

RECONFIRMING YOUR EPACT RECORD

- If you previously completed your information in ePACT, you will receive an email with the subject: Confirm Participant Emergency Information.
- Click the Confirm Emergency Information link.
- Sign into your ePACT account.
- Go through each page, review your information, answer any new questions, and click Continue.
- You cannot finalize your record until all information has been submitted.
- On the last page, select Share with the Carol Stream Park District.

- If you don't receive a confirmation email, log into your ePACT account and open My Requests (on the top left corner of the screen).
- In My Requests, it will list any invitations or reconfirmations.
- Select the Complete Request link.

TROUBLESHOOTING

- Verify you are logging into ePACT with the same email address used to originally create your account.
- If you did not receive an email from the Carol Stream Park District to reconfirm and you cannot log directly into your ePACT account, contact us to confirm your preferred email and we will reset your account.
 - Email noryb@csparks.org or call (630)784-6161.
- You may also contact ePACT for assistance: 855-773-7228 ext. 1.