.

Update all stall doors with handles on both sides in all bathrooms throughout SRC/FVRC.

Change hinges on bathroom stall doors at SRC/FVRC so they are self closing.



“The only disability is when people cannot see human potential.”—
Debra Ruh



Date: January 24, 2022

Submitted by: Anthony Kenny, Division Manager

Youth Football Affiliate Agreement – COVID19

In response to the COVID19 pandemic CSFYA must abide by the most current state guidelines in place; including the Statewide Mask Mandate when indoors for all individuals regardless of vaccination status.

CSYFA must abide by all current protocols and guidelines in order to participate in their season. Failure to adhere to the guidelines may result in further disciplinary actions, which may include suspension of park district facility space.

Authorized Signature of CSYFA

Date

Date: January 24, 2022

Submitted by: Anthony Kenny, Division Manager

Youth Baseball/Softball Affiliate Agreement – COVID19

In response to the COVID19 pandemic CSTSBA must abide by the most current state guidelines in place; including the Statewide Mask Mandate when indoors for all individuals regardless of vaccination status.

CSTSBA must abide by all current protocols and guidelines in order to participate in their season. Failure to adhere to the guidelines may result in further disciplinary actions, which may include suspension of park district facility space.

Authorized Signature of CSTSBA

Date

Date: January 24, 2022

Submitted by: Anthony Kenny, Division Manager

Youth Soccer Affiliate Agreement – COVID19

In response to the COVID19 pandemic CSPSC must abide by the most current state guidelines in place; including the Statewide Mask Mandate when indoors for all individuals regardless of vaccination status.

CSPSC must abide by all current protocols and guidelines in order to participate in their season. Failure to adhere to the guidelines may result in further disciplinary actions, which may include suspension of park district facility space.

Authorized Signature of CSPSC


Date

Motion:

Make a motion to ratify bills as presented in the Accounts Payable Voucher List for January 2022.



(Treasurer)



(Date)

Carol Stream Park District
Accounts Payable Voucher List
January 2022

Presented to the
Board of Commissioners
February 28, 2022

VENDOR	----- VENDOR NAME -----										
	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-000003	ACTION LOCK & KEY, INC.										
	22-42915	INV	111526	1/05/22	1/28/22	N	175.00	175.00-	105334	1/28/22	0.00
	22-42914	INV	111568	1/11/22	1/28/22	N	196.30	196.30-	105334	1/28/22	0.00
	22-42916	INV	111663	1/18/22	1/28/22	N	605.44	605.44-	105334	1/28/22	0.00
				**	TOTALS	**	976.74	976.74-			0.00
01-000032	AQUA PURE ENTERPRISES										
	22-42853	INV	0138638-IN	1/03/22	12/31/21	N	1,656.94	1,656.94-	105269	1/07/22	0.00
				**	TOTALS	**	1,656.94	1,656.94-			0.00
01-000049	FLEXIBLE BENEFIT SRV CRP										
	22-42877	INV	896058209284	1/08/22	1/21/22	N	50.00	50.00-	000766	1/21/22	0.00
	22-42861	INV	Flex Claims 12/21	1/01/22	1/07/22	N	922.93	922.93-	000760	1/07/22	0.00
				**	TOTALS	**	972.93	972.93-			0.00
01-000078	BENJAMIN SCHOOL DIST. 25										
	22-42887	INV	IGA 1/22	1/01/22	1/14/22	N	795.00	795.00-	105289	1/14/22	0.00
				**	TOTALS	**	795.00	795.00-			0.00
01-000086	BLOOMINGDALE PARK DIST.										
	22-42918	INV	1/23 GYM MEET	1/19/22	1/21/22	N	260.00	260.00-	105320	1/21/22	0.00
				**	TOTALS	**	260.00	260.00-			0.00
01-000171	CONSTELLATION NEWENERGY										
	22-42880	INV	3370154	1/03/22	1/28/22	N	3,015.50	3,015.50-	000770	1/28/22	0.00
				**	TOTALS	**	3,015.50	3,015.50-			0.00
01-000243	JEFF ELLIS MANAGEMENT, LLC										
	22-42866	INV	2010701	1/01/22	1/07/22	Y	26,100.75	26,100.75-	105278	1/07/22	0.00
	22-42894	INV	2010709	1/05/22	1/21/22	Y	4,275.00	4,275.00-	105321	1/21/22	0.00
	22-42893	INV	2010710	1/10/22	1/21/22	Y	372.50	372.50-	105321	1/21/22	0.00
				**	TOTALS	**	30,748.25	30,748.25-			0.00
01-000497	MENARDS										
	21-42835	INV	41989	12/13/21	12/31/21	N	19.90	19.90-	105280	1/07/22	0.00
				**	TOTALS	**	19.90	19.90-			0.00
01-000512	MIDWEST INSTITUTE										
	22-42852	INV	2022 MBR DUES-JR	1/06/22	1/14/22	N	25.00	25.00-	105295	1/14/22	0.00
				**	TOTALS	**	25.00	25.00-			0.00
01-000635	RENTAL MAX LLC										
	21-42765	INV	504440-3	10/18/21	12/31/21	N	54.88	54.88-	105288	1/07/22	0.00
				**	TOTALS	**	54.88	54.88-			0.00
01-000758	TUMBLING TIMES INC.										
	22-42856	INV	1/22 MEET	1/04/22	1/07/22	N	310.00	310.00-	105284	1/07/22	0.00
				**	TOTALS	**	310.00	310.00-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-000789	VILLAGE OF CAROL STREAM	22-42859	INV	Dog License	12/21	1/01/22	1/07/22 N	27.00	27.00-	105287	1/07/22	0.00
						** TOTALS **		27.00	27.00-			0.00
01-000790	VILLAGE OF CAROL STREAM	22-42883	INV	1819533	12/31/21	1/21/22	N	26.08	26.08-	000768	1/21/22	0.00
		22-42883	INV	1820349	12/31/21	1/21/22	N	116.83	116.83-	000768	1/21/22	0.00
		22-42883	INV	1820350	12/31/21	1/21/22	N	1.17	1.17-	000768	1/21/22	0.00
		22-42883	INV	1823380	12/31/21	1/21/22	N	0.26	0.26-	000768	1/21/22	0.00
		22-42883	INV	1823597	12/31/21	1/21/22	N	3.61	3.61-	000768	1/21/22	0.00
		22-42883	INV	1824752	12/31/21	1/21/22	N	0.87	0.87-	000768	1/21/22	0.00
		22-42883	INV	1824870	12/31/21	1/21/22	N	61.26	61.26-	000768	1/21/22	0.00
		22-42883	INV	1824907	12/31/21	1/21/22	N	1,736.28	1,736.28-	000768	1/21/22	0.00
		22-42883	INV	1824919	12/31/21	1/21/22	N	0.78	0.78-	000768	1/21/22	0.00
		22-42883	INV	1824939	12/31/21	1/21/22	N	3.13	3.13-	000768	1/21/22	0.00
		22-42883	INV	1824943	12/31/21	1/21/22	N	0.31	0.31-	000768	1/21/22	0.00
		22-42883	INV	1825057	12/31/21	1/21/22	N	5.24	5.24-	000768	1/21/22	0.00
						** TOTALS **		1,955.82	1,955.82-			0.00
01-000986	JOE COTTON FORD INC.	22-42898	INV	34563	1/11/22	1/28/22	N	59.34	59.34-	105339	1/28/22	0.00
						** TOTALS **		59.34	59.34-			0.00
01-001085	ILL DEPT OF REVENUE	22-42890	INV	ST-1 DECEMBER 21	1/03/22	1/21/22	N	50.00	50.00-	000767	1/21/22	0.00
						** TOTALS **		50.00	50.00-			0.00
01-001319	THE SHERWIN-WILLIAMS CO.	21-42736	INV	8195-1	12/16/21	1/07/22	N	282.83	282.83-	105283	1/07/22	0.00
						** TOTALS **		282.83	282.83-			0.00
01-001678	CAROL STREAM LAWN & POWER	22-42857	INV	476914	12/29/21	1/14/22	N	55.68	55.68-	105291	1/14/22	0.00
		22-42905	INV	477027	1/04/22	1/28/22	N	45.65	45.65-	105336	1/28/22	0.00
		22-42905	INV	477083	1/06/22	1/28/22	N	27.89	27.89-	105336	1/28/22	0.00
						** TOTALS **		129.22	129.22-			0.00
01-001859	DUPAGE CONVENTION	21-42849	INV	2022-023	12/06/21	1/07/22	N	225.00	225.00-	105275	1/07/22	0.00
						** TOTALS **		225.00	225.00-			0.00
01-001888	TYLER TECHNOLOGIES, INC	21-42808	INV	025-360729	1/01/22	1/14/22	N	20,108.01	20,108.01-	105298	1/14/22	0.00
		21-42545	INV	025-362431	12/31/21	1/14/22	N	6,750.00	6,750.00-	105298	1/14/22	0.00
						** TOTALS **		26,858.01	26,858.01-			0.00
01-001920	JACKIE MORAVIK	22-42885	INV	1/16/22 JUDGE	1/11/22	1/14/22	Y	105.00	105.00-	105296	1/14/22	0.00
						** TOTALS **		105.00	105.00-			0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-001995	BILL ROSENBERG	22-42910	INV	2022 INCENTIVE	1/01/22	1/21/22	N	1,000.00	1,000.00-	105325	1/21/22	0.00
					** TOTALS **			1,000.00	1,000.00-			0.00
01-002162	WYETH LAW, P.C.	22-42869	INV	1360	1/05/22	1/21/22	Y	795.00	795.00-	105331	1/21/22	0.00
					** TOTALS **			795.00	795.00-			0.00
01-002468	RESERVE ACCOUNT	22-42938	INV	PBP#14526545 1/24	1/24/22	1/24/22	N	800.00	800.00-	000773	1/28/22	0.00
					** TOTALS **			800.00	800.00-			0.00
01-002689	ACCESS ONE INC.	22-42863	INV	5219943	1/01/22	1/21/22	N	794.29	794.29-	000765	1/21/22	0.00
					** TOTALS **			794.29	794.29-			0.00
01-002785	NAPA AUTO PARTS	22-42908	INV	5736-626990	1/05/22	1/28/22	N	43.00	43.00-	000772	1/28/22	0.00
					** TOTALS **			43.00	43.00-			0.00
01-002853	HEARTLINE FITNESS SYSTEMS	21-42822	INV	129505	12/27/21	12/31/21	N	1,000.00	1,000.00-	105277	1/07/22	0.00
					** TOTALS **			1,000.00	1,000.00-			0.00
01-003163	WHEATON PARK DISTRICT	22-42903	INV	2021-051	1/06/22	1/21/22	N	480.00	480.00-	105330	1/21/22	0.00
		22-42902	INV	2021-052	1/06/22	1/21/22	N	312.00	312.00-	105330	1/21/22	0.00
					** TOTALS **			792.00	792.00-			0.00
01-003211	UNIVAR USA INC.	22-42851	INV	49734024	12/30/21	12/31/21	N	811.48	811.48-	105285	1/07/22	0.00
					** TOTALS **			811.48	811.48-			0.00
01-003580	NCSI	22-42868	INV	17069	1/01/22	1/21/22	N	142.50	142.50-	105324	1/21/22	0.00
		22-42868	INV	17070	1/01/22	1/21/22	N	28.50	28.50-	105324	1/21/22	0.00
					** TOTALS **			171.00	171.00-			0.00
01-003601	PCARD-BANK OF MONTREAL - B	22-42980	CM	CAMP 1/27/22	1/27/22	1/31/22	N	36.24-	36.24	000782	1/31/22	0.00
		22-42961	CM	FIN 1/27/22	1/27/22	1/31/22	N	2,360.51-	2,360.51	000782	1/31/22	0.00
		22-42980	CM	FY 1/27/22	1/27/22	1/31/22	N	509.00-	509.00	000782	1/31/22	0.00
		22-42897	CM	PS 1/27/22	1/27/22	1/31/22	N	20.75-	20.75	000782	1/31/22	0.00
		22-42977	CM	RB 1/27/22	1/27/22	1/31/22	N	565.00-	565.00	000782	1/31/22	0.00
		22-42978	CM	REC ENR 1/27/22	1/27/22	1/31/22	N	930.00-	930.00	000782	1/31/22	0.00
		22-43008	CM	SWIT 1/27/22	1/27/22	1/31/22	N	151.25-	151.25	000782	1/31/22	0.00
		22-42990	INV	AKIDS 1/27/22	1/27/22	1/31/22	N	336.91	336.91-	000782	1/31/22	0.00
		22-42855	INV	AKIDS 1/27/22-2	1/27/22	1/31/22	N	6.83	6.83-	000782	1/31/22	0.00

VENDOR	----- VENDOR NAME -----	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE----
01-003601	PCARD-BANK OF MONTREAL - B** CONTINUED **											
		22-42919	INV	AVK 1/27/22	1/27/22	1/31/22	N	720.00	720.00-	000782	1/31/22	0.00
		22-42985	INV	BK 1/27/22	1/27/22	1/31/22	N	77.99	77.99-	000782	1/31/22	0.00
		22-42983	INV	BK 1/27/22-2	1/27/22	1/31/22	N	440.00	440.00-	000782	1/31/22	0.00
		22-42984	INV	BK 1/27/22-3	1/27/22	1/31/22	N	55.63	55.63-	000782	1/31/22	0.00
		22-42989	INV	CONC 1/27/22	1/27/22	1/31/22	N	439.11	439.11-	000782	1/31/22	0.00
		22-42963	INV	CQ 1/27/22	1/27/22	1/31/22	N	202.50	202.50-	000782	1/31/22	0.00
		22-42958	INV	CQ 1/27/22-2	1/27/22	1/31/22	N	115.21	115.21-	000782	1/31/22	0.00
		22-42982	INV	FH 1/27/22	1/27/22	2/01/22	N	39.32	39.32-	000782	1/31/22	0.00
		22-42970	INV	GF 1/27/22	1/27/22	1/31/22	N	772.00	772.00-	000782	1/31/22	0.00
		22-42969	INV	GF 1/27/22-2	1/27/22	1/31/22	N	390.00	390.00-	000782	1/31/22	0.00
		22-42968	INV	GF 1/27/22-3	1/27/22	1/31/22	N	434.00	434.00-	000782	1/31/22	0.00
		22-42967	INV	GF 1/27/22-4	1/27/22	1/31/22	N	130.00	130.00-	000782	1/31/22	0.00
		22-42966	INV	GF 1/27/22-5	1/27/22	1/31/22	N	431.00	431.00-	000782	1/31/22	0.00
		22-42955	INV	JS 1/27/22	1/27/22	1/31/22	N	1,251.41	1,251.41-	000782	1/31/22	0.00
		22-42982	INV	LS 1/27/22	1/27/22	2/01/22	N	32.02	32.02-	000782	1/31/22	0.00
		22-42870	INV	MA 1/27/22	1/27/22	1/31/22	N	1,499.97	1,499.97-	000782	1/31/22	0.00
		22-42981	INV	MA 1/27/22-2	1/27/22	1/31/22	N	675.20	675.20-	000782	1/31/22	0.00
		22-42962	INV	MKTG 1/27/22	1/27/22	1/31/22	N	1,151.42	1,151.42-	000782	1/31/22	0.00
		22-42964	INV	PARKS 1/27/22	1/27/22	1/31/22	N	1,407.79	1,407.79-	000782	1/31/22	0.00
		22-42988	INV	PERF ART 1/27/22	1/27/22	1/31/22	N	4,368.14	4,368.14-	000782	1/31/22	0.00
		22-42979	INV	PF 1/27/22	1/27/22	1/31/22	N	67.72	67.72-	000782	1/31/22	0.00
		22-42991	INV	PF 1/27/22-2	1/27/22	1/31/22	N	55.94	55.94-	000782	1/31/22	0.00
		22-43007	INV	SWAG 1/27/22	1/27/22	1/31/22	N	11.51	11.51-	000782	1/31/22	0.00
		22-43009	INV	SWIT 1/27/22-2	1/27/22	1/31/22	N	188.20	188.20-	000782	1/31/22	0.00
		22-43010	INV	SWIT 1/27/22-3	1/27/22	1/31/22	N	14.50	14.50-	000782	1/31/22	0.00
		22-42960	INV	UTIL 1/27/22	1/27/22	1/31/22	N	1,160.99	1,160.99-	000782	1/31/22	0.00
		22-42876	INV	UTIL 1/27/22-2	1/27/22	1/31/22	N	504.00	504.00-	000782	1/31/22	0.00
		22-42862	INV	UTIL 1/27/22-3	1/27/22	1/31/22	N	2,389.60	2,389.60-	000782	1/31/22	0.00
					** TOTALS **			14,796.16	14,796.16-			0.00
01-003700	METROPOLITAN INDUSTRIES, I											
		21-42810	INV	INV034388	12/15/21	1/07/22	N	20.00	20.00-	105281	1/07/22	0.00

[illegible]

VENDOR	----- VENDOR NAME -----										
	PO	TYPE INV NO#	INV DT	POST DT 1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---		
01-004507	MP2 ENERGY NE LLC	** CONTINUED **									
	21-42811	INV NE027850	12/20/21	1/28/22 N	133.83	133.83-	000771	1/28/22	0.00		
			** TOTALS **		133.83	133.83-			0.00		
01-004536	TYLER SWANSON										
	22-42901	INV FIRST PLACE	1/14/22	1/21/22 N	120.00	120.00-	105328	1/21/22	0.00		
			** TOTALS **		120.00	120.00-			0.00		
01-004607	H2I GROUP, INC										
	22-42896	INV 214232	1/07/22	1/28/22 N	2,949.00	2,949.00-	105337	1/28/22	0.00		
			** TOTALS **		2,949.00	2,949.00-			0.00		
01-004611	ASCAP										
	22-42920	INV 100005784774	12/20/21	1/28/22 N	1,230.00	1,230.00-	105335	1/28/22	0.00		
			** TOTALS **		1,230.00	1,230.00-			0.00		
01-004637	PALM PIZZA										
	21-42848	INV NOVEMBER	12/29/21	12/31/21 N	164.00	164.00-	105282	1/07/22	0.00		
			** TOTALS **		164.00	164.00-			0.00		
01-004639	VILLA PARK ELECTRICAL SUPP										
	21-42816	INV 211667-00	12/23/21	12/31/21 N	242.00	242.00-	105286	1/07/22	0.00		
			** TOTALS **		242.00	242.00-			0.00		
01-004660	DYNEGY ENERGY SERVICES, LL										
	22-42864	INV 438349221121	12/22/21	1/07/22 N	14,431.97	14,431.97-	000759	1/07/22	0.00		
			** TOTALS **		14,431.97	14,431.97-			0.00		
01-004686	BELLAS PIZZA LLC										
	21-42837	INV 1039	12/28/21	12/31/21 Y	131.00	131.00-	105271	1/07/22	0.00		
			** TOTALS **		131.00	131.00-			0.00		
01-004693	KAWAMOTO INC										
	22-42891	INV 9192	1/10/22	1/28/22 N	95.00	95.00-	105340	1/28/22	0.00		
			** TOTALS **		95.00	95.00-			0.00		
01-004702	PCARD - FIFTH THIRD BANK										
		INV 0005549282	1/10/22	1/31/22 N	199.29	199.29-	000781	1/31/22	0.00		
		INV 0016882322	1/06/22	1/31/22 N	64.55	64.55-	000781	1/31/22	0.00		
		INV 0016908108	1/17/22	1/31/22 N	99.61	99.61-	000781	1/31/22	0.00		
		INV 013101	1/10/22	1/31/22 N	145.33	145.33-	000781	1/31/22	0.00		
		INV 013102	1/10/22	1/31/22 N	32.97	32.97-	000781	1/31/22	0.00		
		INV 013103	1/10/22	1/31/22 N	24.44	24.44-	000781	1/31/22	0.00		
		INV 02705	1/11/22	1/31/22 N	59.98	59.98-	000781	1/31/22	0.00		
		INV 1-10-22ELITE 3283	1/21/22	1/31/22 N	708.05	708.05-	000781	1/31/22	0.00		
		INV 1/13/22	1/14/22	1/31/22 N	20.00	20.00-	000781	1/31/22	0.00		
		INV 1/18/22	1/19/22	1/31/22 N	20.00	20.00-	000781	1/31/22	0.00		
		INV 1114166-001	1/10/22	1/31/22 N	14.95	14.95-	000781	1/31/22	0.00		
		INV 11319425987680261	1/17/22	1/31/22 N	147.22	147.22-	000781	1/31/22	0.00		

VENDOR	----- VENDOR NAME -----										
	PO	TYPE	INV NO#	INV DT	POST DT	1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----
01-004702	PCARD - FIFTH THIRD BANK	** CONTINUED **									
		INV	11356006173229813	1/06/22	1/31/22	N	221.70	221.70-	000781	1/31/22	0.00
		INV	11376311362743413	1/10/22	1/31/22	N	90.45	90.45-	000781	1/31/22	0.00
		INV	11385738546518655	1/20/22	1/31/22	N	63.90	63.90-	000781	1/31/22	0.00
		INV	11426893554600205	1/10/22	1/31/22	N	8.62	8.62-	000781	1/31/22	0.00
		INV	11428254847204214	1/10/22	1/31/22	N	24.68	24.68-	000781	1/31/22	0.00
		INV	1142981978-5732201	1/14/22	1/31/22	N	18.99	18.99-	000781	1/31/22	0.00
		INV	11498024395185868	1/28/22	1/31/22	N	18.61	18.61-	000781	1/31/22	0.00
		INV	136297	1/21/22	1/31/22	N	1,705.86	1,705.86-	000781	1/31/22	0.00
		INV	138243	1/10/22	1/31/22	N	93.90	93.90-	000781	1/31/22	0.00
		INV	140864	1/17/22	1/31/22	N	48.95	48.95-	000781	1/31/22	0.00
		INV	20210338	1/04/22	1/31/22	N	60.75	60.75-	000781	1/31/22	0.00
		INV	20210340	1/04/22	1/31/22	N	176.25	176.25-	000781	1/31/22	0.00
		INV	20210344	1/11/22	1/31/22	N	1,492.50	1,492.50-	000781	1/31/22	0.00
		INV	2022IAPDMEMBERSHIP	1/10/22	1/31/22	N	6,944.17	6,944.17-	000781	1/31/22	0.00
		INV	20731576	1/20/22	1/31/22	N	600.00	600.00-	000781	1/31/22	0.00
		INV	220157	1/25/22	1/31/22	N	990.50	990.50-	000781	1/31/22	0.00
		INV	2409659AND2409660	1/31/22	1/31/22	N	50.00	50.00-	000781	1/31/22	0.00
		INV	2460725-95537311	1/12/22	1/31/22	N	1,836.80	1,836.80-	000781	1/31/22	0.00
		INV	300045627	1/10/22	1/31/22	N	150.00	150.00-	000781	1/31/22	0.00
		INV	3283	1/27/22	1/31/22	N	708.05	708.05-	000781	1/31/22	0.00
		INV	3434516-3479683	1/31/22	1/31/22	N	154.00	154.00-	000781	1/31/22	0.00
		INV	4261-7	1/27/22	1/31/22	N	1,131.31	1,131.31-	000781	1/31/22	0.00
		INV	439507	1/21/22	1/31/22	N	225.00	225.00-	000781	1/31/22	0.00
		INV	5135466-0	1/05/22	1/31/22	N	43.96	43.96-	000781	1/31/22	0.00
		INV	5135565-0	1/05/22	1/31/22	N	99.62	99.62-	000781	1/31/22	0.00
		INV	5137068-0	1/14/22	1/31/22	N	404.80	404.80-	000781	1/31/22	0.00
		INV	5141089-0	1/14/22	1/31/22	N	61.38	61.38-	000781	1/31/22	0.00
		INV	5143242-0	1/24/22	1/31/22	N	370.20	370.20-	000781	1/31/22	0.00
		INV	5145384-0	1/24/22	1/31/22	N	480.45	480.45-	000781	1/31/22	0.00
		INV	5148102-0	1/24/22	1/31/22	N	1,712.88	1,712.88-	000781	1/31/22	0.00
		INV	54014	1/10/22	1/31/22	N	3,104.89	3,104.89-	000781	1/31/22	0.00
		INV	54015	1/10/22	1/31/22	N	3,390.78	3,390.78-	000781	1/31/22	0.00
		INV	5913230	1/28/22	1/31/22	N	504.85	504.85-	000781	1/31/22	0.00
		INV	5913823	1/28/22	1/31/22	N	332.24	332.24-	000781	1/31/22	0.00
		INV	5915100	1/28/22	1/31/22	N	984.98	984.98-	000781	1/31/22	0.00
		INV	5917891	1/28/22	1/31/22	N	567.53	567.53-	000781	1/31/22	0.00
		INV	9008265093	1/04/22	1/31/22	N	463.76	463.76-	000781	1/31/22	0.00
		INV	9008332957	1/28/22	1/31/22	N	297.19	297.19-	000781	1/31/22	0.00
		INV	95240	1/11/22	1/31/22	N	695.75	695.75-	000781	1/31/22	0.00
		INV	9896731535	1/27/22	1/31/22	N	1,074.88	1,074.88-	000781	1/31/22	0.00
		INV	AMAZON-3473009	1/17/22	1/31/22	N	86.49	86.49-	000781	1/31/22	0.00
		INV	CULL 240721-123121	1/19/22	1/31/22	N	54.00	54.00-	000781	1/31/22	0.00
		INV	HARBOR FRT 1/26/22	1/27/22	1/31/22	N	17.98	17.98-	000781	1/31/22	0.00
		INV	UPS01192022	1/20/22	1/31/22	N	48.57	48.57-	000781	1/31/22	0.00
		INV	W7690194	1/11/22	1/31/22	N	59.74	59.74-	000781	1/31/22	0.00
		INV	WALGREENS1-13-2022	1/14/22	1/31/22	N	4.00	4.00-	000781	1/31/22	0.00
				** TOTALS **			33,212.30	33,212.30-			0.00

