



**Board of Commissioners**  
**Regular Meeting**  
**November 12, 2024**  
**6:00 pm**

<b>1. Call to Order</b>	Commissioner Jeffery called the meeting to order at 6:00 pm.								
<b>2. Roll Call/Pledge of Allegiance</b>	<p>Present: Commissioners Jeffery, Bird, Parisi, Powers, Sokolowski, and Witteck.</p> <p>Absent: Commissioner Gramann</p> <p>Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Quinn, and Scumaci, and Executive Assistant Greninger.</p>								
<b>3. Listening Post</b>	Todd Powell from the Carol Stream Parks Foundation provided an update to the Board. The Foundation had a table at the Trick or Treat Trail on October 26. An adult trip to Medieval Times was sponsored by the Foundation on November 9. A tentative date for the Annual Duck Race is August 16, which is later than last summer.								
<b>4. Changes to the Agenda</b>	None								
<b>5. Consent Agenda</b>	<p>Commissioner Powers made a motion to accept the consent agenda as read.          Seconded by Commissioner Bird.</p> <p style="padding-left: 40px;">A. Approval: Finance Committee Meeting Minutes: October 28, 2024          B. Approval: Regular Minutes: October 28, 2024          C. Ratify: October 2024 Bills</p> <p>Voice Vote. All in favor, none opposed. Motion Passes 7-0-0</p> <p>Commissioner Witteck made a motion to approve the consent agenda as read.          Seconded by Commissioner Parisi.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Bird: Aye</td> <td style="width: 50%;">Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Gramann: Absent</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Parisi: Aye</td> <td></td> </tr> </table> <p>Motion Passes 6-0-1</p>	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Gramann: Absent	Commissioner Sokolowski: Aye	Commissioner Jeffery: Aye	Commissioner Witteck: Aye	Commissioner Parisi: Aye	
Commissioner Bird: Aye	Commissioner Powers: Aye								
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Commissioner Jeffery: Aye	Commissioner Witteck: Aye								
Commissioner Parisi: Aye									
<b>6. Discussion Items</b>	<p>A. Capital Improvement Priority Exercise</p> <p>Director Hamilton provided an estimate for the seating, shade and practice court at the Armstrong Pickleball courts from \$40-\$55,000. To update the Simkus locker room and bathrooms, including removing lockers is estimated at \$55,000. Commissioner Sokolowski asked about the Simkus gym floor, why is the floor repair considered routine maintenance but still on this priority list. Executive Director Rini clarified the funds to complete the repair would come out of the Capital Fund. Director Hamilton said the floor is heavily used but</p>								

people have tripped due to the warped planks. If we don't repair it, we will have to close the gym. Commissioner Witteck asked if the Simkus bathrooms would have additional toilets put in. Director Hamilton said no, but the bathrooms would be updated. We would remove the lockers and put in new benches. Some of the space would be converted to storage. We have not received a quote for the water park locker rooms. Commissioner Bird asked is the \$433,000 needed for the Evergreen Shoreline only includes the areas in the red zone. Director Hamilton confirmed that is correct. Commissioner Jeffery noted staff ranked the shoreline last. She said she will have to rank it higher than the locker rooms. Executive Director Rini said we have a meeting scheduled with the Village civil engineer this week to discuss and explore grant funding. Commissioner Sokolowski asked if we only dedicated \$200,000 to the Evergreen shoreline, would it make an improvement. Director Hamilton agreed it would. Commissioner Bird asked if Bedrock would evaluate the Assessment provided by WBK Engineering. Director Hamilton said he has scheduled the annual appointment with him already for additional input on that lakeshore. Commissioner Bird noted that the Weeks Park shoreline erosion is bad too. Executive Director Rini asked the Board to complete their ranking and turn them in tonight or email their responses to her.

