



**Board of Commissioners**  
**Regular Meeting**  
**March 11, 2024**  
**6:00pm**


1.	<b>Call to Order</b>	Commissioner Jeffery called the meeting to order at 6:01 pm.								
2.	<b>Roll Call/Pledge of Allegiance</b>	<p>Present: Commissioners Powers, Sokolowski, Gramann, Jeffery, Bird, and Witteck. Commissioner Del Preto was absent.</p> <p>Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Scumaci, and Quinn, Superintendent Adamson and Division Manager Kenny.</p> <p>Commissioner Powers left the meeting at 6:40pm.</p>								
3.	<b>Listening Post</b>	<p>Names: Carol Floren, Reverend Sara Snowden, Chip Snowden, Jan Smith, Karen Maurer, Clem Malinowski, Dana Hybl, Pam Falco, Heritage Presbyterian Church members.</p> <p>Carol Floren, President of the Carol Stream Parks Foundation Board presented a \$9,000 donation check to the Carol Stream Park District for its Scholarship Program. This donation was in part made possible by donations from Heritage Presbyterian Church's Dare to Dream Taskforce which contributed 100% of their fundraising proceeds to the Foundation; the Relay for Life Fundraising Bags Tournament hosted by Village Trustee Matt McCarthy; the Foundation's signature Duck Race event; and donations from community businesses.</p>								
4.	<b>Changes to the Agenda</b>	None								
5.	<b>Consent Agenda</b>	<p>Commissioner Witteck made a motion to accept the consent agenda as read.          Seconded by Commissioner Bird</p> <ul style="list-style-type: none"> <li>A. Approval: Regular Minutes: February 12, 2024</li> <li>B. Approval: Regular Minutes: February 26, 2024</li> <li>C. Ratify February 2024 Bills</li> <li>D. Approval: Ordinance No. 575 Park District Surplus</li> </ul> <p>Voice Vote. All in favor. None Opposed. Motion Passes.</p> <p>Commissioner Gramann made a motion to approve the consent agenda as read.          Seconded by Commissioner Sokolowski.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td>Commissioner Bird: Aye</td> <td>Commissioner Powers: Absent</td> </tr> <tr> <td>Commissioner Del Preto: Absent</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Gramann: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td></td> </tr> </table> <p>Motion Passes 5-0-2</p>	Commissioner Bird: Aye	Commissioner Powers: Absent	Commissioner Del Preto: Absent	Commissioner Sokolowski: Aye	Commissioner Gramann: Aye	Commissioner Witteck: Aye	Commissioner Jeffery: Aye	
Commissioner Bird: Aye	Commissioner Powers: Absent									
Commissioner Del Preto: Absent	Commissioner Sokolowski: Aye									
Commissioner Gramann: Aye	Commissioner Witteck: Aye									
Commissioner Jeffery: Aye										