01-1 MISC VENDOR (REFUNDS ONLY)

VENDOR	----- VENDOR NAME -----									
	PO	TYPE	INV NO#	INV DT	POST DT 1099	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	-----BALANCE---
01-1	MISC VENDOR (REFUNDS ONLY)** CONTINUED **									
		INV REC#	2009527.008	1/03/22	1/07/22 N	66.00	66.00-	105276	1/07/22	0.00
		INV REC#	2009555.008	1/05/22	1/14/22 N	100.00	100.00-	105293	1/14/22	0.00
		INV REC#	2009571.008	1/06/22	1/14/22 N	15.00	15.00-	105297	1/14/22	0.00
		INV REC#	2009591.008	1/10/22	1/14/22 N	110.00	110.00-	105290	1/14/22	0.00
		INV REC#	2009607.008	1/12/22	1/21/22 N	112.00	112.00-	105323	1/21/22	0.00
		INV REC#	2009646.008	1/25/22	1/28/22 N	300.00	300.00-	105341	1/28/22	0.00
		INV REC#	2010390.007	1/18/22	1/21/22 N	15.00	15.00-	105329	1/21/22	0.00
				** TOTALS **		718.00	718.00-			0.00
02-001268	JAMES JAY BITTER									
		INV OFFICIAL	1/14	1/14/22	1/21/22 Y	60.00	60.00-	105332	1/21/22	0.00
				** TOTALS **		60.00	60.00-			0.00
02-003572	VERNON J. GORMAN									
		INV OFFICIAL	1/14	1/14/22	1/21/22 Y	60.00	60.00-	105333	1/21/22	0.00
				** TOTALS **		60.00	60.00-			0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	177,124.66	177,124.66CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	177,124.66	177,124.66CR	0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y
** PRE-PAID INVOICES **

P R E P A I D T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	0.00	0.00	0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	177,124.66	177,124.66CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
VOIDED ITEMS	0.00	0.00	0.00
** TOTALS **	177,124.66	177,124.66CR	0.00

U N P A I D R E C A P

NUMBER OF HELD INVOICES	0
UNPAID INVOICE TOTALS	0.00
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
** UNPAID TOTALS **	0.00

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 204000	DUE TO VILLAGE OF CAROL STREAM	27.00
10 209000	DUE TO CS PARKS FOUNDATION	190.00
10 217000	SECTION 125	922.93
10 5-00-00-534	PHYSICAL/DRUG TESTING	154.00
10 5-00-00-558	SECURITY SERVICES	504.00
10 5-00-00-565	BACKGROUND CHECKS-EMPLOYEES	142.50
10 5-00-00-566	BACKGROUND CHECKS-NON-EMPLOYEE	28.50
10 5-00-00-665	SAFETY SUPPLIES-LIABILITY	63.90
10 5-10-00-535-000	GROUP MEDICAL	1,000.00
10 5-10-00-540	SECTION 125 PLAN	50.00
10 5-10-00-546	TELEPHONE	142.70
10 5-10-00-551	ATTORNEY	795.00
10 5-10-00-555	PUBLIC NOTICES	40.25
10 5-10-00-556	MAINTENANCE CONTRACTS	22,890.21
10 5-10-00-559	TRAINING/SEMINARS	893.00CR
10 5-10-00-561	MEMBERSHIP DUES	7,119.17
10 5-10-00-590	OTHER SERVICES	22.50
10 5-10-00-620	STAFF INCENTIVE	22.99

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
10 5-10-00-648	MINOR EQUIPMENT-TECHNOLOGY	86.49
10 5-10-00-652	OFFICE SUPPLIES	50.00
10 5-10-00-668	COMMISSIONER EXPENSE	1,435.68CR
10 5-10-00-669	POSTAGE	800.00
10 5-10-00-690	DEPARTMENT SUPPLIES	7.49
10 5-12-00-546	TELEPHONE	47.57
10 5-12-00-556	MAINTENANCE CONTRACTS	8,763.45
10 5-12-00-561	MEMBERSHIP DUES	225.00
10 5-12-00-590	OTHER SERVICES	159.98
10 5-15-00-545-079	WATER/SEWER-ARMSTRONG RESTROOM	5.24
10 5-15-00-545-080	WATER/SEWER-ARMSTRONG FOUNTAIN	0.31
10 5-15-00-545-081	WATER/SEWER-COMMUNITY PARK	0.26
10 5-15-00-545-089	WATER/SEWER-HAMPE	3.13
10 5-15-00-545-095	WATER/SEWER-RED HAWK	0.87
10 5-15-00-545-096	WATER/SEWER-SLEPICKA	0.78
10 5-15-00-546	TELEPHONE	168.44
10 5-15-00-547-083	ELECTRIC-ARMSTRONG PARK NORTH	103.60
10 5-15-00-547-085	ELECTRIC-ARMSTRONG PARK SOUTH	297.79
10 5-15-00-547-086	ELECTRIC-BIERMAN	26.29
10 5-15-00-547-089	ELECTRIC-HAMPE	55.33
10 5-15-00-547-093	ELECTRIC-MEMORIAL PARK	19.38
10 5-15-00-547-094	ELECTRIC-POND AERATORS	24.14
10 5-15-00-547-095	ELECTRIC-RED HAWK	212.72
10 5-15-00-547-096	ELECTRIC-SLEPICKA	32.58
10 5-15-00-547-097	ELECTRIC-UNDERPASS IL64	46.76
10 5-15-00-547-098	ELECTRIC-CAROLSHIRE PARK	37.36
10 5-15-00-548	REFUSE	1,556.26
10 5-15-00-559	TRAINING/SEMINARS	143.00
10 5-15-00-568	PERMITS/LICENSES	40.00
10 5-15-00-651	MINOR EQUIPMENT	531.28
10 5-15-00-652	OFFICE SUPPLIES	29.94
10 5-15-00-653	HORTICULTURAL SUPPLIES	2,205.00
10 5-15-00-657	CLOTHING SUPPLIES	1,742.44
10 5-15-00-659	VEHICLE FUELS	1,383.26
10 5-15-00-663	VEHICLE REPAIRS	1,765.20
10 5-15-00-664	REPAIR/MAINT MATERIALS	407.86
10 5-15-00-665	SAFETY SUPPLIES-PARKS	61.38
10 5-15-00-673	TOOL REPAIR & PARTS	116.54
10 5-28-00-544	GAS	502.73
10 5-28-00-545	WATER/SEWER	26.08
10 5-28-00-546	TELEPHONE	1,233.95
10 5-28-00-547	ELECTRIC	353.14
10 5-28-00-548	REFUSE	118.20
10 5-62-00-546	TELEPHONE	95.13
	** FUND TOTAL **	55,273.32
12 5-00-00-802	FURNITURE/FIXTURES/EQMT	1,498.39
	** FUND TOTAL **	1,498.39

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
20 205000	REGISTRATION CLIENT PAYABLE	718.00
20 206136	D/T EC/PRESCHOOL FUNDRAISER	145.33
20 206902	D/T GYMNASI SPRINGER FUNDRAISE	1,498.38
20 207060	D/T PGM MERCH SALES TAX	40.76
20 207992	D/T FVRC CONC SALES TAX	1.82
20 4-14-00-481-992	RECOVERY OF COST-FVRC CONCES	0.18
20 4-60-00-481	RECOVERY OF COST-RECREATION	0.76CR
20 4-60-23-472-224	MERCH RESALE-DANCE RECITAL	5.00
20 4-60-29-472-290	MERCH RESALE-ACTIVKIDS	3.00
20 5-12-00-592	PROGRAM SUPPLIES	267.99
20 5-13-00-543	CABLE	237.33
20 5-13-00-544	GAS	1,188.90
20 5-13-00-545	WATER/SEWER	1,736.28
20 5-13-00-546	TELEPHONE	1,635.63
20 5-13-00-547	ELECTRIC	10,826.16
20 5-13-00-548	REFUSE	1,135.06
20 5-13-00-556	MAINTENANCE CONTRACTS	4,625.00
20 5-13-00-562	REPAIR SERVICES	5,357.80
20 5-13-00-651	MINOR EQUIPMENT FACILITY	190.02
20 5-13-00-654	CHEMICALS-POOL	2,468.42
20 5-13-00-656	JANITORIAL SUPPLIES	1,999.82
20 5-13-00-664	REPAIR & MAINT SUPPLIES	90.45
20 5-13-00-665	SAFETY SUPPLIES-FVRC	507.07
20 5-14-00-546	TELEPHONE	468.76
20 5-14-00-548-991	REFUSE-MCCASLIN CONCESSIONS	398.68
20 5-14-00-562-991	REPAIR SRVS-MCCASLIN CONCESSIO	605.44
20 5-14-00-642-991	MCCAS-PERISHABLE FOOD SUPPLIES	58.36
20 5-14-00-643-991	MCCAS-NON-ALCOH BEV SUPPLIES	62.92
20 5-14-00-645-992	FVRC-CONTRACT PERISHABLE FOOD	164.00
20 5-14-00-651-991	MINOR EQMT FAC-MCCASLIN CONC	289.24
20 5-14-00-656-991	JANITORIAL SUPP-MCCASLIN CONC	11.51
20 5-15-00-546	TELEPHONE	25.74
20 5-23-00-543	CABLE	10.50
20 5-23-00-544	GAS	850.81
20 5-23-00-545	WATER/SEWER	11.68
20 5-23-00-546	TELEPHONE	1,965.89
20 5-23-00-547	ELECTRIC	1,701.58
20 5-23-00-548	REFUSE	1,009.70
20 5-23-00-556	MAINTENANCE CONTRACTS	300.00
20 5-23-00-562	REPAIR SERVICES	175.00
20 5-23-00-651	MINOR EQUIPMENT FACILITY	39.38
20 5-23-00-656	JANITORIAL SUPPLIES	165.54
20 5-23-00-664	REPAIR & MAINT. SUPPLIES	301.98
20 5-23-00-665	SAFETY SUPPLIES-SRC	192.18
20 5-24-00-544	GAS	130.69
20 5-24-00-545-087	WATER/SEWER-CORAL COVE	105.15
20 5-24-00-545-088	WATER/SEWER-CCWP FILTER ROOM	1.17

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
20 5-24-00-547	ELECTRIC	210.31
20 5-26-00-544	GAS	135.15
20 5-26-00-547	ELECTRIC	135.15
20 5-26-00-556	MAINTENANCE CONTRACTS	524.70
20 5-27-00-544	GAS	248.71
20 5-27-00-545	WATER/SEWER	3.61
20 5-27-00-547	ELECTRIC	133.83
20 5-60-00-546	TELEPHONE	237.83
20 5-60-00-554	ADVERTISING-RECREATION	180.00
20 5-60-00-559	TRAINING/SEMINAR	1,480.50CR
20 5-60-00-592-622	PGM SUP - LOCAL EVENTS	55.94
20 5-60-00-592-665	PGM SUP - CCMG SPECIAL EVENTS	14.99
20 5-60-00-652	OFFICE SUPPLIES	13.60
20 5-60-00-667	AUTO REIMBURSEMENT	40.00
20 5-60-16-592-135	PGM SUP - PRESCHOOL	92.71
20 5-60-20-592-203	PGM SUP - YOUTH B-DAY PARTIES	188.20
20 5-60-20-595-203	PGM SRV - YOUTH B-DAY PARTIES	101.00
20 5-60-21-595-205	PGM SRV - SPECIAL INTEREST	792.00
20 5-60-23-592-215	PGM SUP - YOUTH THEATRE	24.44
20 5-60-23-592-220	PGM SUP - SEASONAL DANCE	60.75
20 5-60-23-592-221	PGM SUP-DANCE COMPANY (FORTE)	18.61
20 5-60-23-592-224	PGM SUP - DANCE RECITAL	176.25
20 5-60-23-594-220	PGM MERCH - SEASONAL DANCE	20.75CR
20 5-60-23-594-221	MERCH RESALE SUP-DANCE COMPANY	142.77
20 5-60-23-594-224	MERCH RESALE SUP-DANCE RECITAL	360.59
20 5-60-23-595-224	PGM SRV - DANCE RECITAL	63.56
20 5-60-28-592-258	PGM SUP - YTH DODGEBALL LEAGUE	130.00
20 5-60-28-592-260	PGM SUP - YOUTH BASKETBALL	3,519.50
20 5-60-28-595-258	PGM SRV - YTH DODGEBALL LEAGUE	161.00
20 5-60-28-595-260	PGM SRV - YOUTH BASKETBALL	525.00
20 5-60-29-546-290	TELEPHONE-YTH B/A SCHOOL	357.47
20 5-60-29-592-290	PGM SUP - YOUTH B/A SCHOOL	218.90
20 5-60-29-592-298	PGM SUP - YTH KDS CARE DAY OFF	55.69
20 5-60-29-665-290	SAFETY SUPPLIES-ACTIVKIDS	14.18
20 5-60-48-592-440	PGM SUP - ADULT SPORTS LEAGUES	120.00
20 5-60-48-595-440	PGM SRV - ADULT SPORTS LEAGUES	424.50
20 5-60-55-595-520	PGM SRV-FOREVER YNG DAY TRIPS	2,603.00
20 5-60-61-595-680	PGM SRV-SPORTS INSTRUCTIONAL	2,053.00
20 5-60-64-592-610	PGM SUP - FAMILY SPECIAL EVENT	151.25CR
20 5-60-64-595-610	PGM SRV - FAMILY SPECIAL EVENT	104.78
20 5-60-70-570-700	CONTRACTUAL SRVS-FVRC POOL	26,100.75
20 5-60-70-652-700	OFFICE SUPPLIES - FVRC POOL	3.99
20 5-60-70-665-700	SAFETY SUPPLIES - FVRC POOL	73.34
20 5-60-78-592-710	PGM SUP - SWIM TEAM	63.09
20 5-60-78-595-710	PGM SRV - SWIM TEAM	1,099.00
20 5-60-80-543-800	CABLE - FITNESS CENTER	355.99
20 5-60-80-562-800	REPAIR SERVICES-FITNESS	1,546.99

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
20 5-60-80-592-800	PGM SUP-FITNESS CENTR-MEM/PASS	538.42
20 5-60-80-595-800	PGM SRV-FITNESS CENTR-MEM/PASS	1,230.00
20 5-60-91-592-905	PGM SUP - GYMNASTIC INSTRUCTNL	8.99
20 5-60-98-592-901	PGM SUP - GYMNASTIC TEAM	106.36
20 5-60-98-595-901	PGM SRV - GYMNASTIC TEAM	760.00
20 5-64-00-545	WATER/SEWER-MCCAS FIELDS	61.26
20 5-64-00-547	ELECTRIC-MCCASLIN FIELDS	407.26
20 5-64-00-548	REFUSE-MCCASLIN FIELDS	295.50
20 5-64-00-556	MAINTENANCE CONTRACTS	20.00
20 5-65-00-544	GAS	93.66
20 5-65-00-546	TELEPHONE	468.76
20 5-65-00-547	ELECTRIC	77.57
20 5-65-00-548	REFUSE	265.80
20 5-65-00-556	MAINTENANCE CONTRACTS	225.00
20 5-65-00-650	EQUIPMENT RENTAL	54.00
	** FUND TOTAL **	90,168.49
25 5-00-00-605	DONATIONS	67.72
	** FUND TOTAL **	67.72
34 5-00-00-713	TECHNOLOGY	6,750.00
	** FUND TOTAL **	6,750.00
42 5-00-00-734	MITCHELL LAKE PATHWAY	11,850.00
42 5-00-00-752	SIMKUS RECREATION CENTER	11,516.74
	** FUND TOTAL **	23,366.74

	** TOTAL **	177,124.66

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

DEPARTMENT TOTALS

DEPARTMENT	DEPARTMENT NAME	AMOUNT
10	NON-DEPARTMENTAL	1,139.93
10 00	ANCILLARY FUNDS	892.90
10 10	FINANCE/ADMINISTRATION	30,698.12
10 12	MARKETING/COMMUNICATION	9,196.00
10 15	PARKS	11,017.14
10 28	MAINTENANCE FACILITY	2,234.10
10 62	REGISTRATION SERVICES	95.13
	** FUND TOTAL **	55,273.32
12 00	REC REPAIR & REPLACEMENT	1,498.39
	** FUND TOTAL **	1,498.39
20	NON-DEPARTMENTAL	2,404.29
20 12	MARKETING/COMMUNICATION	267.99
20 13	FOUNTAIN VIEW REC CENTER	31,997.94
20 14	CONCESSIONS	2,059.09
20 15	FACILITIES	25.74
20 23	SIMKUS FACILITY	6,724.24
20 24	CORAL COVE	447.32
20 26	EVERGREEN GYM FACILITY	795.00
20 27	ELK TRAIL FACILITY	386.15
20 60	RECREATION	43,091.92
20 64	MCCASLIN FIELDS	784.02
20 65	MINIATURE GOLF	1,184.79
	** FUND TOTAL **	90,168.49
25 00	SPECIAL RECREATION	67.72
	** FUND TOTAL **	67.72
34 00	CAPITAL PROJECTS	6,750.00
	** FUND TOTAL **	6,750.00
42 00	CAPITAL PROJECTS	23,366.74
	** FUND TOTAL **	23,366.74

	** TOTAL **	177,124.66

0 ERRORS
0 WARNINGS

SELECTION CRITERIA

VENDOR SET:	ALL
VENDOR:	THRU ZZZZZZ
VENDOR CLASS:	ALL
BANK CODES:	Include: APBNK
1099 BOX:	All
COMMENT CODES:	All
HOLD STATUS:	Both
AP BALANCE AS OF:	0/00/0000
ADVANCED SELECTION:	YES

ITEM SELECTION:	PAID ITEMS
FUNDS:	All
ACCOUNT RANGE:	THRU ZZZZZZZZZZZZZZ
ITEM AMOUNT:	999,999,999.00CR THRU 999,999,999.00

PRINT OPTIONS:

SEQUENCE:	VENDOR NUMBER
REPORT TYPE:	SUMMARY
SORT TRANSACTIONS BY DATE:	NO
G/L ACCOUNTS/PROJECTS:	YES
ONE VENDOR PER PAGE:	NO
ONE DEPARTMENT PER PAGE:	NO
PRINT STUB COMMENTS:	NO
PRINT COMMENT CODES:	None
PRINT W/ PO ONLY:	NO

DATE SELECTION:

PAYMENT DATE:	1/01/2022 THRU 1/31/2022
ITEM DATE:	0/00/0000 THRU 99/99/9999
POSTING DATE:	0/00/0000 THRU 99/99/9999



Quarterly Treasurers Report
Fiscal Year Ending December 31, 2021
Fourth Quarter/Year End

Presented To: Finance Committee and Park Commissioners

From: Lisa Scumaci, Superintendent of Finance & Accounting
Sue Rini, Deputy Director
Jim Reuter, Executive Director



The following is the **Quarterly Treasurers Report** for the Carol Stream Park District for the fourth quarter of fiscal year ending December 31, 2021.

Current Fund Balance

Refer to Chart A

- The ancillary funds (Paving, FICA, Audit, Liability, and IMRF) are reported as part of the Corporate Fund. The District is still required to 'levy' by fund, but will record and hold the dollars in one Corporate Fund.
- The Fourth Quarter **Combined Balance of All Funds is \$8,627,798**. This includes all operating, restricted use, operational repair & replacement, bond proceeds, and capital dollars.
 - ✓ This includes \$3,708,084 from the May 2021 bond issue.
 - ✓ All taxes have been received.
- The Fourth Quarter **Operating Funds Balance is \$2,925,294**. Operating funds include Corporate/Corporate R&R, Recreation/Recreation R&R, Paving & Lighting, Liability, FICA, Audit and IMRF.
 - ✓ Reduced staffing levels and a hold on many expenditures are helping restore balances.
 - Fourth quarter operating fund balance of 2020 was \$1,981,656
 - Fourth quarter operating fund balance of 2019 was \$1,817,920
- The **Year-to-Date (YTD) change in the Operating Fund Balance** from January 1 beginning balances reflects an increase of \$943,639.
 - The change in the operating fund balance for the similar period in 2020 was \$163,736.
 - The change in the operating fund balance for the similar period in 2019 was \$394,154
- Total **Capital Dollars** available are \$3,595,620.
 - This includes both available, encumbered, and earmarked funds.



