



Board of Commissioners
Regular Meeting
June 9, 2025
6:00pm

Call to Order	Commissioner Jeffery called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	<p>Present: Commissioners Jeffery, Parisi, Bird, Powers, Witteck, Becker and Pauling. Commissioner Powers left the meeting at 6:45. Staff: Executive Director Rini, Directors Hamilton, Quinn, and Scumaci, and Executive Assistant Greninger.</p>								
Listening Post	Ida Krozel, who lives in West Chicago north of McCaslin, addressed the Board about the music at McCaslin, saying it is loud and constant. She asked the Board to consider not allowing music on Sundays.								
Changes to the Agenda	None								
Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Parisi.</p> <p style="padding-left: 40px;"> A. Approval: Special Meeting Minutes: May 8, 2025 B. Approval: Regular Minutes: May 12, 2025 C. Approve: Surplus Ordinance No. 588 D. Approval: Post Bond Issuance – Annual Tax Compliance Report </p> <p>Voice Vote. All in favor. None opposed. Motion Passes.</p> <p>Commissioner Witteck made a motion to approve the consent agenda as read. Seconded by Commissioner Pauling.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Bird: Aye</td><td style="width: 50%;">Commissioner Powers: Aye</td></tr> <tr> <td>Commissioner Becker: Aye</td><td>Commissioner Pauling: Aye</td></tr> <tr> <td>Commissioner Jeffery: Aye</td><td>Commissioner Witteck: Aye</td></tr> <tr> <td>Commissioner Parisi: Aye</td><td></td></tr> </table> <p>Motion Passes 7-0-0</p>	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Becker: Aye	Commissioner Pauling: Aye	Commissioner Jeffery: Aye	Commissioner Witteck: Aye	Commissioner Parisi: Aye	
Commissioner Bird: Aye	Commissioner Powers: Aye								
Commissioner Becker: Aye	Commissioner Pauling: Aye								
Commissioner Jeffery: Aye	Commissioner Witteck: Aye								
Commissioner Parisi: Aye									
Discussion Items	<p>A. Recognizing Kimmy Molenda for Life-Savings Efforts Commissioner Jeffery read the Proclamation of Appreciation honoring Kimmy Molenda for her heroic and life-saving action taken on January 24, 2025 when she witnessed Gerald Hanselmann going into cardiac arrest. Ms. Molenda assisted in performing CPR and produced a breathing device to help Mr. Hanselmann. Ms. Molenda received a Proclamation and Certificate of Appreciation.</p> <p>B. 2024 Annual Comprehensive Financial Report</p>								

Director Scumaci introduced Matt Beran from Lauterbach and Amen to provide an overview of the 2024 Annual Comprehensive Financial Report. The audit is complete and Lauterbach and Amen provided a clean opinion – that being the highest standard given. The report will be submitted to the Illinois Comptroller’s Office ahead of the deadline. Mr. Beran explained two items on the Management Letter. Though minor, they must be identified. The first was the Recreation fund was \$39,882 over budget; this was offset by unbudgeted revenue. The other was Funds being over budget due to capital expenditures for unanticipated repairs. Commissioner Parisi asked if these small amounts require a budget amendment. Mr. Beran said no. Commissioner Powers thanked the staff and audit team for a great report.

C. Weekly Happenings (oral)

- Commissioner Becker announced her engagement.
- Commissioner Bird commended the staff for how beautiful Volunteer Park looked for the Dedication Tree ceremony for prior Executive Director Barbara O’Rahilly. The ceremony was well attended by the family, Historical Society, Women’s Club, and staff. He especially likes the pavers placed between Mr. O’Rahilly’s Memorial Tree and the tree placed for Barbara. Executive Director Rini said the family plans to donate a bench for that spot.
- Commissioner Jeffery asked if there is a dress code at Coral Cove Water Park. She was shocked to see how skimpy some swimsuits are, and whether or not the District can set standards. Executive Director Rini said we require patrons to wear swimwear as described by the Illinois Department of Health. Commissioner Parisi added it would be difficult to defend a dress code policy. Staff will consult with PDRMA/Corporate Counsel for guidance.
- Commissioner Becker said the new Commissioner Boot Camp was very informative; Commissioners Pauling and Parisi agreed.
- Commissioner Pauling commented that a JEM lifeguard responded quickly when her son went down the slide at CCWP and stayed under water a moment too long.
- Commissioner Witteck commented how crowded McCaslin Park was this past weekend. Director Hamilton said there was a tournament and the BAPS 5K run on Saturday.
- Commissioner Parisi said the Cougar’s Memorial Weekend tournament was great and commended the Concessions staff for delicious food selections. He asked if we have made plans to budget for a food truck at Armstrong Park. Executive Director Rini said if fund balances support it, we could purchase a food trailer before the end of the year. Commissioner Bird asked about the permitting process and if it could be used year round. Executive Director Rini said the permit is issued for a year at a time, so we could use it year-round. Commissioner Jeffery asked if that would require a budget amendment. Executive Director Rini said we would consult with Lauterbach and Amen for their opinion.