<p>6.</p>	<p>Discussion Items</p>	<p>A. Review of Board Attendance Guidelines</p> <ul style="list-style-type: none"> <li>• Commissioner Jeffery reviewed the statutory attendance requirements for board members, as well steps for advance notice for an expected absence. Not having a quorum limits the Board from taking any action, and wastes time for others (referring to February 26 Board meeting). As soon as you know you can't attend, please contact Commissioner Jeffery and Executive Director Rini. Please respect staff and commissioners' time. Commissioner Del Preto has resigned from the Board; he has spoken to each Commissioner personally. His resignation is the result of the demands on his time due to his new job. The Board will be tasked with appointing someone to fill his position through the end of his term on 4/30/2025. President Jeffery asked for the other board members to pass along any suggestions for candidates, and the process.</li> </ul> <p>B. DCEO Grant Update</p> <ul style="list-style-type: none"> <li>• Executive Director Rini shared staff's recommendation for use of the \$50,000 DCEO grant. She gave a recap of the current Capital Improvement Plan priority listing. Pickleball is the next unfunded project on the list. Staff recommends we use the grant to complete this project, which will address the most frequently requested amenity identified in the 2023 Community Needs Assessment. Commissioners all agreed. Rini noted that staff will move forward with the project and grant.</li> </ul> <p>C. Weekly Happenings</p> <ul style="list-style-type: none"> <li>• Executive Director Rini thanked the group for helping with the Legislative Breakfast on Friday, March 1. The event, which hosted over 130 legislators, and parks and recreation elected officials and professionals, was well received. We hope to host the event again in 2025.</li> <li>• Commissioner Gramann went to a new indoor pickleball facility called "Pickled." She was impressed by the amount of people there. She talked to the owner, learned about classes available, and saw a party there.</li> <li>• Commissioner Gramann also attended Relay for Life bags tournament and fundraiser, adding it was a great. Commissioner Bird recommended we do a Park Night next year.</li> <li>• Commissioner Jeffery thanked CSPD for hosting a table at the WDSRA Bash. It is for a great cause.</li> <li>• Commissioner Sokolowski asked how Jan Smith Park is doing. Director Hamilton said he met with her last week and all is good. She comes by about once per month to make sure the park is taken care of.</li> <li>• Commissioner Sokolowski commented on the rental revenues being high. He asked if staff sees a slowdown in other program areas. Director Bachewicz said Before &amp; After Care and Adult Trips are not</li> </ul>
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		<p>back to pre-covid levels. Executive Director Rini said that since the pandemic, more people work from home and can avoid needing before and after care during the school year, but when summer is coming they are signing up the kids for camp.</p> <ul style="list-style-type: none"> <li>• Commissioner Sokolowski went to the Citizen of the Year banquet. He asked if we do anything for nominees. Director Bachewicz replied that nominees are recognized in our E-News. He asked if we can show something all year to showcase the community volunteers. Staff replied that we could do a monthly spotlight for this.</li> <li>• Commissioner Witteck was sick last week and didn't make it to the Legislative Breakfast, but was happy that other West Chicago Park District staff said it was great. Commissioner Jeffery added that the new CSPD backdrop was great and door greetings helped the event.</li> <li>• Commissioner Jeffery thanked those who attended Mayor Saverino's wife's services.</li> </ul>								
7.	Action Items	<p>A. Approval: Intergovernmental Agreement - Carol Stream Park District and the Village of Carol Stream for Klein Creek Section 21 - Memorial Park Through Grant funding, the Village of Carol Stream constructed a pathway from Kuhn Road to Memorial Park, including the installation of a retaining wall, and bioengineering measures to stabilize the Klein Creek stream banks. The agreement spells out how the Village and the Park District will share the costs associated with long-term maintenance of the native vegetation that falls within the Park District property. The District's Corporate Counsel, and Risk Management Counsel have reviewed and approved the agreement.</p> <p>Commissioner Gramann made a motion to approve an Intergovernmental Agreement between the Carol Stream Park District and the Village of Carol Stream for Klein Creek Section 2 – Memorial Park. Seconded by Commissioner Sokolowski.</p> <p>Roll Call Vote:</p> <table data-bbox="479 1501 1421 1659"> <tr> <td>Commissioner Bird: Aye</td> <td>Commissioner Powers: Absent</td> </tr> <tr> <td>Commissioner Del Preto: Absent</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Gramann: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td></td> </tr> </table> <p>Motion Passes 5-0-2</p> <p>B. Approval: Intergovernmental Agreement - Carol Stream Park District and the Village of Carol Stream for Community Park Stormwater Management. The Village of Carol Streams owns surrounding parcels of land to the Park District's parcels at Community Park. The Village offered the Park District an option to utilize their wetland/detention areas for stormwater storage in lieu of sacrificing land that could be used for recreation purposes. The agreement spells out shared costs incurred for the long-term management</p>	Commissioner Bird: Aye	Commissioner Powers: Absent	Commissioner Del Preto: Absent	Commissioner Sokolowski: Aye	Commissioner Gramann: Aye	Commissioner Witteck: Aye	Commissioner Jeffery: Aye	
Commissioner Bird: Aye	Commissioner Powers: Absent									
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Commissioner Gramann: Aye	Commissioner Witteck: Aye									
Commissioner Jeffery: Aye										



		<p>of the native vegetation. The District’s Corporate Counsel, and Risk Management Counsel have reviewed and approved the agreement.</p> <p>Commissioner Bird made a motion to approve an Intergovernmental Agreement between the Carol Stream Park District and the Village of Carol Stream for Community Park Stormwater Management. Seconded by Commissioner Witteck.</p> <p>Roll Call Vote:          Commissioner Bird: Aye          Commissioner Del Preto: Absent          Commissioner Gramann: Aye          Commissioner Jeffery: Aye          Commissioner Powers: Absent          Commissioner Sokolowski: Aye          Commissioner Witteck: Aye</p> <p>Motion Passes 5-0-2</p> <p>C. Approval: Intergovernmental Agreement – Carol Stream Park District and Wayne Township Renewal</p> <p>Commissioner Witteck made a motion to approve an Intergovernmental Agreement between the Carol Stream Park District and Wayne Township for Parking Lot Usage. Seconded by Commissioner Sokolowski.</p> <p>Roll Call Vote:          Commissioner Bird: Aye          Commissioner Del Preto: Absent          Commissioner Gramann: Aye          Commissioner Jeffery: Aye          Commissioner Powers: Absent          Commissioner Sokolowski: Aye          Commissioner Witteck: Aye</p> <p>Motion Passes 5-0-2</p>
8.	<b>Closed Session</b>	None
9.	<b>Action Pertaining to Closed Session</b>	None
10	<b>Adjournment</b>	Commissioner Bird made a motion to adjourn the meeting. Seconded by Commissioner Witteck. Voice Vote taken. Motion passed 5-0-2. Meeting adjourned at 6:57pm.

  
 Secretary  
 Sue Rini

  
 President  
 Jacqueline Jeffery

April 8, 2024  
 Date