Carol Stream Park District

(Chart A)

Current Fund Balance

4th Quarter - Fiscal Year Ending 12/31/21

	Corporate Fund (Includes Corp R&R, and Ancillary Funds)							Recreation		Restricted Use / Cap Exempt Funds					Total
	Admin Fund 10	Corp R&R Fund 11	Paving Fund 21	FICA Fund 22	Audit Fund 23	Liability Fund 24	IMRF Fund 26	Rec R&R Fund 12	Recreation Fund 20	Spec Rec Fund 25	Working Cash Fund 29	Bond & Int Fund 30	Technology Fund 34	Capital Fund 42	
1/1/21 Bal: By Fund	\$ 931,939	\$ 113,936	\$ 39,051	\$ 194,358	\$ 8,164	\$ 92,908	\$ 159,231	\$ 440,378	\$ 1,691	\$ 588,869	\$ 100,000	\$ 1,165,652	\$ 129,149	\$ 787,150.13	\$ 4,752,476
1/1/21 Bal: Combined Funds	\$ 1,539,587								\$ 442,069						
Fund Balance	\$ 1,425,651	\$ 113,936						\$ 440,378	\$ 1,691	\$ 588,869	\$ 100,000	\$ 1,165,652	\$ 129,149	\$ 787,150	\$ 4,752,476
January Net	\$ (104,693)	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (33,486)	\$ 705	\$ -	\$ 17,865	\$ (9,724)	\$ (26,648)	\$ (155,971)
Fund Balance 1/31	\$ 1,320,958	\$ 113,945	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,378	\$ (31,795)	\$ 589,574	\$ 100,000	\$ 1,183,517	\$ 119,425	\$ 760,502	\$ 4,596,505
February Net	\$ (173,965)	\$ 596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,396	\$ (59,060)	\$ (4,317)	\$ -	\$ -	\$ (5,142)	\$ (26,727)	\$ (267,219)
Fund Balance 2/28	\$ 1,146,993	\$ 114,541	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 441,774	\$ (90,855)	\$ 585,258	\$ 100,000	\$ 1,183,517	\$ 114,284	\$ 733,775	\$ 4,329,286
March Net	\$ (167,855)	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,120	\$ (51,647)	\$ (2,275)	\$ -	\$ (4,000)	\$ (3,877)	\$ (35,687)	\$ (264,217)
Fund Balance 3/31	\$ 979,137	\$ 114,546	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,894	\$ (142,502)	\$ 582,983	\$ 100,000	\$ 1,179,517	\$ 110,406	\$ 698,088	\$ 4,065,069
April Net	\$ (217,615)	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,230	\$ (110,924)	\$ (6,067)	\$ -	\$ (356,281)	\$ (820)	\$ (34,928)	\$ (725,401)
Fund Balance 4/30	\$ 761,522	\$ 114,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444,124	\$ (253,426)	\$ 576,915	\$ 100,000	\$ 823,236	\$ 109,586	\$ 663,160	\$ 3,339,668
May Net	\$ (13,994)	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,055	\$ (24,270)	\$ 11,396	\$ -	\$ 326,856	\$ (4,630)	\$ 3,678,354	\$ 4,009,778
Fund Balance 5/31	\$ 747,529	\$ 114,561	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480,179	\$ (277,695)	\$ 588,312	\$ 100,000	\$ 1,150,092	\$ 104,956	\$ 4,341,514	\$ 7,349,447
June Net	\$ 907,272	\$ 9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,063)	\$ 743,595	\$ 87,616	\$ -	\$ 1,802,582	\$ (16,545)	\$ (12,749)	\$ 3,510,716
Fund Balance 6/30	\$ 1,654,800	\$ 114,570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 479,116	\$ 465,899	\$ 675,927	\$ 100,000	\$ 2,952,674	\$ 88,411	\$ 4,328,765	\$ 10,860,163
July Net	\$ (143,439)	\$ 3,009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,748	\$ 94,596	\$ 12,118	\$ -	\$ 129,924	\$ (335)	\$ (260,098)	\$ (162,476)
Fund Balance 7/31	\$ 1,511,361	\$ 117,579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480,864	\$ 560,495	\$ 688,046	\$ 100,000	\$ 3,082,599	\$ 88,076	\$ 4,068,667	\$ 10,697,687
August Net	\$ 67,178	\$ 166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350	\$ 66,244	\$ 120	\$ -	\$ 514,760	\$ -	\$ (28,080)	\$ 620,738
Fund Balance 8/31	\$ 1,578,539	\$ 117,745	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481,214	\$ 626,739	\$ 688,165	\$ 100,000	\$ 3,597,359	\$ 88,076	\$ 4,040,587	\$ 11,318,425
September Net	\$ 694,121	\$ (1,779)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 625	\$ 469,945	\$ 60,913	\$ -	\$ 1,598,195	\$ -	\$ (55,191)	\$ 2,766,828
Fund Balance 9/30	\$ 2,272,661	\$ 115,966	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481,839	\$ 1,096,684	\$ 749,078	\$ 100,000	\$ 5,195,554	\$ 88,076	\$ 3,985,396	\$ 14,085,253
October Net	\$ (199,745)	\$ (74)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,785)	\$ (97,002)	\$ (17,244)	\$ -	\$ (3,328,547)	\$ -	\$ (110,485)	\$ (3,756,882)
Fund Balance 10/31	\$ 2,072,916	\$ 115,892	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 478,054	\$ 999,682	\$ 731,834	\$ 100,000	\$ 1,867,007	\$ 88,076	\$ 3,874,911	\$ 10,328,371
November Net	\$ (188,783)	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840	\$ (90,318)	\$ (302,515)	\$ -	\$ 23,762	\$ (1,700)	\$ (254,818)	\$ (813,531)
Fund Balance 11/30	\$ 1,884,132	\$ 115,893	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 478,894	\$ 909,363	\$ 429,319	\$ 100,000	\$ 1,890,769	\$ 86,376	\$ 3,620,093	\$ 9,514,840
December Net	\$ (240,679)	\$ 119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ (222,659)	\$ (44,012)	\$ -	\$ (355,568)	\$ -	\$ (24,473)	\$ (887,042)
YTD Fund Balance	\$ 1,643,454	\$ 116,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 479,124	\$ 686,704	\$ 385,307	\$ 100,000	\$ 1,535,201	\$ 86,376	\$ 3,595,620	\$ 8,627,798
YTD Combined Fund Balance:	Corporate/CorpR&R/Ancillary							Recreation/RecR&R							
	\$ 1,759,466							\$ 1,165,829							
Budgeted Ending Bal - CORP	\$ 927,210	\$ 119,686	\$ 43,958	\$ 160,786	\$ 12,314	\$ 129,395	\$ 157,858	\$ 462,778	\$ 34,145	\$ 596,044	\$ 100,000	\$ 1,160,408	\$ 105,913	\$ 318,631	\$ 4,329,126
Budgeted Ending Bal - CORP & ANCILLARY	\$ 1,551,207							\$ 496,923							
Target of 5/12	\$ 781,460	\$ 200,000	per plans	\$ 103,572	\$ 11,604	\$ 90,630	\$ 121,822	\$ 500,000	\$ 934,566	per plans	\$ 100,000	per debt	n/a	n/a	

* Target Balance for Compined Corporate and Ancillary Funds is: \$ 1,309,088

Operating Fund Beg Balance: \$ 1,981,656
 Operating Fund End Balance: \$ 2,925,294
 Change in Operating Balance: \$ 943,639



Year-to-Date (YTD) Revenues and Expenses – Monthly Comparison – ALL FUNDS

Refer to Chart B

- This report includes revenue, expense and net performance totals for ALL FUNDS – therefore, operating dollars, capital dollars, cap-exempt (bond & interest dollars), and special recreation dollars are included in the totals.
- Not all funds have the same goals or 'targets. While capital funds (specifically bond proceeds) are intentionally spent down and will result in a negative net.
- **Fourth Quarter net performance including all funds is -\$5,457,455.**
 - Net performance for the Fourth Quarter is typically negative.
 - Fourth quarter net performance in 2021 was -\$5,314,248.
 - Fourth quarter net performance in 2020 was -\$4,912,967.
- **First through Fourth Quarter net performance including all funds is \$3,875,322.**
 - \$2,808,470 of this net performance is due to the May 2021 Bond Issue & Expenditures.
 - ✓ Without the bond proceeds, net performance would have been \$1,066,852.
 - First through fourth quarter net performance in 2020 was -\$95,518.
 - First through fourth quarter net performance in 2019 was -\$233,357.

(Chart B)



Carol Stream Park District
YTD Revenue & Expense - Monthly Comparison
4th Quarter - Fiscal Year Ending 12/31/21

ALL FUNDS - Corresponds to Graph B-1

Fiscal Year		1st Quarter Totals	2nd Quarter Totals	First Half Totals	3rd Quarter Totals	October	November	December	4th Quarter Totals	YTD TOTAL
2012	Revenue	\$ 1,013,987	\$ 4,361,544	\$ 5,375,531	\$ 3,851,476	\$ 552,767	\$ 370,864	\$ 214,188	\$ 1,137,820	\$ 10,364,826
	Expense	\$ 2,518,513	\$ 4,575,083	\$ 7,093,596	\$ 4,232,921	\$ 4,352,024	\$ 1,688,442	\$ 2,120,868	\$ 8,161,334	\$ 19,487,851
	Net	\$ (1,504,526)	\$ (213,539)	\$ (1,718,065)	\$ (381,445)	\$ (3,799,258)	\$ (1,317,578)	\$ (1,906,680)	\$ (7,023,515)	\$ (9,123,025)
2013	Revenue	\$ 16,281,004	\$ 4,181,652	\$ 20,462,656	\$ 4,067,836	\$ 504,879	\$ 706,398	\$ 484,007	\$ 1,695,284	\$ 26,225,776
	Expense	\$ 6,589,480	\$ 2,958,952	\$ 9,548,432	\$ 6,779,914	\$ 3,104,208	\$ 1,443,893	\$ 1,506,979	\$ 6,055,079	\$ 22,383,425
	Net	\$ 9,691,524	\$ 1,222,700	\$ 10,914,224	\$ (2,712,078)	\$ (2,599,329)	\$ (737,494)	\$ (1,022,972)	\$ (4,359,796)	\$ 3,842,351
2014	Revenue	\$ 2,520,518	\$ 5,061,623	\$ 7,582,140	\$ 4,588,061	\$ 569,851	\$ 228,156	\$ 1,536,478	\$ 2,334,484	\$ 14,504,685
	Expense	\$ 2,705,877	\$ 3,211,570	\$ 5,917,447	\$ 4,404,267	\$ 3,108,611	\$ 1,023,155	\$ 1,544,739	\$ 5,676,505	\$ 15,998,218
	Net	\$ (185,359)	\$ 1,850,053	\$ 1,664,694	\$ 183,794	\$ (2,538,761)	\$ (794,999)	\$ (8,262)	\$ (3,342,021)	\$ (1,493,533)
2015	Revenue	\$ 1,581,176	\$ 5,604,998	\$ 7,186,174	\$ 4,806,492	\$ 582,171	\$ 277,752	\$ 419,368	\$ 1,279,291	\$ 13,271,957
	Expense	\$ 2,116,310	\$ 3,213,738	\$ 5,330,048	\$ 3,281,917	\$ 2,947,763	\$ 703,023	\$ 1,547,519	\$ 5,198,304	\$ 13,810,269
	Net	\$ (535,134)	\$ 2,391,260	\$ 1,856,126	\$ 1,524,575	\$ (2,365,592)	\$ (425,271)	\$ (1,128,151)	\$ (3,919,013)	\$ (538,312)
2016	Revenue	\$ 1,460,617	\$ 5,532,006	\$ 6,992,623	\$ 4,724,822	\$ 530,138	\$ 331,792	\$ 447,154	\$ 1,309,084	\$ 13,026,529
	Expense	\$ 1,979,005	\$ 3,297,933	\$ 5,276,938	\$ 3,577,429	\$ 3,216,861	\$ 599,969	\$ 1,752,602	\$ 5,569,431	\$ 14,423,798
	Net	\$ (518,388)	\$ 2,234,073	\$ 1,715,685	\$ 1,147,393	\$ (2,686,723)	\$ (268,177)	\$ (1,305,448)	\$ (4,260,347)	\$ (1,397,269)
2017	Revenue	\$ 992,937	\$ 5,948,022	\$ 6,940,959	\$ 5,396,347	\$ 561,464	\$ 344,067	\$ 337,724	\$ 1,243,254	\$ 13,580,560
	Expense	\$ 1,949,971	\$ 3,673,264	\$ 5,623,235	\$ 2,937,513	\$ 3,590,723	\$ 681,701	\$ 1,329,888	\$ 5,602,312	\$ 14,163,060
	Net	\$ (957,034)	\$ 2,274,759	\$ 1,317,724	\$ 2,458,834	\$ (3,029,259)	\$ (337,634)	\$ (992,164)	\$ (4,359,058)	\$ (582,500)
2018	Revenue	\$ 1,031,725	\$ 6,207,035	\$ 7,238,761	\$ 5,388,057	\$ 734,529	\$ 302,297	\$ 312,312	\$ 1,349,138	\$ 13,975,955
	Expense	\$ 1,797,510	\$ 3,347,702	\$ 5,145,212	\$ 2,598,391	\$ 3,836,293	\$ 886,387	\$ 1,294,280	\$ 6,016,961	\$ 13,760,564
	Net	\$ (765,785)	\$ 2,859,333	\$ 2,093,548	\$ 2,789,666	\$ (3,101,765)	\$ (584,090)	\$ (981,968)	\$ (4,667,823)	\$ 215,391
2019	Revenue	\$ 1,048,303	\$ 6,199,885	\$ 7,248,188	\$ 5,795,670	\$ 751,262	\$ 398,227	\$ 292,524	\$ 1,442,013	\$ 14,485,871
	Expense	\$ 1,679,997	\$ 3,831,956	\$ 5,511,953	\$ 2,852,295	\$ 4,054,186	\$ 987,234	\$ 1,313,561	\$ 6,354,980	\$ 14,719,228
	Net	\$ (631,694)	\$ 2,367,929	\$ 1,736,235	\$ 2,943,375	\$ (3,302,924)	\$ (589,007)	\$ (1,021,036)	\$ (4,912,967)	\$ (233,357)
2020	Revenue	\$ 1,018,997	\$ 4,990,270	\$ 6,009,267	\$ 4,939,804	\$ 444,638	\$ 170,983	\$ 210,698	\$ 826,318	\$ 11,775,390
	Expense	\$ 1,648,893	\$ 2,332,723	\$ 3,981,616	\$ 1,748,726	\$ 4,560,897	\$ 540,815	\$ 1,038,855	\$ 6,140,567	\$ 11,870,908
	Net	\$ (629,896)	\$ 2,657,547	\$ 2,027,652	\$ 3,191,078	\$ (4,116,259)	\$ (369,832)	\$ (828,157)	\$ (5,314,248)	\$ (95,518)
2021	Revenue	\$ 510,793	\$ 9,500,949	\$ 10,011,742	\$ 5,675,819	\$ 433,491	\$ 282,091	\$ 237,230	\$ 952,812	\$ 16,640,373
	Expense	\$ 1,198,200	\$ 2,705,855	\$ 3,904,055	\$ 2,450,729	\$ 4,190,373	\$ 1,095,623	\$ 1,124,271	\$ 6,410,267	\$ 12,765,051
	Net	\$ (687,407)	\$ 6,795,094	\$ 6,107,687	\$ 3,225,090	\$ (3,756,882)	\$ (813,531)	\$ (887,042)	\$ (5,457,455)	\$ 3,875,322



Year-to-Date (YTD) Revenue and Expenses Compared to Budget – ALL FUNDS

Refer to Chart B-1

- Similar to the spreadsheet in Attachment B, this graph includes Year-to-Date performance compared to budget and includes ALL FUNDS. It also provides the percentage (%) of the budget. Comparative information for 2020 is included for reference.
- This graph reflects Operating, Capital, Cap-Exempt, and Special Recreation revenues and expenses.
- 2021 Year-to-Date revenue is 137.9% of the annual budget, with expenses at 94.5% of the annual budget.
 - 2020 Year-to-Date Revenue for the same period was 79.5% of budget, and expenses were 72.8% of budget.
 - 2019 Year-to-Date Revenue for the same period was 101.0% of budget, and expenses were 89.3% of budget.



Carol Stream Park District

YTD Revenue & Expense as % of Budget

(Chart B-1)

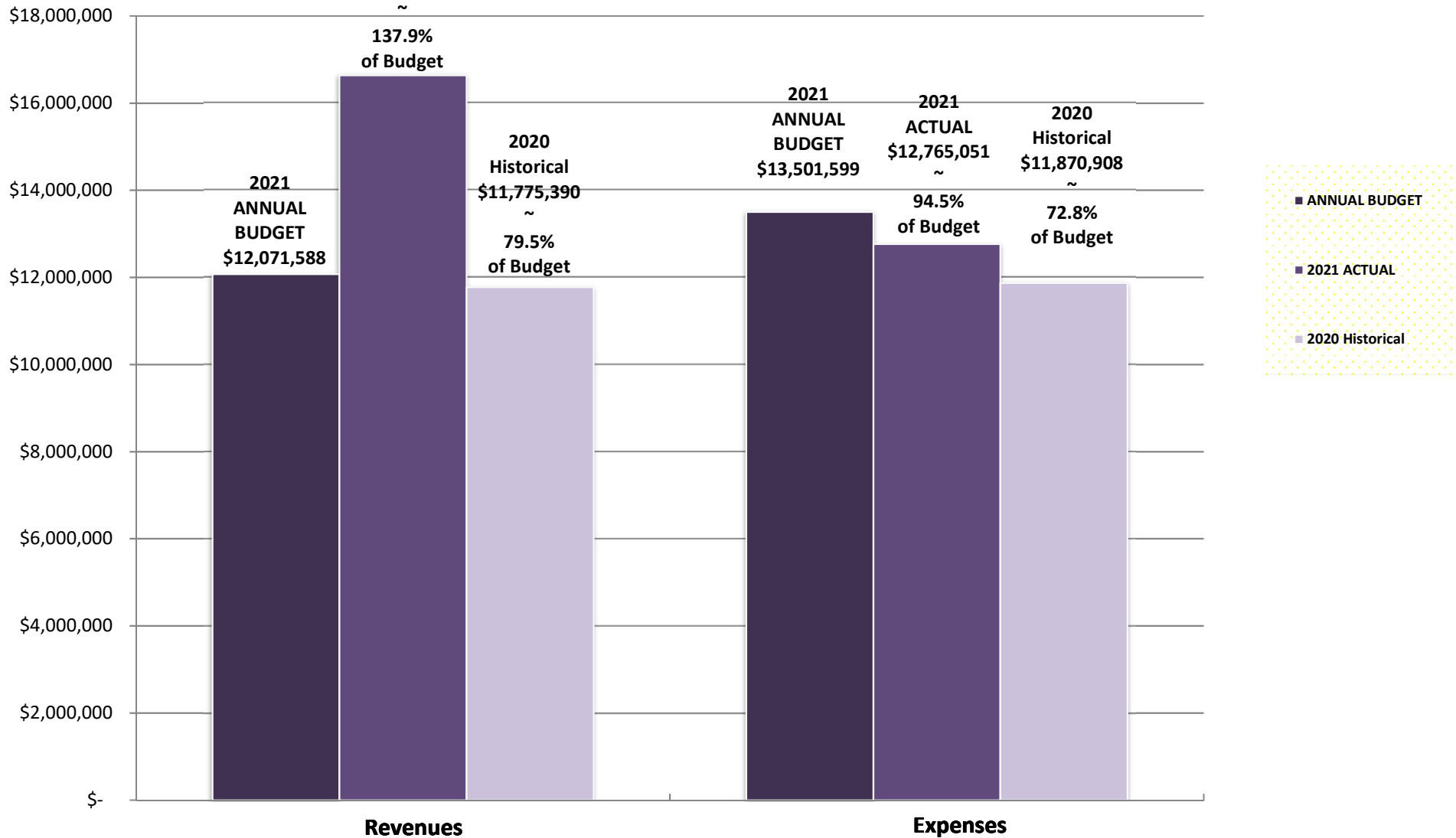
4th Quarter - Fiscal Year Ending 12/31/21

2021

ACTUAL

\$16,640,373

ALL FUNDS





Year-to-Date (YTD) Revenue and Expenses – Monthly Comparison – OPERATING FUNDS

Refer to Chart C

- This report includes **current and historical revenue, expense, and net performance for Operating funds:**
 - Corporate
 - Corporate Repair & Replacement
 - Recreation Repair & Replacement
 - Recreation
 - Paving & Lighting
 - FICA
 - Audit
 - Liability
 - IMRF
- **Fourth Quarter net performance for Operating Funds is -\$1,041,856.**
 - Fourth quarter net performance of the operating funds is typically negative.
 - Fourth quarter net performance for operating funds in 2020 was -\$1,173,355.
 - Fourth quarter net performance for operating funds in 2019 was -\$1,089,009.
- **First through Fourth Quarter net performance for Operating Funds is \$943,639.**
 - First through fourth quarter net performance for operating funds in 2020 was \$163,736.
 - First through fourth quarter net performance for operating funds in 2019 was \$394,154.