B. Weekly Happenings

- Commissioner Witteck asked about the Bags Tournament brought up at the last meeting. Executive Director Rini said she spoke with Matt McCarthy and he thought a parks day with Carol Stream Park District versus Bloomingdale Park District would work. He has not assigned a date yet.
- Commissioner Witteck asked if we would consider having Commissioners work at the Park District for a day. Commissioner Sokolowski brought up a concern for liability. Executive Director Rini said we could give you jobs during McCaslin Opening Day next spring.
- Commissioner Sokolowski thanked Representative Sanalitro for the Illinois Department of Commerce and Economic Opportunity (DCEO) grant. Executive Director Rini is grateful for that relationship.
- Commissioner Sokolowski noticed additional trees and shrubs at Coral Cove Water Park were trimmed. Was that based on police recommendations? Director Hamilton said yes, it is phase two of their recommendations to cut down on the number of kids jumping the fence to get into the pool. It gives the lifeguards a better line of sight across the water park. Executive Director Rini added that some people don't know a pool is on that corner with all the shrubbery.
- Executive Director Rini got a call from Police Social Services unit asking about planning an event at Community Park to kick off the summer. We are excited to show off the new park. Staff is looking at alternate dates to those suggested to avoid conflicts with what we have already scheduled. We would like to take the lead and offer fun activities, ask



	<p>the Foundation to sponsor hot dogs. The Library would like to have face painting and the Police will bring the Blue Scoops trailer.</p> <ul style="list-style-type: none"> <li>• Commissioner Jeffery said she received a phone call from a concerned fitness member who believes security is lacking at Fountain View Recreation Center. She said people who walk the track during free time are using member amenities. Director Bachewicz recalls hearing from a staff member about a customer who made similar complaints, and that she would take the contact information from Commissioner Jeffery so she could follow up.</li> <li>• Commissioner Jeffery continues to be involved in the Colony Park “Adopt a Senior” program this year. She is also collecting Toys for Tots.</li> </ul>
<b>8. Action Items</b>	<p>A. Appointment of IAPD Conference Delegates Commissioners discussed the Business Meeting scheduled on January 25, 2025 and selected the delegates. Commissioner Bird made a motion to appoint the Commissioner Sokolowski as a Delegate, Commissioner Gramann as 1<sup>st</sup> Alternate, Commissioner Bird as 2<sup>nd</sup> Alternate and Commissioner Witteck as 3<sup>rd</sup> Alternate. Seconded by Commissioner Powers. Voice Vote. All in favor, none opposed. Motion passes.</p> <p>B. Approval: Petition for Annexation: McCaslin Park Executive Director Rini confirmed that Wheaton Bible Church has been annexed into the Village of Carol Stream. The next step is for the Park District to Petition the Village to accept our request to have McCaslin annexed into the Village. We entered into a Pre-Annexation Agreement in 2009, which was amended in 2011 allowing the existing well at Coyote Crossing Mini Golf to remain in use until we could annex the property. The well will be abandoned and capped and city water will be brought into the facility. By annexing McCaslin, we will be able to complete projects easier, obtain our liquor license from the Village rather than the county and utilize Carol Stream Police in the event of an emergency. Commissioner Sokolowski asked how much it will cost to cap the well. Director Hamilton is waiting for a quote, but anticipates it will come in under \$30,000. Commissioner Parisi made a motion to approve a petition for the annexation of McCaslin Park into the Village of Carol Stream. Seconded by Commissioner Sokolowski. Voice Vote. All in favor, none opposed. Motion passes.</p> <p>C. Approval: Resolution 24-04 Estimation of Funds to be Raised by Taxation for the Year 2024 Director Scumaci reviewed the process to determine the estimates for new growth. We have not heard from Bloomingdale, Wayne, or Milton Townships on their estimates. We will plan to levy 4.99% in order to capture any new growth that may still be unknown at this time. Commissioner Bird believes this builds a positive public perception. Commissioner Parisi asked what percentage</p>



of the budget is the tax levy. Executive Director Rini said about 40% Commissioner Sokolowski commented that we have done a lot of work with limited increases to operating tax dollars.