	<ul style="list-style-type: none"> Commissioner Witteck said she will be the Secretary of the Rotary Club for the 2025-2026 year, with plans to then become President Elect the following year.
Action Items	<p>A. Ratify: 2024 Annual Comprehensive Financial Report Commissioner Parisi made a motion to ratify the 2024 Annual Comprehensive Financial Report as presented. Seconded by Commissioner Bird.</p> <p>Roll Call Vote: Commissioner Bird: Aye Commissioner Becker Aye Commissioner Jeffery: Aye Commissioner Parisi: Aye Motion Passes 6-0-1</p> <p>Commissioner Powers: Absent Commissioner Pauling: Aye Commissioner Witteck: Aye</p> <p>B. Approval: Pleasant Hill Park Bid Director Hamilton reviewed the project, noting the bid came in under budget. Landworks Limited from Bolingbrook, IL was the lowest bidder. All references were favorable and we have experience with the company. Commissioner Jeffery asked if we are under budget, are we utilizing all the grant funds. Director Hamilton said there may be a change order during the project that could bring up the cost. Commissioner Witteck made a motion to award the contract for Pleasant Hill Park renovations, including the addition of alternate #1, to Landworks Limited, Bolingbrook, IL for \$514,660. Seconded by Commissioner Pauling.</p> <p>Roll Call Vote: Commissioner Bird: Aye Commissioner Becker Aye Commissioner Jeffery: Aye Commissioner Parisi: Aye Motion Passes 6-0-1</p> <p>Commissioner Powers: Absent Commissioner Pauling: Aye Commissioner Witteck: Aye</p> <p>C. Approval: Intergovernmental Agreement between the Village of Carol Stream and the Carol Stream Park District for Transfer of Real Property - Armstrong Park Right of Way Entrance Executive Director Rini explained that a small section of road that leads to the entrance of Armstrong Park is currently owned by the Park District. The transfer of this small roadway will allow the Village of Carol Stream to install sidewalks and connect the walking paths in Armstrong Park to the sidewalks along Illini Drive, improving pedestrian and bicycle access to the Park. Commissioner Parisi made a motion to approve an Intergovernmental Agreement between the Village of Carol Stream and the Carol Stream Park District for the transfer of Real Property known as the right of way entrance to Armstrong Park, pursuant to the Illinois Local Governmental Property Transfer Act 50ILCS 605/1 Et Seq. Seconded by Commissioner Bird.</p> <p>Roll Call Vote:</p>



Commissioner Bird: Aye
Commissioner Becker Aye
Commissioner Jeffery: Aye
Commissioner Parisi: Aye
Motion Passes 6-0-1

Commissioner Powers: Absent
Commissioner Pauling: Aye
Commissioner Witteck: Aye

D. Approval: Personnel Policy Manual Changes

Director Quinn reports this is a housekeeping item recommended by PDRMA implementing a policy intended to regulate the behavior of District employees toward minor children and vulnerable adult participants in District programs and facilities. It will enhance policies already in place to protect our patrons. All staff, full and part time, will be trained on this new policy.
Commissioner Becker made a motion to approve the addition the Boundary Violation and Electronic Communication with Minors and Vulnerable Adult policies to the Personnel Policy Manual as outlined in this Summary. Seconded by Commissioner Pauling. Voice Vote. All in favor. None opposed. Motion Passes.

- E. Approval: Ordinance No. 589 declaring it necessary or convenient for the Carol Stream Park District to use, occupy or improve real property owned by the Village of Carol Stream for public park and recreation purposes - Charger Court
Executive Director Rini explained that Charger Court was previously leased to Carol Stream Park District by the Village of Carol Stream. That practice is no longer recommended, as it limits the Park District ability to apply for grant funding. The parcel is being split so the Park District will only acquire the playground and the Village will maintain ownership of the pump house and shoreline.
Commissioner Pauling made a motion to approve Ordinance No. 589 declaring it necessary or convenient for the Carol Stream Park District to use, occupy or improve certain real property owned by the Village of Carol Stream and known as Charger Court Park for public park and recreation purposes. Seconded by Commissioner Becker.

Roll Call Vote:

Commissioner Bird: Aye
Commissioner Becker Aye
Commissioner Jeffery: Aye
Commissioner Parisi: Aye
Motion Passes 6-0-1


Commissioner Powers: Absent
Commissioner Pauling: Aye
Commissioner Witteck: Aye

- F. Approval: Intergovernmental Agreement between the Village of Carol Stream and the Carol Stream Park District for the Transfer of Property known as Charger Court
Executive Director Rini said this is the next step in the transfer of the Charger Court Park property from the Village of Carol Stream to Carol Stream Park District. This IGA outlines the split of the parcel so that only the recreational portion will come to the Park District. Upon execution of the transfer agreement, the Village will issue a Quit Claim Deed to Carol Stream Park District for the property.



	<p>Commissioner Bird made a motion to approve an Intergovernmental Agreement between the Village of Carol Stream and the Carol Stream Park District for the transfer of Property known as Charger Court Park, pursuant to the Illinois Local Governmental Property Transfer Act 50ILCS 605/1 Et Seq. Seconded by Commissioner Parisi.</p> <p>Roll Call Vote:</p> <p>Commissioner Bird: Aye Commissioner Becker Aye Commissioner Jeffery: Aye Commissioner Parisi: Aye Motion Passes 6-0-1</p> <p>Commissioner Powers: Absent Commissioner Pauling: Aye Commissioner Witteck: Aye</p>
Closed Session	<p>Commissioner Parisi made a motion at 7:02 pm to enter into closed session to discuss</p> <p>A. Sale of Lease of Property, Section 2(c)6 B. Performance of an Employee, Section 2(c)1</p> <p>Seconded by Commissioner Becker. Voice Vote. All in favor. None Opposed. Motion Passes. Arose from closed session at 8:07 pm.</p>
Action Pertaining to Closed Session	None
Adjournment	<p>Commissioner Witteck made a motion to adjourn the meeting. Seconded by Commissioner Bird. Voice Vote taken. Motion Passes 6-0-1. Meeting adjourned at 8:08 pm.</p>


 President
 Jacqueline Jeffery


 Secretary
 Sue Rini

June 23, 2025
 Date