Carol Stream Park District
YTD Revenues & Expense - Monthly Comparisons
4th Quarter - Fiscal Year Ending 12/31/2021

OPERATING FUNDS - Corresponds to Graphs C-1, C-2, C-3

Fiscal Year		1st Quarter Totals	2nd Quarter Totals	First Half Totals	3rd Quarter Totals	October	November	December	4th Quarter Totals	YTD Total	1st-4th Qtrs % of Annual Budget	Annual Operating Budget
2012	Revenue	\$ 995,292	\$ 2,514,215	\$ 3,509,507	\$ 2,276,489	\$ 333,061	\$ 248,896	\$ 108,866	\$ 690,822	\$ 6,476,819	104.5%	\$ 6,199,024
	Expense	\$ 1,257,175	\$ 1,445,162	\$ 2,702,337	\$ 1,927,685	\$ 499,126	\$ 526,064	\$ 491,819	\$ 1,517,010	\$ 6,147,032	101.6%	\$ 6,052,849
	Net	\$ (261,883)	\$ 1,069,054	\$ 807,171	\$ 348,804	\$ (166,066)	\$ (277,168)	\$ (382,953)	\$ (826,187)	\$ 329,787		\$ 146,175
2013	Revenue	\$ 963,016	\$ 2,563,697	\$ 3,526,713	\$ 2,580,891	\$ 324,445	\$ 459,138	\$ 319,053	\$ 1,102,635	\$ 7,210,239	108.0%	\$ 6,676,415
	Expense	\$ 1,370,030	\$ 1,478,970	\$ 2,849,000	\$ 2,122,550	\$ 732,119	\$ 862,924	\$ 854,197	\$ 2,449,239	\$ 7,420,789	105.3%	\$ 7,047,256
	Net	\$ (407,014)	\$ 1,084,727	\$ 677,713	\$ 458,341	\$ (407,674)	\$ (403,786)	\$ (535,144)	\$ (1,346,604)	\$ (210,550)		\$ (370,841)
2014	Revenue	\$ 1,444,219	\$ 2,990,258	\$ 4,434,477	\$ 2,729,520	\$ 337,437	\$ 188,288	\$ 501,809	\$ 1,027,533	\$ 8,191,531	97.9%	\$ 8,363,776
	Expense	\$ 1,800,027	\$ 1,979,168	\$ 3,779,196	\$ 2,457,460	\$ 649,345	\$ 460,169	\$ 968,287	\$ 2,077,801	\$ 8,314,456	99.6%	\$ 8,348,073
	Net	\$ (355,808)	\$ 1,011,089	\$ 655,281	\$ 272,060	\$ (311,908)	\$ (271,881)	\$ (466,478)	\$ (1,050,267)	\$ (122,926)		\$ 15,703
2015	Revenue	\$ 1,580,635	\$ 3,379,033	\$ 4,959,668	\$ 2,808,561	\$ 346,043	\$ 92,513	\$ 182,483	\$ 621,039	\$ 8,389,269	99.8%	\$ 8,404,925
	Expense	\$ 1,787,216	\$ 2,139,735	\$ 3,926,952	\$ 2,457,156	\$ 618,250	\$ 564,141	\$ 743,866	\$ 1,926,258	\$ 8,310,366	99.0%	\$ 8,393,568
	Net	\$ (206,581)	\$ 1,239,298	\$ 1,032,716	\$ 351,405	\$ (272,207)	\$ (471,628)	\$ (561,383)	\$ (1,305,218)	\$ 78,903		\$ 11,357
2016	Revenue	\$ 1,455,155	\$ 3,114,762	\$ 4,569,917	\$ 2,637,240	\$ 413,851	\$ 290,927	\$ 273,039	\$ 977,817	\$ 8,184,973	96.8%	\$ 8,452,124
	Expense	\$ 1,665,103	\$ 1,803,999	\$ 3,469,102	\$ 2,556,806	\$ 605,861	\$ 547,603	\$ 781,577	\$ 1,935,041	\$ 7,960,948	94.2%	\$ 8,448,387
	Net	\$ (209,948)	\$ 1,310,764	\$ 1,100,815	\$ 80,434	\$ (192,010)	\$ (256,676)	\$ (508,538)	\$ (957,225)	\$ 224,025		\$ 3,737
2017	Revenue	\$ 985,131	\$ 3,366,856	\$ 4,351,988	\$ 3,063,935	\$ 484,328	\$ 310,199	\$ 301,675	\$ 1,096,203	\$ 8,512,125	99.9%	\$ 8,524,852
	Expense	\$ 1,708,453	\$ 2,096,096	\$ 3,804,549	\$ 2,345,189	\$ 633,745	\$ 584,640	\$ 823,748	\$ 2,042,134	\$ 8,191,871	95.1%	\$ 8,614,925
	Net	\$ (723,322)	\$ 1,270,761	\$ 547,439	\$ 718,746	\$ (149,417)	\$ (274,440)	\$ (522,074)	\$ (945,931)	\$ 320,254		\$ (90,073)
2018	Revenue	\$ 1,023,845	\$ 3,407,818	\$ 4,431,663	\$ 3,115,869	\$ 527,692	\$ 278,587	\$ 288,351	\$ 1,094,630	\$ 8,642,163	101.3%	\$ 8,530,595
	Expense	\$ 1,665,262	\$ 2,165,679	\$ 3,830,941	\$ 2,205,213	\$ 629,091	\$ 770,017	\$ 724,289	\$ 2,123,397	\$ 8,159,551	93.3%	\$ 8,746,759
	Net	\$ (641,417)	\$ 1,242,139	\$ 600,722	\$ 910,657	\$ (101,399)	\$ (491,429)	\$ (435,938)	\$ (1,028,766)	\$ 482,612		
2019	Revenue	\$ 1,031,330	\$ 3,438,917	\$ 4,470,248	\$ 3,154,418	\$ 510,352	\$ 334,409	\$ 285,368	\$ 1,130,129	\$ 8,754,795	99.8%	\$ 8,770,170
	Expense	\$ 1,560,257	\$ 2,291,653	\$ 3,851,911	\$ 2,289,592	\$ 635,242	\$ 857,961	\$ 725,935	\$ 2,219,138	\$ 8,360,641	98.4%	\$ 8,494,828
	Net	\$ (528,927)	\$ 1,147,264	\$ 618,337	\$ 864,826	\$ (124,890)	\$ (523,552)	\$ (440,567)	\$ (1,089,009)	\$ 394,154		\$ 275,342
2020	Revenue	\$ 1,005,907	\$ 2,114,520	\$ 3,120,427	\$ 2,379,617	\$ 237,574	\$ 138,861	\$ 173,274	\$ 549,709	\$ 6,049,752	66.4%	\$ 9,114,321
	Expense	\$ 1,589,896	\$ 1,115,594	\$ 2,705,490	\$ 1,457,462	\$ 638,799	\$ 518,521	\$ 565,743	\$ 1,723,063	\$ 5,886,016	66.0%	\$ 8,911,720
	Net	\$ (583,989)	\$ 998,925	\$ 414,936	\$ 922,155	\$ (401,225)	\$ (379,661)	\$ (392,469)	\$ (1,173,355)	\$ 163,736		\$ 202,601
2021	Revenue	\$ 483,818	\$ 3,096,471	\$ 3,580,288	\$ 3,134,603	\$ 393,472	\$ 255,121	\$ 216,036	\$ 864,629	\$ 7,579,520	110.9%	\$ 6,832,856
	Expense	\$ 1,071,398	\$ 1,776,161	\$ 2,847,559	\$ 1,881,839	\$ 694,079	\$ 533,381	\$ 679,025	\$ 1,906,484	\$ 6,635,882	98.1%	\$ 6,766,380
	Net	\$ (587,580)	\$ 1,320,310	\$ 732,730	\$ 1,252,765	\$ (300,607)	\$ (278,260)	\$ (462,989)	\$ (1,041,856)	\$ 943,639		\$ 66,476

Operational Revenue & Expense Include the Following Funds:

10 - Corporate & All Ancillary Funds: P&L, FICA, Audit, Liability, IMRF

11 - Corporate Repair & Replacement

12 - Recreation Repair & Replacement

20 - Recreation



Year-to-Date (YTD) Revenue and Expenses Compared to Budget – OPERATING FUNDS

Refer to Chart C-1

- This graph compliments the preceding spreadsheet, and reflects revenue and expenses for Operating Funds.
 - YTD revenues are \$7,579,520 and represent 110.9% of the annual budget.
 - YTD expenses are \$6,635,882 and represent 98.1% of the annual budget.

Year-to-Date (YTD) Revenue and Expenses as a % of Budget – OPERATING FUNDS - 5 Year History

Refer to Chart C-2

This graph reflects revenue and expenses for Operating Funds through the fourth quarter.

- The graph is strictly % based. As the annual budget targets vary from year to year, it should not be considered the only tool for measuring performance.

Net Performance – OPERATING FUNDS - 5 Year History (4th Quarter vs. 1st- 4th Quarter)

Refer to Chart C-3

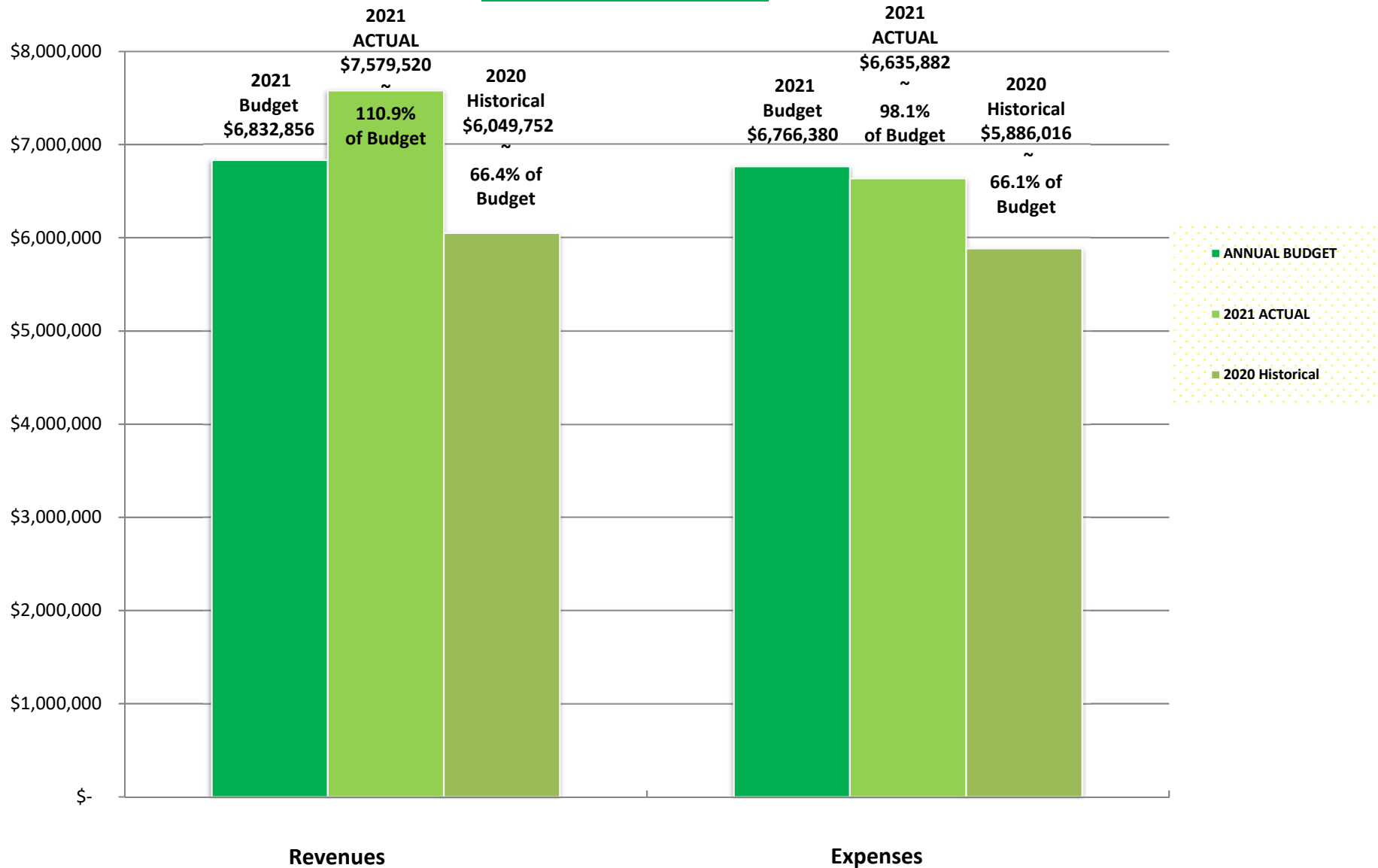
This graph reflects NET performance for Operating Funds for the 4th quarter, as well as the 1st through 4th quarters of the fiscal year.

- The graph on the left includes a 5 year history of net performance **for the fourth quarter** only (Oct-Nov-Dec).
- The graph on the right includes a 5 year history of net performance **through the fourth quarter** (Jan-Dec).

Carol Stream Park District
YTD Revenue & Expense as a % Budget
4th Quarter - Fiscal Year Ending 12/31/21

(Chart C-1)

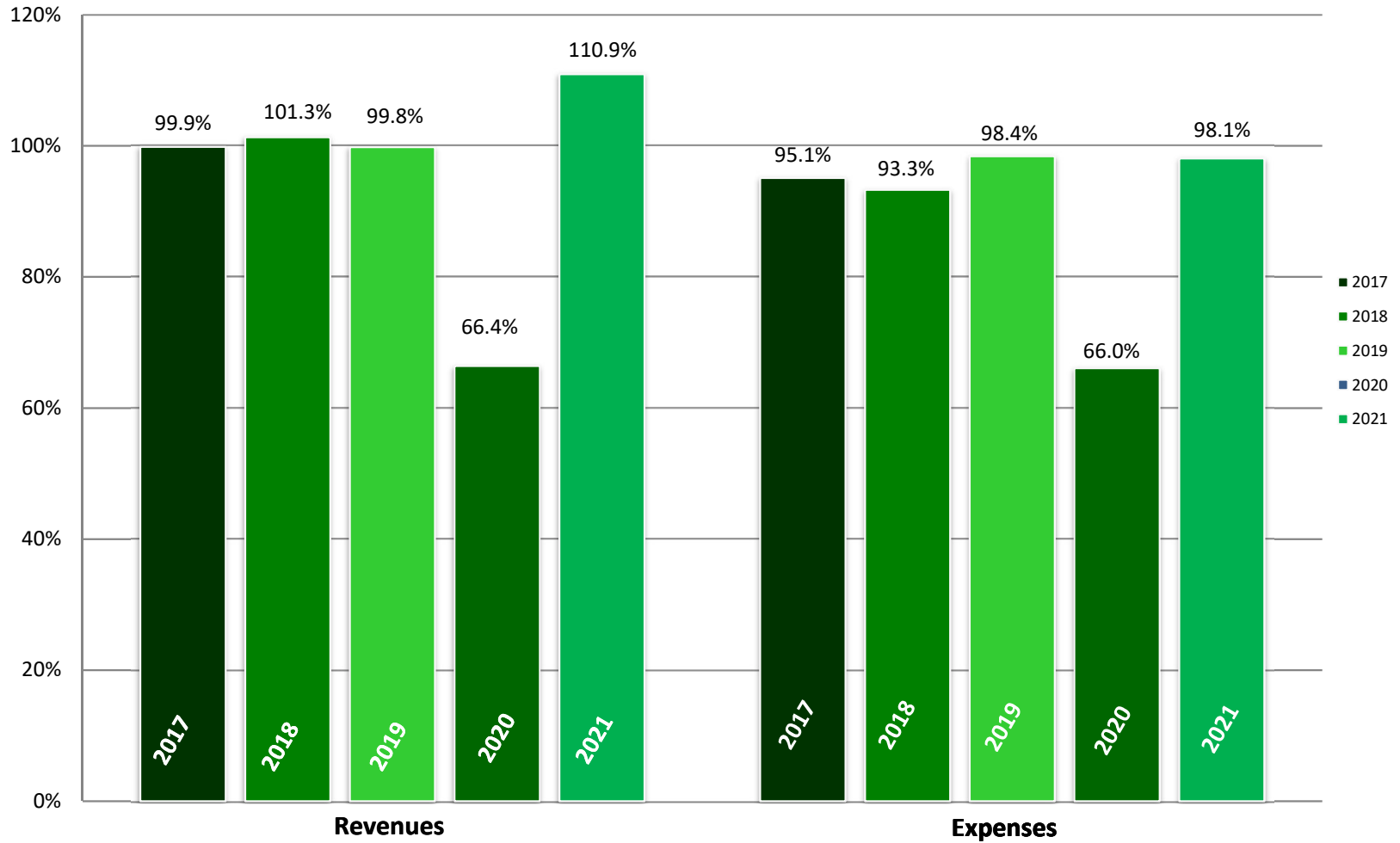
OPERATING FUNDS





Carol Stream Park District
YTD Revenue & Expense as a % of Budget
4th Quarter - Fiscal Year Ending 12/31/21
OPERATING FUNDS - 5-Year History

(Chart C-2)

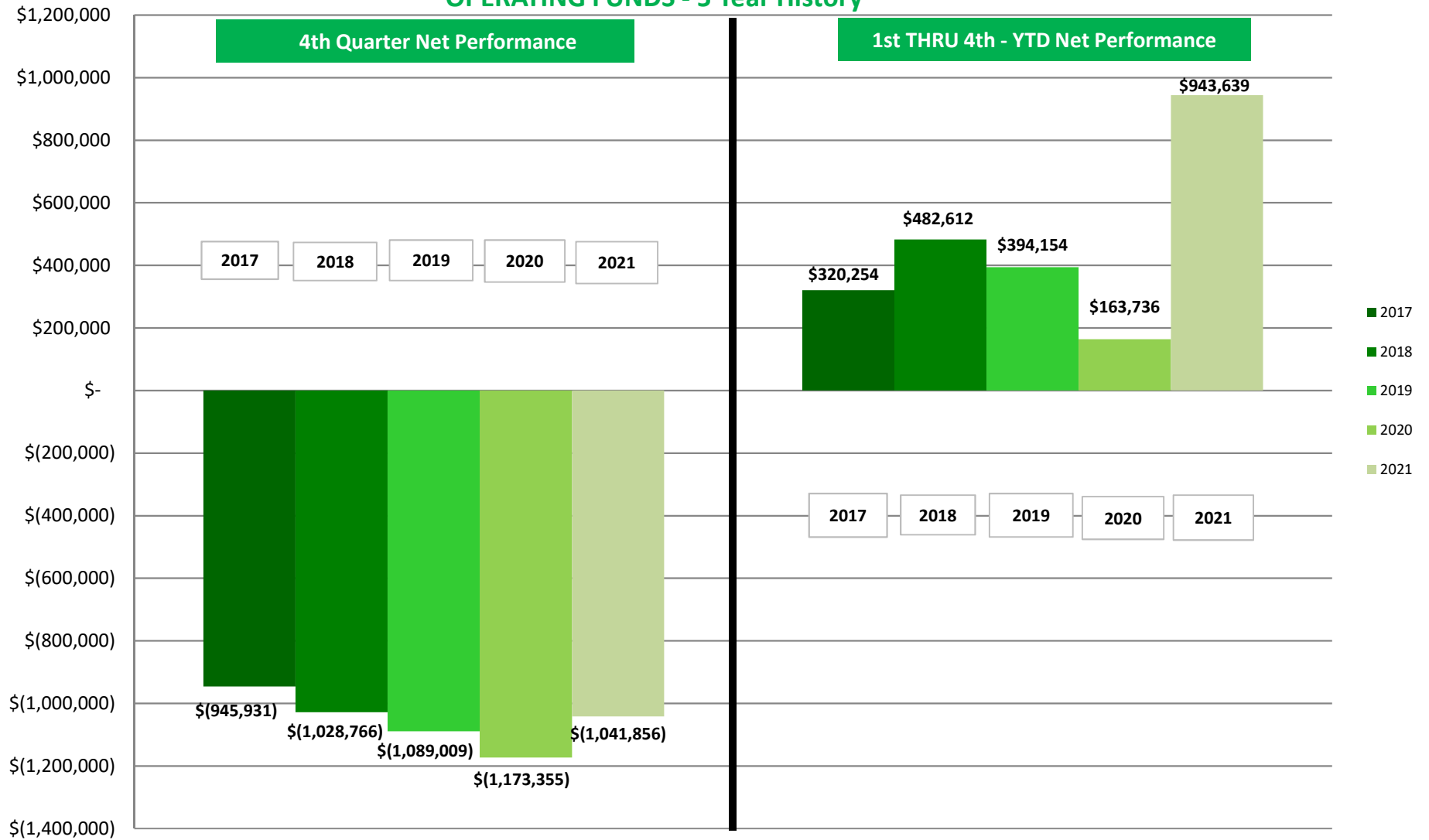


Carol Stream Park District
Net Performance

(Chart C-3)

4th Quarter vs. 1st THRU 4th YTD - Fiscal Year Ending 12/31/21

OPERATING FUNDS - 5 Year History





Year-to-Date (YTD) Revenue and Expenses – Monthly Comparison – RECREATION FUND

Refer to Chart D

This report includes revenue, expense, and net performance of only the **Recreation Fund**. Ten years of data is included.

- **Fourth Quarter net performance of the Recreation Fund (Oct-Nov-Dec) is -\$409,980.**
 - Fourth Quarter net performance is typically negative.
 - Fourth quarter net performance of the Recreation Fund in 2020 was -\$374,378.
 - Fourth quarter net performance of the Recreation Fund in 2019 was -\$499,384.
- **First through Fourth Quarter net performance of the Recreation Fund (Jan-Dec) is \$685,013.**
 - First through fourth quarter net performance of the Recreation Fund in 2020 was -\$247,629.
 - First through fourth quarter net performance of the Recreation Fund in 2019 was \$117,274.
- The District continued to operate at reduced staffing levels this year. While not sustainable in the long term, the savings has allowed much needed recovery to the Recreation Fund balance.
- A tight rein on expenses, and delayed repairs also supported the net performance in the fund.



Carol Stream Park District

(Chart D)

YTD Revenues & Expenses - Monthly Comparisons

4th Quarter - Fiscal Year Ending 12/31/21

RECREATION FUND - Corresponds to Attachments D-1, D-2, and D-3

Fiscal Year		1st Quarter Totals	2nd Quarter Totals	First Half Totals	3rd Quarter Totals	October	November	December	4th Quarter Totals	4th Qtr % of Annl Budget	1st-4th Quarter YTD Totals	YTD % of Annual Budget	Annual Recreation Budget
2012	Revenue	\$ 849,275	\$ 1,353,182	\$ 2,202,456	\$ 1,207,392	\$ 158,063	\$ 194,593	\$ 70,126	\$ 422,783	11.1%	\$ 3,832,632	100.2%	\$ 3,825,794
	Expense	\$ 744,693	\$ 871,981	\$ 1,616,674	\$ 1,264,424	\$ 246,353	\$ 344,596	\$ 264,683	\$ 855,632	23.1%	\$ 3,736,730	100.8%	\$ 3,706,940
	Net	\$ 104,582	\$ 481,200	\$ 585,782	\$ (57,032)	\$ (88,289)	\$ (150,003)	\$ (194,556)	\$ (432,849)		\$ 95,901		\$ 118,853
2013	Revenue	\$ 865,392	\$ 1,417,695	\$ 2,283,087	\$ 1,479,184	\$ 262,539	\$ 394,273	\$ 255,225	\$ 912,037	21.1%	\$ 4,674,308	108.3%	\$ 4,317,643
	Expense	\$ 755,404	\$ 884,138	\$ 1,639,542	\$ 1,389,653	\$ 508,732	\$ 652,177	\$ 567,417	\$ 1,728,325	39.3%	\$ 4,757,520	108.2%	\$ 4,395,662
	Net	\$ 109,988	\$ 533,557	\$ 643,545	\$ 89,531	\$ (246,192)	\$ (257,903)	\$ (312,192)	\$ (816,288)		\$ (83,212)		\$ (78,019)
2014	Revenue	\$ 1,311,311	\$ 1,730,859	\$ 3,042,170	\$ 1,581,196	\$ 250,939	\$ 204,617	\$ 427,767	\$ 883,323	15.7%	\$ 5,506,689	97.9%	\$ 5,622,602
	Expense	\$ 1,208,079	\$ 1,292,770	\$ 2,500,849	\$ 1,711,252	\$ 462,121	\$ 295,458	\$ 516,510	\$ 1,274,089	23.0%	\$ 5,486,190	99.2%	\$ 5,529,656
	Net	\$ 103,232	\$ 438,089	\$ 541,321	\$ (130,056)	\$ (211,183)	\$ (90,841)	\$ (88,743)	\$ (390,766)		\$ 20,498		\$ 92,946
2015	Revenue	\$ 1,320,736	\$ 1,851,249	\$ 3,171,985	\$ 1,681,110	\$ 247,910	\$ 198,533	\$ 146,972	\$ 593,415	10.3%	\$ 5,446,509	94.2%	\$ 5,783,771
	Expense	\$ 1,210,282	\$ 1,333,404	\$ 2,543,686	\$ 1,751,828	\$ 444,366	\$ 361,441	\$ 492,652	\$ 1,298,459	22.5%	\$ 5,593,972	96.8%	\$ 5,778,387
	Net	\$ 110,454	\$ 517,845	\$ 628,299	\$ (70,718)	\$ (196,456)	\$ (162,908)	\$ (345,680)	\$ (705,044)		\$ (147,463)		\$ 5,385
2016	Revenue	\$ 1,391,430	\$ 1,829,597	\$ 3,221,027	\$ 1,494,005	\$ 323,466	\$ 261,844	\$ 243,959	\$ 829,269	14.3%	\$ 5,544,301	95.4%	\$ 5,813,394
	Expense	\$ 1,165,618	\$ 1,234,977	\$ 2,400,594	\$ 1,797,042	\$ 398,072	\$ 367,839	\$ 508,852	\$ 1,274,763	22.2%	\$ 5,472,399	95.4%	\$ 5,738,668
	Net	\$ 225,812	\$ 594,620	\$ 820,432	\$ (303,037)	\$ (74,606)	\$ (105,995)	\$ (264,893)	\$ (445,494)		\$ 71,902		\$ 74,726
2017	Revenue	\$ 918,039	\$ 1,984,181	\$ 2,902,220	\$ 1,899,594	\$ 402,602	\$ 277,140	\$ 264,825	\$ 944,567	16.0%	\$ 5,746,381	97.6%	\$ 5,887,257
	Expense	\$ 1,191,900	\$ 1,441,211	\$ 2,633,111	\$ 1,648,279	\$ 435,630	\$ 385,547	\$ 545,697	\$ 1,366,874	23.7%	\$ 5,648,265	97.8%	\$ 5,774,176
	Net	\$ (273,861)	\$ 542,970	\$ 269,109	\$ 251,315	\$ (33,029)	\$ (108,406)	\$ (280,872)	\$ (422,307)		\$ 98,117		\$ 113,081
2018	Revenue	\$ 945,957	\$ 1,992,503	\$ 2,938,460	\$ 1,959,525	\$ 436,221	\$ 252,309	\$ 259,188	\$ 947,719	16.2%	\$ 5,845,704	99.8%	\$ 5,856,681
	Expense	\$ 1,087,307	\$ 1,494,465	\$ 2,581,772	\$ 1,628,465	\$ 443,460	\$ 496,595	\$ 474,572	\$ 1,414,627	24.6%	\$ 5,624,865	97.8%	\$ 5,751,202
	Net	\$ (141,350)	\$ 498,038	\$ 356,688	\$ 331,060	\$ (7,238)	\$ (244,286)	\$ (215,384)	\$ (466,908)		\$ 220,839		\$ 105,479
2019	Revenue	\$ 964,168	\$ 2,017,508	\$ 2,981,676	\$ 1,915,839	\$ 415,238	\$ 297,707	\$ 257,790	\$ 970,735	16.3%	\$ 5,868,250	98.7%	\$ 5,946,852
	Expense	\$ 1,041,681	\$ 1,563,435	\$ 2,605,116	\$ 1,675,741	\$ 440,490	\$ 538,447	\$ 491,182	\$ 1,470,119	25.2%	\$ 5,750,976	98.7%	\$ 5,825,193
	Net	\$ (77,513)	\$ 454,074	\$ 376,560	\$ 240,098	\$ (25,251)	\$ (240,741)	\$ (233,392)	\$ (499,384)		\$ 117,274		\$ 121,659
2020	Revenue	\$ 949,904	\$ 580,324	\$ 1,530,228	\$ 1,028,889	\$ 182,306	\$ 120,301	\$ 93,180	\$ 395,788	6.6%	\$ 2,954,905	49.5%	\$ 5,974,574
	Expense	\$ 1,058,794	\$ 560,300	\$ 1,619,094	\$ 813,275	\$ 356,995	\$ 274,948	\$ 138,222	\$ 770,165	13.0%	\$ 3,202,534	54.2%	\$ 5,908,337
	Net	\$ (108,890)	\$ 20,024	\$ (88,866)	\$ 215,614	\$ (174,689)	\$ (154,647)	\$ (45,042)	\$ (374,378)		\$ (247,629)		\$ 66,237
2021	Revenue	\$ 407,741	\$ 1,711,044	\$ 2,118,785	\$ 1,863,931	\$ 332,872	\$ 234,914	\$ 195,045	\$ 762,831	18.8%	\$ 4,745,546	117.3%	\$ 4,047,331
	Expense	\$ 551,933	\$ 1,102,643	\$ 1,654,576	\$ 1,233,146	\$ 429,874	\$ 325,233	\$ 417,704	\$ 1,172,810	29.2%	\$ 4,060,533	101.1%	\$ 4,014,876
	Net	\$ (144,193)	\$ 608,401	\$ 464,208	\$ 630,785	\$ (97,002)	\$ (90,318)	\$ (222,659)	\$ (409,980)		\$ 685,013		\$ 32,455