Commissioner Sokolowski made a motion to approve Resolution 24-04 determining funds estimated to be raised by taxation for the year 2024, in order to comply with the truth in taxation requirements. Seconded by Commissioner Powers.

Roll Call Vote:

Commissioner Bird: Aye

Commissioner Powers: Aye

Commissioner Gramann: Absent

Commissioner Sokolowski: Aye

Commissioner Jeffery: Aye

Commissioner Witteck: Aye

Commissioner Parisi: Aye

Motion Passes 6-0-1

D. Approval: Resolution 24-05 to Transfer Bond Interest to Special Recreation Fund

Director Scumaci explained we received a letter from our Bond Paying Agent of a surplus in defeased bond escrow monies held by Zions Bank, and a check was received shortly after the call. In consultation with bond counsel and the District's auditors, we have been informed that these funds should be accepted into the Bond Fund, and then may be transferred to the fund most in need. In light of the historically high inclusion costs incurred this year, we are recommending a transfer to the Special Recreation. Our Bond counsel assisted in writing the resolution.

Commissioner Powers made a motion to approve Resolution 24-05, authorizing the Treasurer of the Board of Park Commissioners of the Carol Stream Park District, DuPage County, Illinois, to transfer interest earnings in the amount of \$25,609.71 from the Bond and Interest Fund of said Park District to the Special Recreation Fund of said Park District. Seconded by Commissioner Bird.

Roll Call Vote:

Commissioner Bird: Aye

Commissioner Powers: Aye

Commissioner Gramann: Absent

Commissioner Sokolowski: Aye

Commissioner Jeffery: Aye

Commissioner Witteck: Aye

Commissioner Parisi: Aye

Motion Passes 6-0-1

E. Approval: Organizational Goals for 2025


Executive Director Rini presented the 2025 Organizations Goals at the last meeting. This action is the formal approval; best practice is to approve the goals in an open meeting.

Commissioner Witteck made a motion to approve the Organizational Goals for 2025. Seconded by Commissioner Parisi. Voice Vote. All in favor, none opposed. Motion passes.





	<p>F. Approval: T-Shirt and Other Apparel RFP</p> <p>Director Bachewicz reviewed the RFP process for the t-shirt and other apparel. We sent out of 13 RFPs; three vendors submitted bids. Last time we only received one bid. Of the three, one was incomplete and could not be considered. Goldstar Printing has been our vendor for 15 years. Commissioner Sokolowski asked if the prices went up from last year. Director Bachewicz acknowledged that pricing was approximately 5% more than last year. Commissioner Sokolowski asked how many shirts and other apparel items are ordered each year. Director Bachewicz said over 10,000 items annually. Commissioner Bird made a motion to approve the proposal for the purchase of t-shirts and other apparel from Goldstar Printing, Inc., Rockford, IL, for 2025 and 2026 with an option to extend the agreement for two additional years. Seconded by Commissioner Witteck.</p> <p>Roll Call Vote:</p> <table><tr><td>Commissioner Bird: Aye</td><td>Commissioner Powers: Aye</td></tr><tr><td>Commissioner Gramann: Absent</td><td>Commissioner Sokolowski: Aye</td></tr><tr><td>Commissioner Jeffery: Aye</td><td>Commissioner Witteck: Aye</td></tr><tr><td>Commissioner Parisi: Aye</td><td></td></tr></table> <p>Motion Passes 6-0-1</p>	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Gramann: Absent	Commissioner Sokolowski: Aye	Commissioner Jeffery: Aye	Commissioner Witteck: Aye	Commissioner Parisi: Aye	
Commissioner Bird: Aye	Commissioner Powers: Aye								
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Commissioner Jeffery: Aye	Commissioner Witteck: Aye								
Commissioner Parisi: Aye									
9. Closed Session	None								
10. Action Pertaining to Closed Session	None								
11. Adjournment	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Parisi. Voice Vote taken. Motion passed 6-0-1. Meeting adjourned at 7:01pm.								

  
Secretary  
Sue Rini

  
President  
Jacqueline Jeffery

December 9, 2024  
Date