Year-to-Date Revenue and Expenses as a % of Budget – RECREATION FUND

Refer to Chart D-1

This graph compliments the preceding spreadsheet, and reflects the year-to-date revenue and expenses for the Recreation Fund.

- YTD revenue is \$4,745,546 and represents 117.3% of the annual budget.
- YTD expenses are \$4,060,533 represents 101.1% of the annual budget.

Year-to-Date Revenue and Expenses as a % of Budget – 5 Year History

Refer to Chart D-2

This graph reflects revenue and expenses for the Recreation Fund as a percentage of the budget.

- As the annual budget targets vary from year to year, so does percentage of performance.

Net Performance – 5 Year History (4th Quarter vs. 1st- 4th Quarter)

Refer to Chart D-3

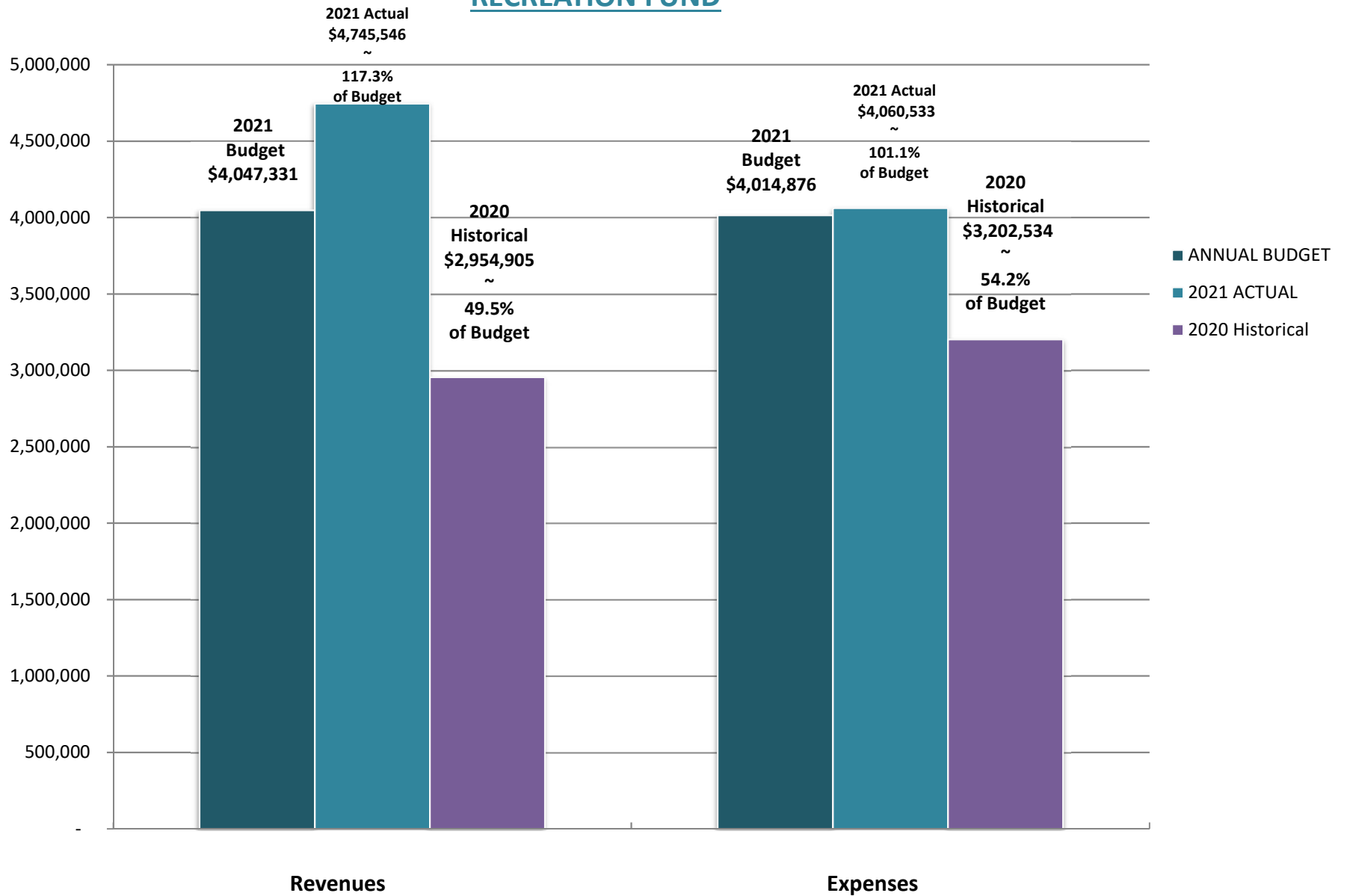
This graph reflects NET performance for the Recreation Fund.

- The graph on the left includes net performance for the fourth quarter only (Oct-Nov-Dec).
- The graph on the right includes NET performance through the fourth quarter (Jan-Dec).



Carol Stream Park District
YTD Revenue & Expenses as a % of Budget
4th Quarter - Fiscal Year Ending 12/31/21
RECREATION FUND

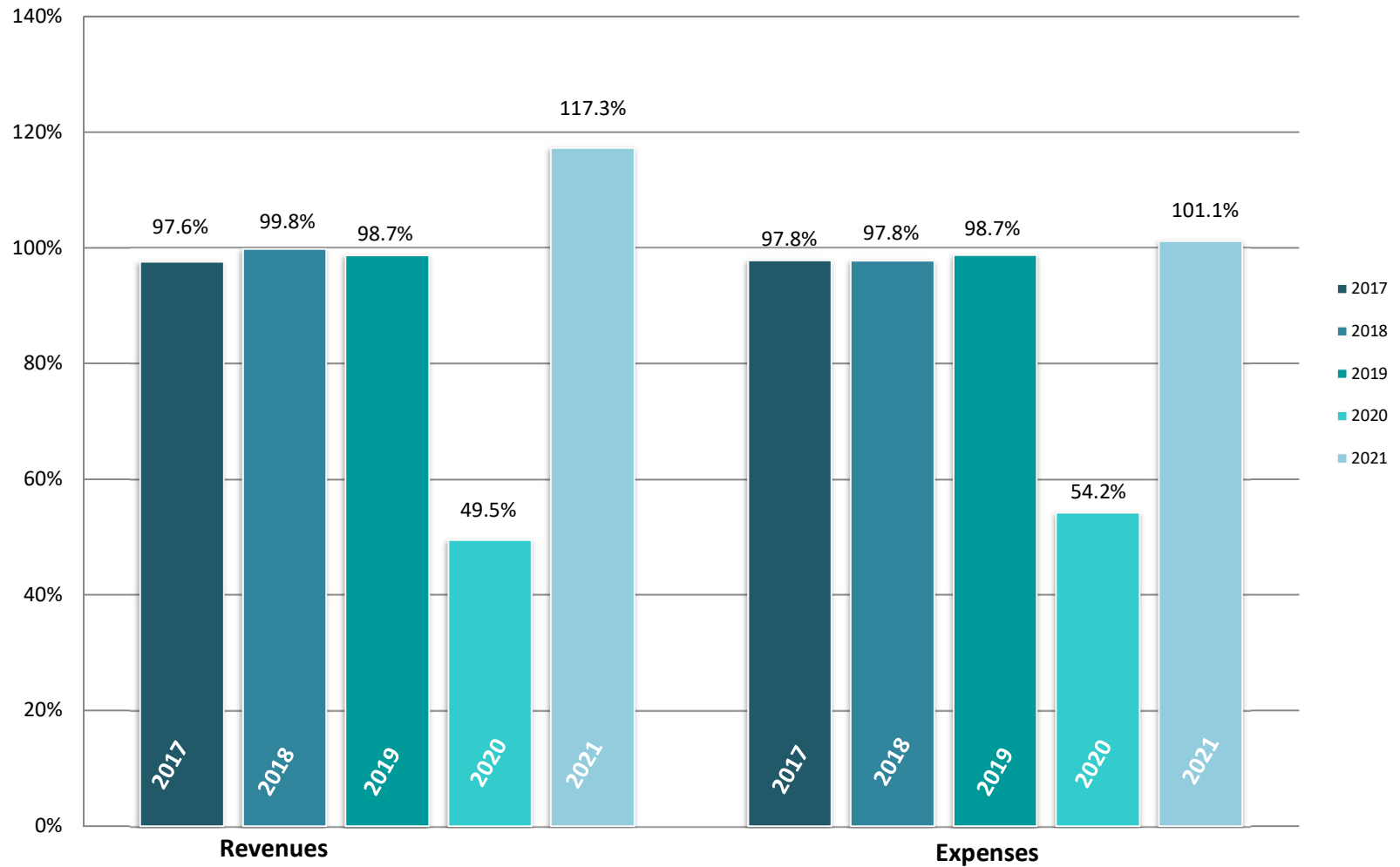
(Chart D-1)





Carol Stream Park District
YTD Revenue & Expense as a % of Budget
4th Quarter - Fiscal Year Ending 12/31/21
RECREATION FUND - 5-Year History

(Chart D-2)





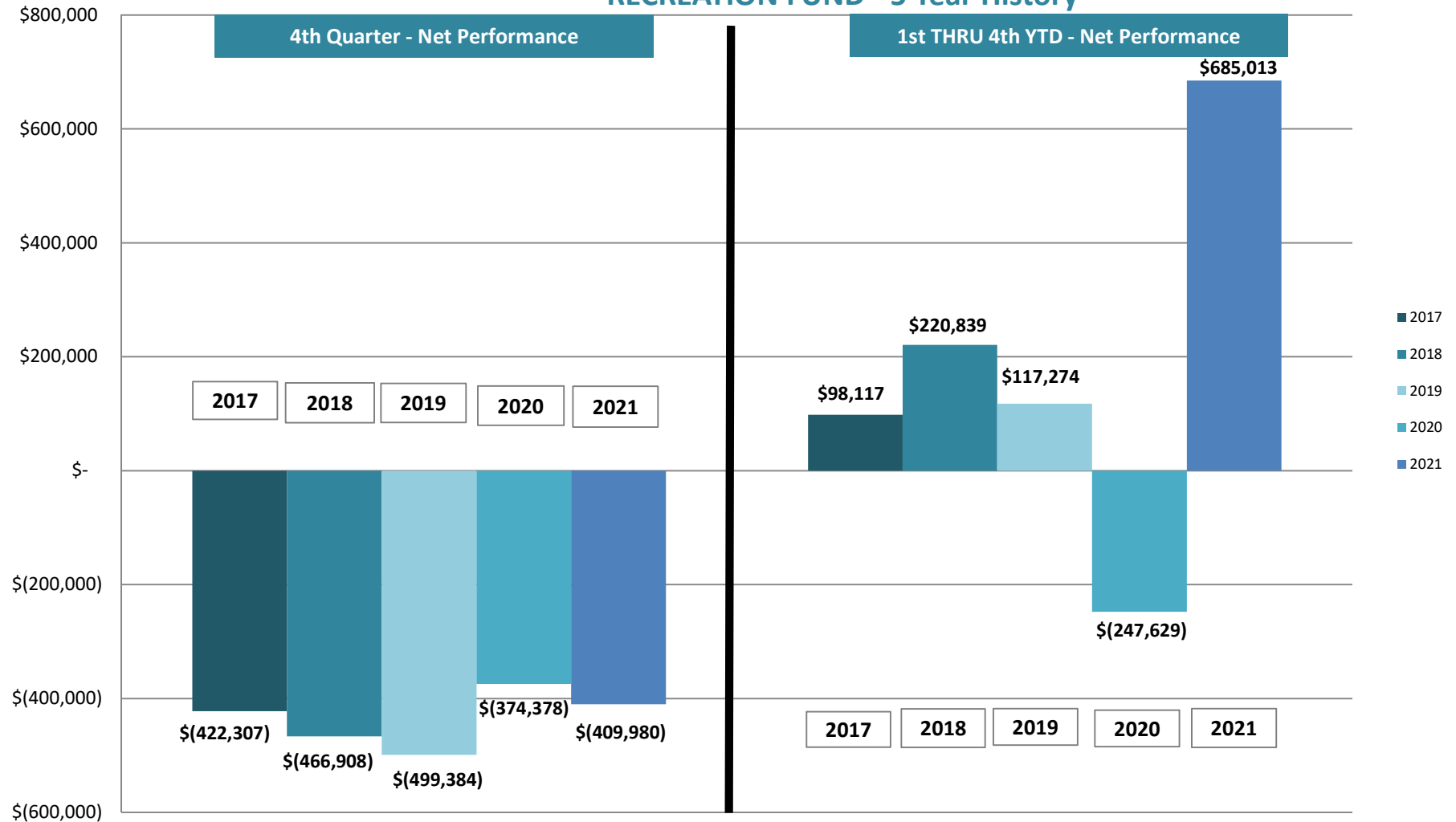
Carol Stream Park District

(Chart D-3)

Net Performance

4th Quarter vs 1st thru 4th Quarter - Fiscal Year Ending 12/31/21

RECREATION FUND - 5 Year History





Capital / Cap-Exempt / Special Recreation Revenues and Expenses – Monthly Comparison

Refer to Chart E

This report includes performance for the following funds:

- Special Recreation
 - Working Cash
 - Bond & Interest
 - Capital (and Capital Repair & Replacement)
- Special Recreation is a special use (restricted) fund.
 - Capital dollars are intentionally spent down.
 - Performance is also a result of timing (when taxes are received for bond payments).

Bonds:

- The May 2021 Bond proceeds were recognized.
- Eight bond and interest payments were made in the fourth quarter totaling \$3,738,037.68:
 - 2011 \$2,465,000.00
 - 2016 \$374,212.50
 - 2020A \$2,900.00
 - 2020B \$237,478.75
 - 2020C \$230,875.00
 - 2020D \$153,618.00
 - 2021A \$53,807.55
 - 2021B \$220,145.88

(Chart E)



Carol Stream Park District
Comparison of Monthly Capital, Cap-Exempt, & Special Recreation Funds

(Chart E)

4th Quarter - Fiscal Year Ending 12/31/2021

Fiscal Year		1st Quarter Totals	2nd Quarter Totals	First Half Totals	3rd Quarter Totals	October	November	December	4th Quarter Totals	YTD TOTAL
2012	Revenue	\$ 18,695	\$ 1,847,329	\$ 1,866,024	\$ 1,574,986	\$ 219,706	\$ 121,969	\$ 105,323	\$ 446,997	\$ 3,888,007
	Expense	\$ 1,261,338	\$ 3,129,922	\$ 4,391,259	\$ 2,305,235	\$ 3,852,898	\$ 1,162,378	\$ 1,629,049	\$ 6,644,325	\$ 13,340,819
	Net	\$ (1,242,643)	\$ (1,282,593)	\$ (2,525,235)	\$ (730,249)	\$ (3,633,192)	\$ (1,040,409)	\$ (1,523,726)	\$ (6,197,327)	\$ (9,452,812)
2013	Revenue	\$ 15,317,988	\$ 1,617,955	\$ 16,935,943	\$ 1,486,945	\$ 180,434	\$ 247,261	\$ 164,954	\$ 592,649	\$ 19,015,537
	Expense	\$ 5,219,450	\$ 1,479,982	\$ 6,699,432	\$ 4,657,364	\$ 2,372,089	\$ 580,969	\$ 652,782	\$ 3,605,840	\$ 14,962,636
	Net	\$ 10,098,538	\$ 137,973	\$ 10,236,511.42	\$ (3,170,419)	\$ (2,191,655)	\$ (333,708)	\$ (487,828)	\$ (3,013,192)	\$ 4,052,901
2014	Revenue	\$ 1,076,298	\$ 2,071,365	\$ 3,147,663	\$ 1,858,541	\$ 232,414	\$ 39,868	\$ 1,034,669	\$ 1,306,951	\$ 6,313,155
	Expense	\$ 905,849	\$ 1,232,402	\$ 2,138,251	\$ 1,946,807	\$ 2,459,266	\$ 562,986	\$ 576,452	\$ 3,598,705	\$ 7,683,762
	Net	\$ 170,449	\$ 838,963	\$ 1,009,413	\$ (88,266)	\$ (2,226,852.26)	\$ (523,118.04)	\$ 458,216.31	\$ (2,291,754)	\$ (1,370,608)
2015	Revenue	\$ 541	\$ 2,225,965	\$ 2,226,506	\$ 1,997,931	\$ 236,128	\$ 185,239	\$ 236,885	\$ 658,252	\$ 4,882,688
	Expense	\$ 329,094	\$ 1,074,003	\$ 1,403,096	\$ 824,760	\$ 2,329,512	\$ 138,881	\$ 803,653	\$ 3,272,047	\$ 5,499,903
	Net	\$ (328,552)	\$ 1,151,962	\$ 823,410	\$ 1,173,170	\$ (2,093,384.64)	\$ 46,357.55	\$ (566,768.07)	\$ (2,613,795)	\$ (617,215)
2016	Revenue	\$ 5,462	\$ 2,417,244	\$ 2,422,706	\$ 2,087,583	\$ 116,286.89	\$ 40,865.31	\$ 174,114.89	\$ 331,267	\$ 4,841,556
	Expense	\$ 313,902	\$ 1,493,934	\$ 1,807,836	\$ 1,020,624	\$ 2,610,999.35	\$ 52,365.78	\$ 971,024.91	\$ 3,634,390	\$ 6,462,850
	Net	\$ (308,440)	\$ 923,310	\$ 614,870	\$ 1,066,959	\$ (2,494,712.46)	\$ (11,500.47)	\$ (796,910.02)	\$ (3,303,123)	\$ (1,621,294)
2017	Revenue	\$ 7,805	\$ 2,581,166	\$ 2,588,971	\$ 2,332,412	\$ 77,136	\$ 33,867	\$ 36,049	\$ 147,052	\$ 5,068,435
	Expense	\$ 241,518	\$ 1,577,168	\$ 1,818,686	\$ 592,324	\$ 2,956,978	\$ 97,061	\$ 506,140	\$ 3,560,179	\$ 5,971,189
	Net	\$ (233,713)	\$ 1,003,998	\$ 770,286	\$ 1,740,088	\$ (2,879,842)	\$ (63,194)	\$ (470,091)	\$ (3,413,127)	\$ (902,754)
2018	Revenue	\$ 7,880	\$ 2,799,217	\$ 2,807,097	\$ 2,272,188	\$ 206,837	\$ 23,709	\$ 23,961	\$ 254,507	\$ 5,333,792
	Expense	\$ 132,247	\$ 1,182,023	\$ 1,314,271	\$ 393,179	\$ 3,207,202	\$ 116,370	\$ 569,991	\$ 3,893,564	\$ 5,601,013
	Net	\$ (124,367)	\$ 1,617,194	\$ 1,492,826	\$ 1,879,009	\$ (3,000,366)	\$ (92,661)	\$ (546,030)	\$ (3,639,057)	\$ (267,221)
2019	Revenue	\$ 16,972	\$ 2,760,968	\$ 2,777,940	\$ 2,641,252	\$ 240,910	\$ 63,818	\$ 7,156	\$ 311,884	\$ 5,731,076
	Expense	\$ 119,739	\$ 1,540,303	\$ 1,660,043	\$ 562,703	\$ 3,418,944	\$ 129,273	\$ 587,626	\$ 4,135,842	\$ 6,358,587
	Net	\$ (102,767)	\$ 1,220,665	\$ 1,117,898	\$ 2,078,549	\$ (3,178,034)	\$ (65,455)	\$ (580,470)	\$ (3,823,958)	\$ (627,511)
2020	Revenue	\$ 13,090	\$ 2,875,751	\$ 2,888,841	\$ 2,560,187	\$ 207,063	\$ 32,122	\$ 37,424	\$ 276,610	\$ 5,725,638
	Expense	\$ 58,997	\$ 1,217,129	\$ 1,276,126	\$ 291,263	\$ 3,922,097	\$ 22,294	\$ 473,112	\$ 4,417,503	\$ 5,984,892
	Net	\$ (45,907)	\$ 1,658,622	\$ 1,612,715	\$ 2,268,924	\$ (3,715,034)	\$ 9,829	\$ (435,688)	\$ (4,140,893)	\$ (259,254)
2021	Revenue	\$ 26,976	\$ 6,404,478	\$ 6,431,454	\$ 2,541,216	\$ 40,018	\$ 26,971	\$ 21,194	\$ 88,183	\$ 9,060,852
	Expense	\$ 126,802	\$ 929,694	\$ 1,056,496	\$ 568,890	\$ 3,496,294	\$ 562,242	\$ 445,247	\$ 4,503,782	\$ 6,129,169
	Net	\$ (99,826)	\$ 5,474,784	\$ 5,374,957	\$ 1,972,325	\$ (3,456,276)	\$ (535,271)	\$ (424,053)	\$ (4,415,599)	\$ 2,931,684

Capital & Cap-Exempt Funds Include:

25 - Special Recreation
 29 - Working Cash
 34 & 42 - Capital
 35 - Cash in Lieu
 30 - Bond & Interest

Investments for Fiscal 2021

Refer to Chart F

The chart is a summary of the District's investments for the current fiscal year.

- Average interest earned during the fourth quarter is **.349%**. Lowered federal lending rates resulted in lower interest rates.
 - The cumulative average for interest earned in 2020 was 1.570%
 - The cumulative average for interest earned in 2019 was 2.342%
 - The cumulative average for interest earned in 2018 was 1.999%
 - The cumulative average for interest earned in 2017 was 1.083%
 - The cumulative average for interest earned in 2016 was 0.504%
 - The cumulative average for interest earned in 2015 was 0.403%
 - The cumulative average for interest earned in 2014 was 0.320%
 - The cumulative average for interest earned in 2013 was 0.211%
 - The cumulative average for interest earned in 2012 was 0.299%
- Investments are scheduled in line with statutory limitations, the District's investment policy, spending needs and project schedules.



**Carol Stream Park District
Investments**

(Chart F)

4th Quarter - Fiscal Year Ending 12/31/21

Illinois Trust	Fund Balance Investments	TERM	RATE	2021 YTD BALANCE INVESTED	2021 Actual Interest RECEIVED
Illinois Trust \$		Q4/21	0.370%	\$ 991,000.00	\$ 17,583.93
PMA	Capital Repair/Replacement Investments	TERM	RATE	2021 YTD BALANCE INVESTED	2021 Actual Interest RECEIVED
R/R \$		Q4/21	0.880%	\$ 249,500.00	\$ 11,728.20
PMA	2021 Capital Investments	TERM	RATE	2021 YTD BALANCE INVESTED	2021 Actual Interest RECEIVED
2021 Capital \$		Q4/21	0.123%	\$ 998,400.00	\$ -
	TOTAL INVESTMENTS			\$ 1,989,400.00	\$ 17,583.93
12/31/2021	iPRIME Funds (Liquid \$-R/R)		0.022%	\$ 95,579.82	\$ 66.74
12/31/2021	iPRIME Funds (Liquid \$-Capital)		0.022%	\$ 2,705,163.24	\$ 471.32
Contains Grant \$		Q4/21	0.022%		
	TOTAL CAPITAL + FUND BALANCE \$			\$ 4,694,563.24	\$ 18,055.25
		<u>includes liquid capital \$</u>	<u>avg %</u>	2021 YTD BALANCE INVESTED/LIQUID	2021 Actual Interest RECEIVED
		Q4	0.349%		



Recreation/Operational Repair & Replacement Fund

Refer to Chart G

- Reflects a running total of the earned revenue dollars being shifted to a **Recreation Operational Repair & Replacement Fund** to reduce reliance on debt issuance for improvements.
- The only earnings budgeted for 2021 are those from fitness membership enrollment fees.
- The District will reinstitute dedicated transfers in the 2022 budget year.

General/Operational Repair & Replacement Fund

Refer to Chart H

- Reflects a running total of the earned revenue dollars being shifted to a **General Operational Repair & Replacement Fund** to reduce reliance on debt issuance for improvements.
- The District earned a small amount of revenue from Verizon's cell phone trade-in program.
- The only earnings budgeted for 2021 is from an IGA with Winfield Park District for usage of the Bark Park.
- The District will reinstitute dedicated transfers in the 2022 budget year.

Combined Recreation & General Operational Repair & Replacement Fund

Refer to Chart I

- Snapshot of the balances of both the General and Recreational Repair & Replacement Funds.
 - Balance of the Recreation Operational R&R Fund is \$479,124.26.
 - Balance of the General Operational R&R Fund is \$116,011.99.

**Carol Stream Park District
Recreation Operational Repair/Replacement**

	Program Surcharge	CSYFA / GBN Turf	Capital - Gym Rentals	D87 IGA / FVRC Pool	Fitness	Capital - CCWP	Capital - ETRC	Capital - McCaslin	Capital - CCMG	Capital - Concessions- CCWP	Capital - Concessions- McCaslin	Capital - Concessions- FVRC	Capital - Concessions- SRC	Totals	AS OF
	12-413/700	12-702	12-745	12-748	12-749	12-753	12-754	12-760	12-761	12-790	12-791	12-792	12-793		12/31/2021
12/31/2011		-	-	-	-	-	-	-	-	-	-	-	-	-	EB 2011
Revenues		8,000.00	-	-	-	-	-	-	-	-	-	-	-	8,000.00	Revenues
Expenditures		-	-	-	-	-	-	-	-	-	-	-	-	-	Expenditures
12/31/2012		8,000.00	-	-	-	-	-	-	-	-	-	-	-	8,000.00	EB 2012
Revenues		4,000.00	-	-	16,753.33	-	-	-	-	-	-	-	-	20,753.33	Revenues
Expenditures		-	-	-	-	-	-	-	-	-	-	-	-	-	Expenditures
12/31/2013		12,000.00	-	-	16,753.33	-	-	-	-	-	-	-	-	28,753.33	EB 2013
Revenues		-	-	35,000.00	11,585.29	-	-	-	-	-	-	-	-	46,585.29	Revenues
Expenditures		-	-	-	-	-	-	-	-	-	-	-	-	-	Expenditures
12/31/2014		12,000.00	-	35,000.00	28,338.62	-	-	-	-	-	-	-	-	75,338.62	EB 2014
Revenues		8,000.00	-	35,000.00	10,872.03	-	-	-	-	-	-	-	-	53,872.03	Revenues
Expenditures		-	-	-	-	-	-	-	-	-	-	-	-	-	Expenditures
12/31/2015	-	20,000.00	-	70,000.00	39,210.65	-	-	-	-	-	-	-	-	129,210.65	EB 2015
Revenues	-	4,000.00	-	35,000.00	18,216.35	1,217.24	-	6,076.00	3,207.75	-	-	-	-	67,717.34	Revenues
Expenditures	-	-	-	-	(7,023.32)	-	-	-	-	-	-	-	-	(7,023.32)	Expenditures
12/31/2016	-	24,000.00	-	105,000.00	50,403.68	1,217.24	-	6,076.00	3,207.75	-	-	-	-	189,904.67	EB 2016
Revenues	13,942.00	4,000.00	-	35,000.00	47,469.56	3,445.25	390.00	7,393.75	3,184.25	-	-	-	-	114,824.81	Revenues
Expenditures	(5,567.00)	-	-	-	(12,647.54)	-	-	(4,370.00)	-	-	-	-	-	(22,584.54)	Expenditures
12/31/2017	8,375.00	28,000.00	-	140,000.00	85,225.70	4,662.49	390.00	9,099.75	6,392.00	-	-	-	-	282,144.94	EB 2017
Revenues	16,422.50	4,000.00	-	35,000.00	47,143.00	3,005.00	1,505.00	7,828.50	2,741.75	1,355.13	3,516.98	-	-	122,517.86	Revenues
Expenditures	(4,390.00)	-	-	-	(44,633.83)	(140.11)	-	(4,570.00)	(1,545.92)	-	-	-	-	(55,279.86)	Expenditures
12/31/2018	20,407.50	32,000.00	-	175,000.00	87,734.87	7,527.38	1,895.00	12,358.25	7,587.83	1,355.13	3,516.98	-	-	349,382.94	EB 2018
Revenues	19,494.25	-	4,964.60	35,000.00	39,651.35	2,962.37	1,584.00	7,315.75	2,882.50	1,482.98	3,869.89	70.08	-	119,277.77	Revenues
Expenditures	(2,367.91)	-	-	(14,685.00)	(19,519.60)	(6,270.00)	-	(12,270.00)	-	-	-	-	-	(55,112.51)	Expenditures
12/31/2019	37,533.84	32,000.00	4,964.60	195,315.00	107,866.62	4,219.75	3,479.00	7,404.00	10,470.33	2,838.11	7,386.87	70.08	-	413,548.20	EB 2019
Revenues	-	-	-	35,000.00	5,205.00	-	-	-	-	-	-	-	-	40,205.00	Revenues
Expenditures	-	-	(1,065.47)	-	(4,661.30)	-	-	-	(7,648.50)	-	-	-	-	(13,375.27)	Expenditures
12/31/2020	37,533.84	32,000.00	3,899.13	230,315.00	108,410.32	4,219.75	3,479.00	7,404.00	2,821.83	2,838.11	7,386.87	70.08	-	440,377.93	EB 2020
Revenues	-	-	-	35,000.00	10,015.00	-	-	1,000.00	-	-	-	-	-	46,015.00	Revenues
Expenditures	(2,643.85)	-	-	-	-	-	-	(4,624.82)	-	-	-	-	-	(7,268.67)	Expenditures
12/31/2021	34,889.99	32,000.00	3,899.13	265,315.00	118,425.32	4,219.75	3,479.00	3,779.18	2,821.83	2,838.11	7,386.87	70.08	-	479,124.26	EB 2021

4th Quarter - Fiscal Year Ending 12/31/21 (Chart H)

Carol Stream Park District General Operational Repair/Replacement					
	General	Bark Park	IT Replace / Summary	Totals	AS OF
	11-7XX	11-724	11-713		12/31/2021
12/31/2011	-	-	-	-	EB 2011
Revenues	91,303.88	-	-	91,303.88	Revenues
Expenditures	(67,107.74)	-	-	(67,107.74)	Expenditures
12/31/2012	24,196.14	-	-	24,196.14	EB 2012
Revenues	16,414.58	-	-	16,414.58	Revenues
Expenditures	(1,450.85)	-	-	(1,450.85)	Expenditures
12/31/2013	39,159.87	-	-	39,159.87	EB 2013
Revenues	4,322.86	-	-	4,322.86	Revenues
Expenditures	(459.99)	-	-	(459.99)	Expenditures
12/31/2014	43,022.74	-	-	43,022.74	EB 2014
Revenues	6,834.97	-	-	6,834.97	Revenues
Expenditures	(30,916.54)	-	-	(30,916.54)	Expenditures
12/31/2015	18,941.17	-	-	18,941.17	EB 2015
Revenues	10,669.11	3,000.00	16,750.00	30,419.11	Revenues
Expenditures	-	-	-	-	Expenditures
12/31/2016	29,610.28	3,000.00	16,750.00	49,360.28	EB 2016
Revenues	5,518.63	-	12,300.00	17,818.63	Revenues
Expenditures	(9,348.00)	-	-	(9,348.00)	Expenditures
12/31/2017	25,780.91	3,000.00	29,050.00	57,830.91	EB 2017
Revenues	15,141.33	1,515.00	12,750.00	29,406.33	Revenues
Expenditures	-	-	-	-	Expenditures
12/31/2018	40,922.24	4,515.00	41,800.00	87,237.24	EB 2018
Revenues	14,707.45	2,085.00	12,150.00	28,942.45	Revenues
Expenditures	-	(2,021.57)	-	(2,021.57)	Expenditures
12/31/2019	55,629.69	4,578.43	53,950.00	114,158.12	EB 2019
Revenues	2,495.71	-	-	2,495.71	Revenues
Expenditures	(2,345.21)	(373.03)	-	(2,718.24)	Expenditures
12/31/2020	55,780.19	4,205.40	53,950.00	113,935.59	EB 2020
Revenues	933.07	3,000.00	-	3,933.07	Revenues
Expenditures	-	(1,856.67)	-	(1,856.67)	Expenditures
12/31/2021	56,713.26	5,348.73	53,950.00	116,011.99	EB 2021

ALL Operational Repair & Replacement Funds - SNAPSHOT YTD
4th Quarter - Fiscal Year Ending 12/31/21

(Chart I)

Carol Stream Park District General Operational Repair/Replacement					
	General	Bark Park	IT Replace / Summary	Totals	AS OF
	11-7XX	11-724	11-713		12/31/2021
12/31/2020	55,780.19	4,205.40	53,950.00	113,935.59	EB 2020
Revenues	933.07	3,000.00	-	3,933.07	Revenues
Expenditures	-	(1,856.67)	-	(1,856.67)	Expenditures
12/31/2021	56,713.26	5,348.73	53,950.00	116,011.99	EB 2021

Carol Stream Park District Recreation Operational Repair/Replacement															
	Program Surcharge	CSYFA / GBN Turf	Capital - Gym Rentals	D87 IGA / FVRC Pool	Fitness	Capital - CCWP	Capital - ETRC	Capital - McCaslin	Capital - CCMG	Capital - Concessions- CCWP	Capital - Concessions- McCaslin	Capital - Concessions- FVRC	Capital - Concessions- SRC	Totals	AS OF
	12-413/700	12-702	12-745	12-748	12-749	12-753	12-754	12-760	12-761	12-790	12-791	12-792	12-793		12/31/2021
12/31/2020	37,533.84	32,000.00	3,899.13	230,315.00	108,410.32	4,219.75	3,479.00	7,404.00	2,821.83	2,838.11	7,386.87	70.08	-	440,377.93	EB 2020
Revenues	-	-	-	35,000.00	10,015.00	-	-	1,000.00	-	-	-	-	-	46,015.00	Revenues
Expenditures	(2,643.85)	-	-	-	-	-	-	(4,624.82)	-	-	-	-	-	(7,268.67)	Expenditures
12/31/2021	34,889.99	32,000.00	3,899.13	265,315.00	118,425.32	4,219.75	3,479.00	3,779.18	2,821.83	2,838.11	7,386.87	70.08	-	479,124.26	EB 2021

To: Board of Commissioners
From: Renee Bachewicz, Director of Recreation
Date: February 28, 2022
Discussion: Fountain View Fitness 2021 Annual Report

Agenda Item # 6A

The Fountain View Fitness 2021 Annual Report will be presented.

To: Board of Commissioners
From: Shane Hamilton, Director of Parks & Facilities
Date: February 28, 2022
Discussion: Community Park – Wight & Company – Final Design Services
Agenda Item # 6B

Recently the District was notified we were the recipient of a \$600,000 CDBG Grant for Community Park. Unfortunately, we have not received any information in regards to the OSLAD Grant from the Illinois Department of Natural Resources submitted in September 2021. Based on grant funding and our Capital budget of \$1,000,000 the District would like to finalize the Community Park design and create constructions documents suitable for permitting and bidding.

Attached to this memo is Wight & Company's professional services proposal laying out their scope of services along with optional services should the District receive the OSLAD Grant. Below is a list of services provided in the proposal for Community Park.

1. Finalize design
2. Create construction documents
3. Permitting
4. Bidding & Negotiations
5. Construction oversight
6. Prepare documentation for grant reimbursement

All services mentioned total \$139,000. However, there are potential "additional" services needed totaling \$43,300. This includes reimbursables not to exceed \$2,500; \$3,800 for an IDNR – OWR (Office of Water Resources) Floodway Construction Permit; an additional \$37,000 in A/E Design Fees "if" the District is awarded the OSLAD Grant and we can proceed with the next full project plans. If that happens, the combined total for the Wight & Company contract will not exceed \$182,300.



February 18, 2022

Mr. Shane Hamilton
Director – Park & Facilities
Carol Stream Park District
849 W. Lies Road
Carol Stream, IL 60188

**Final Design Services for Community Park
Professional Services Proposal**

Dear Mr. Hamilton:

Wight & Company (Wight) is pleased to submit this proposal to you and the Carol Stream Park District (CSPD) to provide final design services for the renovation of Community Park. This proposal includes:

UNDERSTANDING
SCOPE OF SERVICES
SCHEDULE
COMPENSATION
TERMS & CONDITIONS

UNDERSTANDING

We understand the Carol Stream Park District was recently notified by DuPage County as a recipient of a \$600K CDBG grant (Congratulations!) for Community Park and will potentially receive a \$400K OSLAD grant from the IDNR submitted in September of 2021. Unfortunately, the IDNR has not indicated when the OSLAD grants will be announced. Based on the grant funding and the CSPD capital budget of \$1M, CSPD would like Wight to finalize the design, develop construction documents suitable for permitting and bidding, and administer construction via general contractor. Based on the CDBG grant and CSPD funding, we will provide a base scope of services and fee aligned with a \$1.6M budget. In anticipation of the OSLAD grant award, we have provided optional additional services and fee which would align with a total project budget of \$2M.

SCOPE OF SERVICES

Wight & Company will provide landscape architecture and cost estimating services. WBK Engineering (WBK) will provide civil engineering and permitting. We propose to provide the following services outlined in the Understanding through the Scope of Service below:

A. Design Development Phase

1. Conduct a project Kick-off Meeting to align the basic client expectations and reach a mutual understanding of the following:
 - a. Key participants and decision-makers
 - b. Project goals and objectives



- c. Existing conditions
- d. Scope of work
- e. Deliverables
- f. Tentative project schedule
- g. Communication and responsibility matrix
- h. Project budget
- 2. Finalize the design for the following:
 - a. Base CDBG Scope (\$1.6M total budget)
 - i. Site Amenities (preliminary program):
 - a. Baggo
 - b. Parking Lot
 - c. Basketball Courts
 - d. Main Picnic Shelter
 - e. Picnic Shelter (1)
 - f. Soccer Field
 - g. Boardwalk & Trails
 - h. Playground
 - i. Restroom Improvements
 - ii. Landscape
 - iii. Grading and Utilities (WBK)
 - b. Optional Additional Scope (\$400K total budget)
 - i. Site Amenities (preliminary program):
 - a. Volleyball Court
 - b. Futsal Court
 - c. Picnic Shelter (1)
 - d. Boardwalk & Trails
 - e. Parking Lot
 - f. Basketball Courts
 - g. Main Picnic Shelter
 - ii. Landscape
 - iii. Grading and Utilities (WBKA)
- 3. Prepare Design Development Documents:
 - a. Plans
 - b. Product options
 - c. Material samples
- 4. Update construction cost opinion.
- 5. Review Design Development Documents with you up to two (2) times. Document meeting results via written meeting summary.
- 6. Review Design Development with jurisdictional agencies as needed.

B. Construction Documents Phase

- 1. Prepare the documentation of the proposed design improvements:
 - a. Cover Sheet



- b. Existing Conditions Plans
 - c. Demolition Plans
 - d. Storm Water Pollution Prevention Plans (WBK)
 - e. Grading and Utilities Plans (WBK)
 - f. Layout and Materials Plans
 - g. Landscape Plans
 - h. Details
2. Prepare the project manual specifications.
 - a. Part One: Front End
 - b. Part Two: Technical
3. Update construction cost opinion.
4. Review Construction Documents with you up to two (2) times. Document meeting results via written meeting summary.

C. Permitting Phase

1. Wetland Delineation and Report (WBK)
 - a. We will prepare a wetland assessment and delineation of the site in accordance with the requirements of the U.S. Army Corps of Engineers (USACE) and the DuPage County Stormwater Management Ordinance. An investigation of the project site will be completed to determine the limits of the wetlands present within the provided project boundary. Also, during the site visit, wildlife and plant community qualities will be assessed. The limits of the wetland community will be field staked so that they can be located in relation to the project coordinate system. The results of the field reconnaissance will be summarized in a letter and report. The wetland's generalized quality ratings, according to the Swink and Wilhelm Methodology (1994), will be included along with exhibits depicting the surveyed wetland and project boundaries, National Wetland Inventory, soil survey, floodplain, USGS topography, site photographs, and the U.S. Army Corps of Engineers (USACE) Routine On-site Data Forms.
2. Submit permit documents for the following permit agencies:
 - a. Village of Carol Stream building or site development permit
 - b. Village of Carol Stream Stormwater permit (WBK)
 - i. WBK will prepare a permit application package for a stormwater management permit from the Village of Carol Stream (a Complete Waiver Community). Calculations and engineering documents shall be compiled in a manner consistent with the requirements of the Village/DuPage County Stormwater Ordinance and will be submitted to the Village for review. The permit application packet will be prepared using the plans, analysis, and wetland assessment completed in the above tasks. Variances are not included in the scope of services. Permit fees are not included in our scope of work. We will coordinate with Village Staff and will attend application meetings as needed. For fee estimating purposes we have estimated that up to two (2) application meetings (pre-application and final submittal) will be needed and one (1) set of revisions to the documents will be required.

Additional revisions to the Stormwater Permit Application or Plan Set will be considered outside of the scope of this proposal.

c. USACOE permit (WBK)

- i. WBK will prepare a permit application package for any wetland impacts based on the final improvement plans. We will prepare the documents required for a complete Regional Permit submittal including a Joint Permit Application, Narrative with Supporting Data, Wetland Assessment & Delineation, Wetland Impacts Exhibit, and Agency coordination, consultations, and/or authorizations. WBK will meet with the USACE to discuss the application package prior to submitting the permit application. Although WBK will attempt to provide the necessary information of sufficient quality to obtain said permits, WBK cannot guarantee their issuance.

WBK will prepare Resource Agency consultations and submit them to the appropriate agency for review as required by the USACE as part of their permitting process. These consultations will be required prior to obtaining permits or authorizations to perform construction in or adjacent to Waters of the US. They include:

- a. Illinois State Historic Preservation: WBK will submit an initial consultation request with the State Historic Preservation Office (SHPO). If the State requests additional assessments, we will assist you in finding consultants qualified to perform the required historic preservation field work. This consultation is required prior to obtaining permits or authorizations from the Federal Government for development on this site.
- b. US Fish and Wildlife Service: We will perform a threatened and endangered species consultation for the United States Fish and Wildlife Service (USFWS) in compliance with Section 7 of the Endangered Species Act.
- c. Illinois Department of Natural Resources EcoCAT: We will submit an Illinois Department of Natural Resources (IDNR) Section 1075 Consultation for State-listed threatened and endangered species, as well as protected natural areas via EcoCAT. EcoCAT is the IDNR's online Ecological Compliance Assessment Tool. We will prepare the initial response to any requests made by IDNR for additional searches for T & E species. If the agencies request additional assessments, we will assist you in preparing a supplemental scope to perform the required fieldwork.
- d. Permit Review/Inspection fees are not included in our scope of work.

d. Kane DuPage Soil & Water Conservation District (KDSWCD) Permit (WBK)

- i. WBK will prepare a request for review from the Kane-DuPage Soil and Water Conservation District (as required by the U.S. Army Corps of Engineers through their Memorandum of Understanding) of the Soil Erosion and Sediment Control plans prepared by WBK. If a USACE permit is not needed, this task is not required and will not be completed by WBK.



- e. Contractor and Owner responsibilities
3. Perform site visits at intervals appropriate to the stage of the contractor's operations to review progress, approximately every two weeks (12 visits total).
4. Provide responses to Request for Information (RFI) related to interpretation of contract documents.
5. Review contractor application for payments.
6. Review contractor submittals and shop drawings for conformance with contract documents.
7. Perform Substantial Completion inspection and prepare punch list for work to be completed prior to final acceptance.
8. Review project for Final Acceptance.

F. Additional Services (Not included in this proposal)

1. Services not specified in the scope of services will be considered additional services. Prior to any additional services work, we will discuss additional services with the client for written authorization to proceed.
2. Services of sub-consultants not indicated in the scope of services.
3. Services required due to unforeseen site conditions or circumstances beyond the control of the project team.
4. Documentation of multi-phased or segregated contract bid sets.
5. Services requested after Final Acceptance of Contractor's work.

SCHEDULE

We propose to begin work on this assignment upon your authorization and will prepare a detailed project schedule for your review and input during the initial project kick-off meeting.

COMPENSATION

Wight proposes to provide the Scope of Services described in this proposal for Fixed Fee of:

Base (\$1.6M Budget) Design Development Phase, Construction Documents Phase, Permitting Phase, Bidding and Negotiation Phase and Construction Phase: \$139,000

Additional Services (\$2M Budget): \$37,000

IDNR-OWR Floodway Construction Permit (if needed): \$3,800

In addition to the professional services fees, we will invoice reimbursable expenses at direct costs plus 10% and capped at \$2,500. The following is list of typical reimbursable expenses:

- CAD plots, printing, color reproductions and delivery costs of drawings and reports.
- Supplies, materials, and costs related to specific reports and presentations.
- Travel at current IRS established reimbursement rate.



This submittal will include a project narrative, a description of the potential impacts, the plan set, and a description of the erosion and sediment control measures to be taken as part of the development of the project. WBK will provide one set of revisions to the plans as requested by the SWCD. Three copies of the final plans will be submitted for signature upon approval by the SWCD. Permit fees are not included in our scope of work.

- e. IEPA Notice of Intent (NOI) for National Pollutant Discharge Elimination System (NPDES) permit (WBK)
 - i. In accordance with the IEPA's requirements for construction activities that disturb more than one acre, WBK will prepare a permit application package for a Notice of Intent (NOI) to meet the state's NPDES permit conditions. Plans and project SWPPP information shall be compiled in a manner consistent with the requirements of the NOI application.
- f. IDNR-OWR Floodway Construction Permit application (WBK Optional, if Needed)
 - i. Should any proposed construction activities be planned within the floodway, WBK will prepare a permit application package for a Floodway Construction permit from the Illinois Department of Natural Resources – Office of Water Resources (IDNR-OWR). Calculations, exhibits, and engineering documents shall be compiled in a manner consistent with the requirements of the Part 3708 Rules of the IDNR Permit Program. The permit application will be submitted to the IDNR-OWR for review. We will coordinate with the IDNR-OWR and make revisions to said permit application. For fee estimating purposes, we have estimated one set of revisions will be required. Additional revisions to the Floodway Construction Permit Application or Plan Set will be considered outside of the scope of this proposal.

D. Bidding and Negotiation Phase

1. Upload Bid set to reproduction plan room website for distribution and tracking.
2. Administer pre-bid meeting with prospective bidders to discuss scope and answer questions.
3. Respond to request for information (RFI) and issue addenda as needed to clarify bid documents.
4. Attend bid opening and summarize bid results.
5. Conduct reference checks for low bidder, as needed.
6. Prepare bid recommendation letter.

E. Construction Phase

1. Prepare the AIA-A101-2017 Standard Form of Agreement Between Owner and Contractor.
2. Attend the Pre-construction meeting with you and contractor to discuss the following:
 - a. Construction schedule
 - b. Submittals
 - c. Communications
 - d. Payment procedures



TERMS & CONDITIONS

This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed and payment will be due in 30-days (or in accordance with the Illinois Prompt Payment Act).

We thank you for the opportunity to continue our relationship with the Carol Stream Park District and look forward to working with you on this design effort.

If this proposal meets your approval, please sign one copy and return it to us. If you have any questions regarding this proposal, please do not hesitate to contact us.

Respectfully submitted,

WIGHT & COMPANY

Robert S. Ijams, PLA
Director of Parks & Recreation

Jason Dwyer, AIA, LEED AP
President, Design & Construction

Approved by:

Signature

Date

Printed Name

Title

cc Patty King, Wight & Company

To: Board of Commissioners
From: Jim Reuter, Executive Director
Date: February 28, 2022
Discussion: Meet us at the Park

Agenda Item # 6C

Staff will begin planning the Meet us at the Park events for this coming summer.

- Which parks to visit this year?
 - Suggesting Armstrong Park and Jirsa Park.
- Planning on the fourth Monday in June and August.
 - June 27 and August 22 from 6-7 pm.
- We will seek sponsors for refreshments.

Staff is asking if this is the direction the Board has in mind for the summer 2022 events.

To: Board of Commissioners
From: Shane Hamilton, Director of Parks & Facilities
Date: February 28, 2022
Approval: Supplemental Mowing Services Contract Award

Agenda Item #: 7A

Issue

Should the Board approve a supplemental mowing contract to Seasonal Concepts, South Elgin, IL, for Mowing Services totaling \$140,940.

Background/Reasoning

- The 2022 Budget includes funding to shift the remaining mowing to an outside contractor.
- The RFP was sent to contractors on January 19 with opening scheduled for February 3. Six companies were sent packages with three returning proposals. Seasonal Concepts was the lowest bidder.
- Seasonal Concepts has been in business for 20 years and has a great reputation in the industry.
- Seasonal Concepts has a construction division as well as a landscape maintenance division. The District has utilized their construction services over the course of the last 3 years and we are comfortable with their work.
- This is a two-year contract with no extensions so we can align the mowing of all District properties in two years.
- Beary will continue to mow parks as outlined in their existing contract.

Cost

Total Bid for Mowing Services is \$140,940.

GL 10-5-15-00-556-048.

Budgeted Amount is \$145,800.

Public/Customer Impact

Mowing & Landscape Services are a crucial part of our day to day operations. By shifting all mowing to contractors, Parks Staff has been freed up to do additional maintenance throughout our park system.

Recommendation

That the Board approve a supplemental mowing contract with Seasonal Concepts, South Elgin, IL, for Mowing Services totaling \$140,940.



Contract for Mowing Services

This Contract is made and is effective March 1, 2022 – December 31, 2023 by and between the parties: CAROL STREAM PARK DISTRICT ("PARK DISTRICT") and Seasonal Concepts ("CONTRACTOR") [PARK DISTRICT and CONTRACTOR may be referred to as "PARTIES"] for construction and/or other services as defined herein for a "Project" known as:

PROJECT NAME: **Mowing Services**

The project Architect is:

The Parties agree as follows:

1. **CONTRACT DOCUMENTS:** This Contract incorporates by reference and thereby includes the following documents as if written in full in this Contract:
 - a. Bid Documents for the Project, including any addendum issues prior to the date of this Contract
 - b. General Conditions, Supplemental Conditions (if any) for the Project
 - c. Drawings and Specifications for the Project (if any)
2. **COMMENCEMENT/COMPLETION OF THE PROJECT:** Contractor shall commence the work of mowing services when weather permits, and after Park District approval, in Spring 2022 and 2023 for 30 weeks.
3. **PAYMENT:** The Contractor shall be paid \$140,940 (One Hundred Forty Thousand Nine Hundred Forty Dollars) throughout the duration of the contract annually to be paid in one month increments for seven months (April, May, June, July, August, September, October) at \$20,134.29 monthly.
4. **RESOLUTION OF DISPUTES:** The parties agree to bring any dispute to the other in writing, and to engage in an informal meeting to resolve the dispute before making use of any formal dispute resolution process. Both the writing, and the informal meeting shall be considered as settlement discussions and nothing therein shall be considered evidence, or used as evidence in any formal dispute resolution. Formal Dispute Resolution: Either party may use mediation, arbitration and/or litigation as a formal method to resolve the dispute.

5. REPRESENTATIVES OF PARTIES:

Park District's Representative:

Name: **Shane Hamilton**
Address: **280 Kuhn Road; Carol Stream, IL 60188**
Telephone Number: **847-774-0380**

Contractor's Representative:

Name: **Tony Sindt**
Address: **33W800 South Gilbert Street; South Elgin, IL 60177**
Telephone Number: **630-816-9849**

6. BID BOND, PERFORMANCE BOND, INSURANCE:

- a. Contractor has submitted a Bid Bond (if necessary).
- b. Contractor has submitted a Performance Bond (if necessary).
- c. Contractor has provided proof of insurance as described in the Bid Documents, including naming the Carol Stream Park District as an additional insured.

This Agreement entered into as of the Effective Date in the first line above.

CAROL STREAM PARK DISTRICT, By:

SEASONAL CONCEPTS, By:

Jim Reuter, Executive Director

Tony Sindt, Owner



REQUEST FOR PROPOSALS (RFP)

To Provide:
Mowing Services

For The:
Carol Stream Park District

19 January 2022



INVITATION TO PROPOSER

Mowing Services

NOTICE IS HEREBY GIVEN that Request for Proposals (RFP) are invited by the Carol Stream Park District for specifications on **MOWING SERVICES**.

The Carol Stream Park District is seeking qualified contractors with experience and interest to present their qualifications and capabilities to provide Mowing Services for the Carol Stream Park District.

Proposal forms and specifications are available for pick-up at the Parks Maintenance Facility located at 280 Kuhn Road, Carol Stream, IL 60188.

Proposals are due and will be accepted until 3:00 P.M. on February 3, 2022 with the following provisions:

1. Submit Two (2) Complete Copies of RFP/Qualifications
2. RFP/Qualifications are to be contained in Sealed Envelopes marked with the RFP Title ("Mowing Services"), Proposal Due Date and Time.
3. **PROPOSALS SUBMITTED BY FACSIMILE OR E-MAIL WILL NOT BE ACCEPTED!**

Proposal shall be submitted to:

**Carol Stream Park District
280 Kuhn Road
Carol Stream, Illinois 60188
Attn: Shane Hamilton, Director - Parks & Facilities**

Offers may not be withdrawn for a period of 90 days after proposal due date without the consent of the Carol Stream Park District.

Any Proposal submitted unsealed or unsigned, received via fax transmissions, electronically or received subsequent to the aforementioned date and time, may be disqualified and returned to the submitter.

The Carol Stream Park District reserves the right to reject any and all proposals or parts thereof, to waive any irregularities or informalities in proposal procedures and to award the contract in a manner best serving the interest of the Park District.

Proposals will not be opened in a public forum.

REQUEST FOR PROPOSALS

Mowing Services

Services Summary

The Carol Stream Park District is seeking proposals and statements of qualifications from interested companies for **MOWING SERVICES** in accordance with the attached specifications.

The following table outlines the anticipated timeline for RFP proposal submission and selection.

Activity	Target Dates	Location
RFP Issued	January 19, 2022	280 Kuhn Road
Pre-Proposal Meeting	January 26, 2022, 1:30pm	280 Kuhn Road
Submission of Proposals	February 3, 2022	280 Kuhn Road
Final selection made	February 28, 2022	280 Kuhn Road

PROPOSAL FORMS AND CONTENT

Submission of Proposals:

To be considered, proposals should arrive at the Parks Maintenance Facility, 280 Kuhn Road, on or before the date and time specified in the table above. ***If nobody answers the door please place bid envelope in the mailbox outside entry door.***

Proposals may be submitted in a sealed envelope, addressed as follows:

Carol Stream Park District, Parks & Facilities
280 Kuhn Road
Carol Stream, IL 60188
Attn: Shane Hamilton, Director of Parks & Facilities

Late proposals will be rejected and returned to the sender.

Form of Proposal:

The proposal form included within this RFP shall be completed in full and signed by an officer, partner or principal with authority to execute contracts.

Items to be submitted:

1. Forms of Proposal: All forms within this document must be completed.
2. References and Qualifications: Complete the enclosed "References" form. Provide references of organizations to which similar services have been provided. A minimum of three references is required; however, an offeror may list more than three.

GENERAL REQUIREMENTS

Mowing Services

1. INTENT

The Carol Stream Park District desires to enter into agreement with a single contractor to provide mowing services. The contract includes mowing, weed whipping, and trash removal at all properties listed on "Exhibit A."

2. SCOPE OF WORK

The Contractor shall be responsible for all services required herein to be performed, and shall provide and furnish all labor, materials, necessary tools, expendable equipment and supplies, vehicles and transportation services required to perform and complete the Mowing Services from defined areas within "Exhibit A."

Contractor is responsible for any and all damage to any properties, which are a result of Contractor's actions. Contractor shall repair or replace any and all property damaged due to Contractor's work.

All work shall be performed by experienced personnel directly employed by the Contractor.

The Contractor shall provide management and technical supervision through competent supervisors as required to implement the required contract.

Contractor shall be responsible for the skills, methods, and actions of Contractor's employees and for all work.

Contractor shall employ a sufficient number of staff to ensure performance of the work described (minimum 4 employees).

3. FINAL CONTRACT

The term of this contract will be for no longer than 4 mowing seasons. Work shall commence on, or around, April 1, 2022 and be completed by November 30, 2025 at the latest; the Park District may extend the term for up to one additional extension of 2 years based upon work performance.

4. COMPLIANCE WITH APPLICABLE LAWS, ORDINANCES AND REGULATIONS

The Contractor shall comply with all applicable Federal, State and Local laws, ordinances, rules and regulations during the term of this contract. The Park District has determined that the mowing services that are the subject of this Contract are NOT within the scope of the Prevailing Wage Act. Contractor shall be held responsible for the preservation and protection of all public and private property. Should any direct or indirect damage or injury result to any public or private property or to any persons encountered in the course of work on account of any act, omission, neglect, or misconduct in the execution of the work, or as a consequence of non-execution thereof on the part of the Contractor or any of their employees or agent, such property or person shall be restored and made whole at the expense of the contractor.

5. STANDARDS OF PERFORMANCE/ WORKMANSHIP

All other portions of these special provisions notwithstanding, it is intent of these special provisions that, at a minimum, the Contractor adheres to mowing specifications, attached as "Exhibit A". The Director of Parks & Facilities and/or the Parks Manager shall be the sole judge as to the adequacy of the work.

6. SUBMITTALS AND INSPECTIONS

1. The Park District will conduct regular inspections of Contractor's work.
2. Contractor shall provide the Park District the following reports:
 - a) Report of any damage done to private or public property while conducting mowing services.
 - b) All invoices must be submitted electronically to the Director on, or around, the 1st of every month.

7. MEETINGS

Upon award of the contract and before initial start of work, the Contractor shall contact the Director of Parks & Facilities at shaneh@csparks.org to schedule a pre-season meeting. Contractor shall meet with the Park District as necessary afterwards to review the status of mowing.

8. VEHICLES AND EQUIPMENT

The Park District reserves the right to request descriptive literature or specification sheets for each type of vehicle or equipment listed as it deems necessary to properly administer specifications of the contract. Upon request of the Park District, the Contractor shall demonstrate the equipment is suitable for the proposed services.

All vehicles and equipment shall be maintained in good working order and appearance, free of rust, and shall be clean at the start of each working day. No vehicle or equipment shall be operated on Park District property that leaks any fluids from the engine or working mechanism. In the event that any vehicle or equipment is not properly operable, a substitute vehicle shall immediately be provided that complies with the terms herein. All vehicles shall display the name of the Contractor, a local phone number, and a vehicle identification number that is clearly visible on both sides.

9. TAXES, LICENSES, PERMITS AND CERTIFICATES

By law, the Park District is exempt from paying Federal Excise Tax, State and Local Retailer's Occupation Tax, State and Local Service Occupation Tax and Service Use Tax.

The Contractor shall secure, at its own expense, all necessary permits, licenses and certificates of authority required to complete the work, and shall comply with all requirements of such permits, licenses and certificates of authority to operate. The Contractor shall keep and maintain all such licenses, permits and certificates of authority in full force and effect throughout the term of this contract.

10. EQUAL EMPLOYMENT OPPORTUNITY

Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended, and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Contractor shall ensure that any permitted subcontractor shall include said Equal Employment Opportunity Clause in each of its subcontracts.

Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended.

11. NON-ASSIGNMENT

The Contractor shall not assign or subcontract this contract or the work hereunder, or any part thereof, to any other person, firm or corporation without prior written consent of the Park District.

12. SAFETY, ACCIDENT PREVENTION AND NOTIFICATION

The Contractor shall be responsible for initiation, maintaining, and supervising all safety precautions and programs in connection with the work of this contract. Precaution shall be exercised at all times for the protection of persons and property. The safety provisions of all applicable laws, regulations and building codes shall be observed, including safeguards on machinery and equipment, the elimination of hazards, and worker safety training.

In the event of accidents of any kind that involve the general public and/or private or public property, the Contractor shall immediately notify the Park District. Upon request, the Contractor shall provide such accounting of details and/or copy of written accident reports.

Safety & Warning Signs / Cones for work zones to be Contractors responsibility and shall meet all Park District Standards.

Work Hours shall be per The Village of Carol Stream and Park District Ordinances.

13. ADDITIONAL WORK REQUIREMENTS

A. JOB SITE DAILY CLEANUP

Contractor shall pick up and dispose of trash throughout the mowable acreage.
Contractor shall not mow over trash.

B. EQUIPMENT STORAGE / PARKING

The Contractor shall not place any equipment or materials throughout the Park District without prior approval by the Park District. All staging locations for equipment and materials must be pre-approved by the Park District. Contractor and subcontractors are responsible for the security of their own materials, tools and equipment at the site and the Park District shall not be liable for any loss or damage that may occur thereto.

14. DAMAGE

The Contractor shall take all necessary precaution for the protection of public or private property. The Contractor shall be responsible for damages on or to public or private property resulting from careless or negligent operation of vehicles or handling of any receptacle. All property which suffers damage (reasonable wear-and-tear excepted) caused by the Contractor shall be repaired or replaced as soon as possible to equivalent quality at the time of the damage, and at no extra charge to the property owner. If the Contractor fails to do so within a reasonable period of time, the Park District may, after the expiration of a period of forty-eight (48) hours after giving the Contractor notice in writing, proceed to repair or replace such property as may be deemed necessary at the Contractor's expense. Contractor agrees to pay for said expenses within ten (10) days of receipt of said invoice.

15. EMPLOYEES AND CONDUCT

The Contractor shall undertake to perform all mowing services rendered hereunder in a neat, orderly and efficient manner; to use care and diligence in the performance of this contract; and to provide courteous and knowledgeable personnel in its customer service office.

16. NON-PERFORMANCE OF SERVICE

If the Contractor fails to observe the established schedule of service and/or fails to meet the 'Standards of Performance/Workmanship mentioned in Paragraph 5 of this document for more than two (2) consecutive working days, the Park District reserves the right to determine if there has been sufficient cause to justify non-observance of the service schedule. If, in the Park District's judgment, sufficient cause has not been demonstrated, then the Park District shall serve notice either personally or by affixing such notice to the premises of the servicing location of the Contractor stating that this contract shall be deemed in default if the Contractor does not take action to re-establish the schedule within twenty-four (24) hours of said notice. If at the end of the twenty-four (24) hour period the Contractor has not taken corrective action, the Park District shall take such steps as are necessary to furnish services according to the collection requirements provided for in this contract. The Contractor shall be liable for any costs incurred by the Park District to correct such default. Notwithstanding or foregoing, the Park District shall further reserve the right to terminate this contract.

17. SERVICE LOCATIONS AND POINTS OF CONTACT

The Contractor shall establish and maintain an office through which it may be contacted directly, where Park District personnel may telephone or send inquiries and complaints, and where the Park District personnel may send and receive instruction. The office shall be equipped with sufficient telephones, and shall have a responsible person in charge during normal business hours.

The contractor shall also notify the Park District of its designated contact person(s) for the purposes of obtaining instruction, answering inquiries and resolving complaints. Such person(s) shall be available to discuss, and if necessary, meet with Park District personnel to resolve problems.

18. NOTIFICATIONS

Official notifications, whenever required for any purpose under contract, shall be made in writing and addressed to the Park District as follows:

Carol Stream Park District, Parks & Facilities Department
280 Kuhn Road
Carol Stream, Illinois 60188
Attn: Shane Hamilton, Director of Parks & Facilities

19. RIGHT TO REQUIRE PERFORMANCE

The failure of the Park District at any time to require performance by the Contractor of any specifications in this contract shall in no way affect the right of the Park District hereafter to enforce same. Nor shall waiver by the Park District of any breach of specifications in this contract be taken or held to be waiver of any succeeding breach of such specifications in this contract, nor be taken or held to be waiver of any specification itself.

20. CHANGE IN SERVICE; AMENDMENTS

If the Park District should wish to change the type of service provided during the term of this contract, including, but not limited to, service specifications or modifications and/or response times the Park District shall have the option to initiate the change in service by serving written notice to the Contractor at its designated place of business at least ten (10) days prior to the date such service change is contemplated to begin. Both parties agree to negotiate the terms, frequency, and prices of such change in service after such written notice is served. Such modifications shall be contained in written agreement executed by the parties.



PROPOSAL CERTIFICATION

TO: Carol Stream Park District
280 Kuhn Road
Carol Stream, IL 60188
ATTN: Shane Hamilton, Director of Parks & Facilities

FROM: Organization: Seasonal Concepts, Inc.
Address: 33W800 Gilbert Street
City, State, Zip Code: South Elgin, IL 60177
Contact Person: Anthony J. Sindt
Telephone Number: 630-816-9849
Email Address: tony@seasonalconceptsync.com

AUTHORIZED NEGOTIATORS:

Name: Anthony J. Sindt___ Phone #:630-816-9849

Name: Russell A. Tatar___ Phone #:630-816-9850

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____, Dated _____

Addendum No. _____, Dated _____

In submitting this proposal, it is understood that the Carol Stream Park District reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

In addition to this document, Offerors shall furnish, with the proposal, all submittals as required herein.



BUSINESS ORGANIZATION:

_____ Sole Proprietor: An individual whose signature is affixed.
_____ Partnership: State full names, titles and addresses of all responsible principals and/or
partners on attached sheet.
__X__ Corporation: State of Incorporation: _____

Please provide your Federal Employer Identification Number (F.E.I.N.):

36-4279587 _____

Seal (affix seal below if applicable)

(List Name of Officers)

President Anthony J. Sindt _____

Vice-President Russell A. Tatar _____

Secretary Jessica Burkert _____

Treasurer Wandy L. Irizarry _____

Attest:



Signature of Secretary

1/25/22

Date



REFERENCES

General Information, list below current business references for whom you have performed work similar to that required by this proposal.

Facility: LaFarge

Address: 28098 Network Place

Village, State, Zip Code: Elgin, IL 60120

Telephone Number: 847-888-7500

Contact Person: Jack Keeler

Dates of Service: Current

Facility: Nation Pizza

Address: 610 Algonquin Road

Village, State, Zip Code: Schaumburg, IL 60173

Telephone Number: 847-348-5918

Contact Person: Chris Tabor

Dates of Service: Current

Facility: Village of South Elgin

Address: 10 N Water Street

Village, State, Zip Code: South Elgin, IL 60177

Telephone Number: 847-622-0003

Contact Person: Kimberly Wascher

Dates of Service: Current

"EXHIBIT A"

Mowing Services Specifications

DESCRIPTION

The Parks & Facilities Department is responsible for all mowing services throughout the Park District. The Carol Stream Park District desires to enter into an agreement with a single contractor to provide mowing services to help support our Turf Management Program. The contract includes mowing, weed whipping and trash removal located on "Exhibit A." The Park District reserves the right to add or decrease the mowable acres based on the proposer's unit prices.

MINIMUM REQUIREMENTS

All contractors **MUST** meet the following minimum requirements to be considered for work:

- Minimum of 5 years' experience providing mowing services. If less than five years experience, previous experience with the Park District will be considered.
- Provide adequate communications (Office or Cell Phone).
- Ability to provide competent drivers/ operators that are capable of efficiently operating the equipment assigned and are able to read Park District supplied maps.
- Provide equipment that meets or exceeds the Department of Parks & Facilities equipment specifications. All equipment shall display the name of the contractor for identification.
- Meet or exceed all Liability Insurance Requirements as required by the Park District.

SUPPLEMENTS TO STANDARD SPECIFICATIONS

Before submitting proposals, bidders should visit the site of the proposed work, verify all site conditions and also conditions under which said work must be conducted.

Submission of a Proposal implies that the bidder is fully conversant with all requirements of Minimum Requirements, Standard Specifications, Special Provisions, Standard Drawings, and site conditions. No claim for additional compensation will be considered or paid because of the CONTRACTOR'S negligence or failure to be so informed.

MOWING SERVICES SPECIFICATIONS

The CONTRACTOR shall perform and provide:

- It shall be the responsibility of the Contractor to mow all Items on "Exhibit A" once a week unless otherwise noted on "Exhibit A."
- Weed whipping around all stationary structures within mowable acreage including, but not limited to: bleachers, fences, fence posts, trees, athletic equipment, sidewalks in front of parks on parkway, etc.
- Orient each mower in such a manner as to never blow grass clippings into any body of water, or wetland/natural area, while mowing.
- Trash pickup while mowing all Items on "Exhibit A." **NO MOWING OVER TRASH.**
- Provide the minimum manpower to complete mowing services on a weekly basis.
- Mowing services may be stopped due to weather conditions by the Director of Parks & Facilities. In such an event, the contractor will not receive payment for acres not mowed. In short, no mowing equals no payment.
- **INSPECTIONS:** The Contractor shall be prepared for onsite inspections of all work on a weekly basis.
- **SUBMITTALS:** The Contractor shall:
 - a. Submit a weekly performance report documenting all work completed the previous week. Report should be emailed by 12 noon Mondays to Shane Hamilton (shaneh@csparks.org) and Randy Anderson (randya@csparks.org).
 - b. Invoices – submitted electronically the 1st of every month.

EXHIBIT A
Maintenance Sites/Address

PARK SITE	ADDRESS	ACTUAL ACREAGE	MOWABLE ACREAGE	\$/PER ACRE	TOTAL
Armstrong Park	391 Illini Drive	73	65	29.69	1 929.85
Bark Park	280 Kuhn Road	19.6	3	29.69	89.07
Cambridge Park	760 Woodhill Drive	6.5	5.5	29.69	163.30
Carolshire Park	840 N. Gary Avenue	1.5	1	29.69	28.89
Community Park	725 Thornhill Drive	17.2	16.2	29.69	480.98
Hampe Park	297 W. Lies	21	19.5	29.69	578.96
Horizon Park	460 Kuhn Road	7.4	7.4	29.69	219.71
Mitchell Lakes	200 East Elk Trail	23	5	29.69	148.45
Pleasant Hill Park	1N251 Harriet Street	10	8.5	29.69	252.37
Red Hawk Park	651 W. St. Charles Rd.	42	11.5	29.69	341.44
Veteran's Memorial	950 North Gary Ave.	0.25	0.25	29.69	7.42
Veteran's Park	200 W. Lies Road	20	6	29.69	178.14
Weeks East/West Park	1N170 Morse Street	17	13	29.69	385.97
TOTAL		258.45	161.85		\$ 4,805.35 *

***Contract is based on 30 weeks of mowing per season.

145,800



"EXHIBIT B"

BASE PROPOSAL/ FEE SCHEDULE

Proposers will be required to submit costs for Mowing Services based on the following Fee Schedule. Proposers will be compensated based on Unit Prices identified for parks acreage. ***Proposers will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose proposal best meets the requirements of this RFP.*** It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The proposal shall include a detailed list of the equipment the contractor will have available including the following information:

- The Name and Type of Equipment
- Age of Equipment
- Condition of Equipment

Should there be a discrepancy between the gross sum bid amount and the bid amount calculated from the summation of quantities multiplied by their respective unit prices, the latter shall apply.

The quantities stated in these bid documents for which unit prices are to be provided are approximate only and is intended for the purposes of obtaining a gross sum, computing the value of additions and deductions, and determining the lowest responsible Proposer. Compensation to the Contractor shall be based upon the actual quantities used for the performance of the Work multiplied by the unit price stated in Contractor's Fee Schedule for each item. Payment will be based on mowable acreage at the accepted unit price.



Mowing Services - Fee Schedule

March 1, 2022 - November 30, 2023

(Contract based on a maximum of 30 weeks of mowing services)

Proposer hereby proposes and agrees to furnish to the Carol Stream Park District all equipment, materials, labor and related items necessary for the completion of the work in accordance with this RFP for the amounts stated as follows:

Mowing Services 'BASE BID'

2022

Item	Description	Unit Cost	Total
1.	Parks/Other (Exhibit A) (approx. mowable acreage = 162)	\$_29.00_ per acre/per week	\$4,698.00

TOTAL COST – Parks

Write out total per cut cost in dollars and cents below for Parks

(FOUR THOUSAND SIX HUNDRED NINTY EIGHT AND _00_/ 100 DOLLARS)

2023

Item	Description	Unit Cost	Total
2.	Parks/Other (Exhibit A) (approx. mowable acreage = 162)	\$29.00 per acre/per week	\$4,698.00

TOTAL COST – Parks

Write out total per cut cost in dollars and cents below for Parks

(FOUR THOUSAND SIX HUNDRED NINTY EIGHT AND _00_/ 100 DOLLARS)

****Throughout a mowing season the Park District may need to mow additional acreage for one reason or another. Please provide an accurate cost per acre for any additional mowable acreage. The Director of Parks & Facilities will authorize any additional mowing assignments.*

Item	Description	Unit Cost
3.	Additional Acreage After Contract Award	\$34.00 per acre

INSURANCE REQUIREMENTS

Contractor shall obtain Insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella Insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL Insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Owner shall be included as an Insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Owner. Any insurance or self-insurance maintained by Owner shall be excess of the Contractor's insurance and shall not contribute with it.

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from pollution, explosion, collapse, or underground property damage.

B. Continuing Completed Operations Liability Insurance

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella liability Insurance with a limit of not less than \$1,000,000 each occurrence for at least three years following substantial completion of the work.

Continuing CGL insurance shall be written on ISO occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at minimum, cover liability arising from products completed operations and liability assumed under an insured contract.

Continuing CGL insurance shall have a products-completed operations aggregate of at least two times its each occurrence limit.

Continuing commercial umbrella coverage, if any, shall include liability coverage for damage to the insured's completed work equivalent to that provided under ISO form CG 00 01.

C. **Business Auto and Umbrella Liability Insurance**

Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. **Workers Compensation Insurance**

Contractor shall maintain workers compensation as required by statute and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If Owner has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Contractor waives all rights against Owner and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Contractor's work.

E. **General Insurance Provisions**

1. **Evidence of Insurance**

Prior to beginning work, Contractor shall furnish Owner with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days written notice to Owner prior to the cancellation or material change of any insurance referred to therein. Written notice to Owner shall be by certified mail, return receipt requested.

Failure of Owner to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Owner shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.

Failure to maintain the required insurance may result in termination of this Contract at Owner's option.

INSURANCE REQUIREMENTS

With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner whenever requested.

Contractor shall provide certified copies of all insurance policies required above within 10 days of Owners written request for said copies.

2. **Acceptability of Insurers**

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Owner has the right to reject insurance written by an insurer it deems unacceptable.

3. **Cross-Liability Coverage**

If Contractor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. **Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to the Owner. At the option of the Owner, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Owner, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

5. **Subcontractors**

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the type specified above. When requested by the Owner, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

F. **Indemnification**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Carol Stream Park District, the architect, the CSPD board of commissioners, officers, directors, agents, employees, representatives, volunteers and agents from and against all claims, damages, losses and expenses including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, other than the work itself, including the loss of use resulting there from and (ii) is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Contractor shall similarly protect, indemnify and hold and save harmless the Carol Stream Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of, any provision of the Contract.

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared not responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivision or municipal corporations, and the contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
2. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.
4. That it will send to each labor organization or representative of works with which it has or is bound by collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the commission's Rules and Regulations for Public Contract. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.



5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manners as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be not responsible and therefore, ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

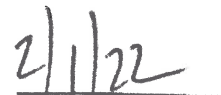
With respect to the two types of subcontracts referred to under paragraph 7 or the Equal Employment Opportunity Clause above, the following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:


"Section 2.10. The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a contractor and any person (in which the parties do not stand in the relationship of any employer and an employee):

- (a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, utilized in the performance of any one or more contracts; or
- (b) under which any portion of the contractor's obligation under any one or more contracts is performed, undertaken or assumed."

ACKNOWLEDGED AND AGREED TO:


Signature of Contractor or Authorized Agent


Date


Printed Name



AFFIDAVIT OF WRITTEN SEXUAL HARASSMENT POLICY

The Contractor has a written sexual harassment policy in full compliance with 775 ILCS 5/2-105(A) (4).

ACKNOWLEDGED AND AGREED TO:

P.P. Anthony J. Sano
Signature of Contractor or Authorized Agent

1/25/22
Date

Anthony J. Sano
Printed Name




CONTRACTOR'S CERTIFICATION

As required under Article 33E of the Criminal Code of 1961 (IL Rev. Stat Ch 38, PP33E-1 to 33E-11) As part of its bid on the above sole referenced contract, hereby certifies that the Contractor(s) submitting this bid is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 (Bid Rigging) or 33E-4 (Bid Stating) of Article 33E of the Illinois Criminal Code of 1961 as amended.


ACKNOWLEDGED AND AGREED TO:



Signature of Contractor or Authorized Agent



Date



Printed Name



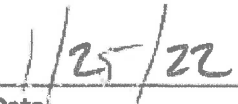
PREVAILING WAGE RATES

Not required for landscape maintenance contracts.

ACKNOWLEDGED AND AGREED TO:



Signature of Contractor or Authorized Agent



Date



Printed Name



AFFIDAVIT OF COMPLIANCE

The bidder acknowledges the following:

1. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation.
2. Has not in any manner, directly or indirectly, sought by consultation, communication or agreement with anyone to fix the bid price of said bidder or any other bidder, or to fix any overhead, profit or cost element of such bid price, or that of any other bidder, or to secure any advantage against the public body awarding the contract, or anyone interested in the proper contract.
3. The bid is genuine and not collusive.
4. The prices or breakdowns, thereof, and any and all contents, which had been quoted in this bid, have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or any competitor prior to opening.
5. All statements contained in such bid are true.
6. No attempt has been made or will be made by the bidder to induce any other person or firm to submit a false bid.
7. No attempt has been made, or will be made, by the bidder to induce any other person or firm to submit, or not to submit, a bid for the purpose of restricting competition.
8. Is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and has not participated, and will not participate in, any action contrary to paragraphs 1 through 7 above or
9. Is not the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein but has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to paragraphs 1 through 7 above and as their agent does hereby so certify.
10. Has not participated, and will not participate, in any action contrary to paragraphs 1 through 7 above.
11. The undersigned certifies that the bidder has never been convicted for a violation of state laws prohibiting bid rigging or bid rotating.
12. It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made hereunder.

ACKNOWLEDGED AND AGREED TO:


Signature of Contractor or Authorized Agent

1-25-22
Date

Anthony J. Spar
Printed Name

To: Board of Commissioners
From: Shane Hamilton, Director of Parks & Facilities
Date: February 28, 2022
Approval: Aquatic Facility Maintenance Contract

Agenda Item #: 7B**Issue**

Should the Board approve a contract with Aquatic Facility Maintenance Contracts to Jeff Ellis Management, LLC (JEM) for Fountain View Indoor Pool for March through December 2022; and for Coral Cove Water Park from May 28 through July 31, 2022 in the combined amount of \$62,687.01. 2022 summer season.

Background/Reasoning

The District's facility specialist position became vacant very late in 2021; one of the main duties for that position was the operational maintenance of the indoor pool at FVRC. As with any staff vacancy, staff used the time to assess options and alternatives. JEM was brought on to do maintenance on a month by month basis during this assessment period. Funds budgeted for wages, taxes and benefits will cover the cost for a maintenance contract at both the indoor and outdoor pool for 2022. In addition, the Indoor Pool proposal includes incorporating an automated chemical control system that monitors levels, records and documents chemical levels, and can be controlled remotely.

Based on a total available funding of \$64,402.22, shifting all pool maintenance duties to JEM eliminates the need to rehire the position, adds automated recording of chemical levels, allows for automated release of chemicals, and creates a small financial savings of \$1,715.21 as outlined below:

Facility	Spent Year to Date -2022	Proposed March-Dec 2022	Chemical Purchase Credit	Annual Total
FVRC	9,975	38,040.81	-3,500	44,515.81
CCWP	0	18,171.20		18,171.20
TOTAL				62,687.01

Cost

\$44,515.81 GL 20-5-13-556
\$18,171.20 GL 20-5-24-556
\$62,687.01 Total through December 2022

Public/Customer Impact

Maintains a high-quality aquatic experience for patrons with a small savings in operating costs.

Recommendation

That the Board approve a contract with Aquatic Facility Maintenance Contracts to Jeff Ellis Management, LLC (JEM) for Fountain View Indoor Pool for March through December 2022; and for Coral Cove Water Park from May 28 through July 31, 2022 in the combined amount of \$62,687.01. 2022 summer season.



AQUATIC FACILITY MAINTENANCE SERVICE PROPOSAL FOUNTAIN VIEW INDOOR POOL

February 11, 2022



OVERVIEW

Jeff Ellis Management LLC is pleased to submit this proposal for services to support the Carol Stream Park District in achieving its goals for providing a safe, fun, extraordinary experience for all that visit. For decades, the "Ellis" name has been synonymous of safety, customer service, and innovation; just as Carol Stream Park District has committed to its customer experience.

In the spring of 2018, JEM began a professional relationship with Carol Stream Park District to provide maintenance services to the Fountain View Indoor Pool. JEM looks forward to the opportunity of expanding our partnership by providing premier aquatic maintenance services for Carol Stream Park District.

The Objective

Our objective is to create a simplistic operating model to ensure guest safety, guest satisfaction, oversee and maintain the aquatic maintenance and provide all the logistics necessary to support those efforts; while providing The Carol Stream Park District with the comfortability, knowledge, and trust that they are in good hands.

- Provide Water Quality & Aquatic Maintenance Services

Project Deliverables

Following is a complete list of all project deliverables:

Complete Basic Pool Maintenance includes the following:

- Water quality testing and updating any required health department forms
- Inspection of chemical controller and/or chemical feed systems
- Inspection of chlorine tank and pumps. Order chlorine as needed
- Inspection of CO2 tanks and solenoids. Order CO2 as needed
- Adjusting chemicals as needed
- Inspection of pool filter and cleaning of filters if needed
- Inspection of flow rate for compliance with state and local regulations
- Inspection of pool equipment for proper function and operation
- Brushing, vacuuming and skimming the pool as needed
- Cleaning automatic pool vacuum filter as needed
- Basic cleaning and upkeep of the pool equipment
- Records of water quality testing will be available for client access through the JEM operations portal
- Any issues or concerns found by JEM staff will be brought to Carol Stream Park District's attention

PROPOSED OPERATING SCHEDULE – FOUNTAIN VIEW

Month	Times
March 1 st , 2022 through December 31 st , 2022	A certified maintenance technician will be on site 20 hours per week

PRICING – FOUNTAIN VIEW

The following table details the pricing for delivery of the services outlined in this proposal.

	Price
Complete pool maintenance labor and basic pool maintenance	\$31,752.81
Insurance	\$1,538.00
Chemical Inventory Management (\$350/month)	\$3,500.00
VIVO Point and Modem (\$125/month)	\$1,250.00
All additional labor will be billed on a net 30 basis at \$95 per person/per hour	Invoiced Separately
TOTAL COST FOR MARCH-DECEMBER 2022	\$38,040.81
AMOUNT TO BE INVOICED MONTHLY	\$3,804.08

HISTORY/QUALIFICATIONS

JEM" operates as a professional management-consulting firm under the Jeff Ellis & Associates, Inc. lines of business umbrella. Along with Ellis & Associates (founded in 1983), Jeff Ellis International, Jeff Ellis Korea LTD., and Jeff Ellis Swimming, the firm provides client services across the United States and in fourteen countries throughout the world. "JEM" annually employs more than 900 employees to manage public swimming pools, leisure aquatic resorts including Disney's Aulani Resort in Hawaii, and waterparks nationwide. The "Ellis" brand is credited with revolutionizing lifeguarding and has gained an international reputation for providing exceptional aquatic safety, risk and facility management services evidenced by its prestigious list of clients. Accordingly, "JEM" and "Ellis" brand names are synonymous with aquatic safety and remains our primary professional focus. Every one of our aquatic facility management clients possesses stellar safety records that remain unmatched by any other nationally recognized service provider. We take pride in noting that no "JEM" client has ever experienced a catastrophic or drowning accident since beginning our aquatic facility management business line in 2003. As part of the "Ellis Family" of business lines, "JEM" strives to deliver innovative and state-of-the-art services for the aquatic facilities it manages on behalf of its clients. We are proud to be regarded by most in the aquatic's industry as one of the premier leaders for management, safety, and accountability.

CONCLUSION

We look forward to working with Carol Stream Park District and supporting your efforts to provide quality aquatic maintenance services that ensures a safe, fun experience for your guests. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering a safe and customer centered operation.

If you have questions on this proposal, feel free to contact our Director of Aquatic Maintenance, Jeremy Stiles, at your convenience by email at Jeremy.stiles@jeffellismanagement.com or by phone at 781-738-7794 .

Thank you for your consideration,

Jeremy Stiles

Jeremy Stiles
Director of Aquatic Maintenance





AQUATIC FACILITY MAINTENANCE SERVICE PROPOSAL CORAL COVE WATER PARK

February 11, 2022



OVERVIEW

Jeff Ellis Management LLC is pleased to submit this proposal for services to support the Carol Stream Park District in achieving its goals for providing a safe, fun, extraordinary experience for all that visit. For decades, the "Ellis" name has been synonymous of safety, customer service, and innovation; just as Carol Stream Park District has committed to its customer experience.

In the spring of 2018, JEM began a professional relationship with Carol Stream Park District to provide full-service management services for Coral Cove Water Park and Fountain View Indoor Pool. JEM looks forward to the opportunity of expanding our partnership by providing premier aquatic maintenance services for Carol Stream Park District.

The Objective

Our objective is to create a simplistic operating model to ensure guest safety, guest satisfaction, oversee and maintain the aquatic maintenance and provide all the logistics necessary to support those efforts; while providing The Carol Stream Park District with the comfortability, knowledge, and trust that they are in good hands.

- Provide Water Quality & Aquatic Maintenance Services

Project Deliverables

Following is a complete list of all project deliverables:

Complete Basic Pool Maintenance includes the following:

- Water quality testing and updating any required health department forms
- Inspection of chemical controller and/or chemical feed systems
- Inspection of chlorine tank and pumps. Order chlorine as needed
- Inspection of CO2 tanks and solenoids. Order CO2 as needed
- Adjusting chemicals as needed
- Inspection of pool filter and cleaning of filters if needed
- Inspection of flow rate for compliance with state and local regulations
- Inspection of pool equipment for proper function and operation
- Inspection of water slides daily before opening
- Power wash spray features to prevent algae growth
- Brushing, vacuuming and skimming the pool as needed
- Cleaning automatic pool vacuum filter as needed
- Basic cleaning and upkeep of the pool equipment
- Records of water quality testing will be available for client access through the JEM operations portal
- Any issues or concerns found by JEM staff will be brought to Carol Stream Park District's attention

The Pool Opening includes the following:

- Draining water out of the pool
- Removal of debris into available facility disposal
- Power washing pool
- Acid washing, if needed
- Inspection/installation of pool lights
- Installation of all water features
- Began to fill pool
 - Facility is responsible to stop filling and to notify JEM when pool is filled
 - JEM can monitor the pool for additional cost
- Inspection of pool pumps, heaters, and filters
- Turning on and test of all inspected equipment
- Chemical treatment of water via existing chemical delivery system

The following materials are to be supplied by Carol Stream Park District:

- Two Sets of Keys to Access Facility
- An Onsite Combination Lockbox for Key Storage
- Proof of VGB Compliance for All Bodies of Water
- Proper Signage and Marking to Comply with State and Local Regulations
- Operations Manuals for all Pool and Pool Related Equipment
- One automatic or Manual Pool Cleaner for the facility per each two bodies of water
- COVID-19 Sanitation and Disinfecting Supplies

PROPOSED OPERATING SCHEDULE – CORAL COVE

Month	Times
May 28 th , 2022 through July 31 st , 2022	A certified maintenance technician will be on site 7 hours a day, 7 days a week from 8:00 am to 3:00pm

PRICING – CORAL COVE

The following table details the pricing for delivery of the services outlined in this proposal.

	Price
Complete pool maintenance labor and basic pool maintenance	\$15,506.20
Insurance	\$1,000.00
Complete pool opening process	\$1,665.00
All additional labor will be billed on a net 30 basis at \$95 per person/per hour	Invoiced Separately
TOTAL COST FOR MAY-JULY 2022	\$18,171.20
AMOUNT TO BE INVOICED MONTHLY	\$6,057.07

HISTORY/QUALIFICATIONS

JEM” operates as a professional management-consulting firm under the Jeff Ellis & Associates, Inc. lines of business umbrella. Along with Ellis & Associates (founded in 1983), Jeff Ellis International, Jeff Ellis Korea LTD., and Jeff Ellis Swimming, the firm provides client services across the United States and in fourteen countries throughout the world. “JEM” annually employs more than 900 employees to manage public swimming pools, leisure aquatic resorts including Disney’s Aulani Resort in Hawaii, and waterparks nationwide. The “Ellis” brand is credited with revolutionizing lifeguarding and has gained an international reputation for providing exceptional aquatic safety, risk and facility management services evidenced by its prestigious list of clients. Accordingly, “JEM” and “Ellis” brand names are synonymous with aquatic safety and remains our primary professional focus. Every one of our aquatic facility management clients possesses stellar safety records that remain unmatched by any other nationally recognized service provider. We take pride in noting that no “JEM” client has ever experienced a catastrophic or drowning accident since beginning our aquatic facility management business line in 2003. As part of the “Ellis Family” of business lines, “JEM” strives to deliver innovative and state-of-the-art services for the aquatic facilities it manages on behalf of its clients. We are proud to be regarded by most in the aquatic’s industry as one of the premier leaders for management, safety, and accountability.

CONCLUSION

We look forward to working with Carol Stream Park District and supporting your efforts to provide quality aquatic maintenance services that ensures a safe, fun experience for your guests. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering a safe and customer centered operation.

If you have questions on this proposal, feel free to contact our Director of Aquatic Maintenance, Jeremy Stiles, at your convenience by email at Jeremy.stiles@jeffellismanagement.com or by phone at 781-738-7794.

Thank you for your consideration,

Jeremy Stiles

Jeremy Stiles
Director of Aquatic Maintenance

