



Board of Commissioners
Regular Meeting
December 8, 2025
6:00pm

Call to Order	Commissioner Jeffery called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	Present: Commissioners Jeffery, Bird, Powers, Witteck, Becker, and Pauling. Absent: Commissioner Parisi Staff: Executive Director Rini, Directors Bachewicz, Quinn, and Scumaci, Superintendent Adamson, and Executive Assistant Greninger.								
Public Hearing	<p>Tax Levy Ordinance</p> <p>Commissioner Powers made a motion to move to Public Hearing at 6:01 pm. Seconded by Commissioner Bird.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Bird: Aye</td> <td style="width: 50%;">Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Becker Aye</td> <td>Commissioner Pauling: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Parisi: Absent</td> <td></td> </tr> </table> <p>Motion Passes 6-0-1</p> <p>Director Scumaci reviewed the Tax Levy Ordinance.</p> <ul style="list-style-type: none"> • By State Statute, the Board of Commissioners needs to file an annual ordinance with the County in order to levy taxes for the following year. • Since the levy is more than 105% of the prior year’s aggregate levy, the Board published a notice of a public hearing on such levy and is holding that public hearing today, prior to approving the levy ordinance. • Staff asks that the Board approve the attached Levy Ordinance. • The Ordinance does not include the levy for the Bond and Interest Fund, as the County will automatically levy, per the schedules on file. • The Ordinance represents a 10.09% increase to the base aggregate of the 2024 final levy. The base aggregate does not include the Bond and interest Fund. • As is the case every year, this is higher than the expected final increase. The District must overestimate in order to capture all the “new growth” EAV. • The actual expected aggregate increase is only 5.60% higher than last year. This is due to the new growth being added to the District, reassessment of current homes at an estimated average of 9.21%, as well as the CPI of 2.9%. • In April the final extension numbers will arrive and the District has five working days to make any adjustments to the equally allocated levy reduction, if one occurs. 	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Becker Aye	Commissioner Pauling: Aye	Commissioner Jeffery: Aye	Commissioner Witteck: Aye	Commissioner Parisi: Absent	
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Commissioner Becker Aye	Commissioner Pauling: Aye								
Commissioner Jeffery: Aye	Commissioner Witteck: Aye								
Commissioner Parisi: Absent									



	<ul style="list-style-type: none"> We have requested that part of the motion to the approval of this ordinance be that the staff be allowed to make the adjustments to that potential reduction in the same vain as the ordinance being presented tonight. This action will eliminate a special emergency meeting of the Board at that time. <p>Public Comment: None</p> <p>Commissioner Powers made a motion to adjourn from Public Hearing at 6:03 pm. Seconded by Commissioner Pauling. Voice Vote. All in favor. None opposed. Motion Passes 6-0-1</p>								
Listening Post	None								
Changes to the Agenda	None								
Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Witteck.</p> <ul style="list-style-type: none"> A. Approval: Regular Minutes: November 10, 2025 B. Ratify: November 2025 Bills C. Approval: Affiliate Agreements with Carol Stream Youth Football Association and Carol Stream Travel Softball and Baseball Association <p>Voice Vote. All in favor. None opposed. Motion Passes.</p> <p>Commissioner Becker made a motion to approve the consent agenda as read. Seconded by Commissioner Pauling.</p> <p>Roll Call Vote:</p> <table border="0"> <tr> <td>Commissioner Bird: Aye</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Becker Aye</td> <td>Commissioner Pauling: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Parisi: Absent</td> <td></td> </tr> </table> <p>Motion Passes 6-0-1</p>	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Becker Aye	Commissioner Pauling: Aye	Commissioner Jeffery: Aye	Commissioner Witteck: Aye	Commissioner Parisi: Absent	
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Discussion Items	<ul style="list-style-type: none"> A. Carol Stream Parks Foundation Update Executive Director Rini provided an update on the Foundation, including the recent passing of Foundation member Dana Hybl in November. Her contributions to the Foundation included getting a small playground donated for Armstrong Park near the Pickleball Courts, a bench in front of Coral Cove Water Park, and organizing the details for the Annual Duck Race, to name a few. The Foundation was a sponsor at the Tree Lighting Extravaganza last week. The annual appeal was mailed to vendors in November; we have received \$4,000 so far. A mailing was sent to our Active Agers participants asking if they would consider making a Qualified Charitable Donation (QCD) from their IRAs; we received \$500 so far. At the Adult Trip Preview event, the Foundation conducted a Cork Pull Fundraiser 								

	<p>using the liquor donated for the Putt & Pour, which was cancelled; we brought in \$360.</p> <p>B. WDSRA Update Executive Director Dan Leahy provided an update on WDSRA (see attached). The annual Bash is coming up on March 7, and the Golf Outing in the summer. He is grateful for our participation and support of those fundraisers. Commissioner Bird asked how the Endowment is used. Leahy said it is a scholarship fund.</p> <p>C. Athletics Report Division Manager Kenny, and Recreation Supervisors Richter and Tiscareño, provided an update on Athletic programs (see attached). Kenny oversees the Affiliate programs, gym, and field rentals. Richter oversees baseball, basketball, flag football, floor hockey, t-ball, and summer sports camps. Tiscareño oversees kickball, dodgeball, pickleball, soccer, travel baseball and softball, volleyball, GBN camps, open gym, and Supervisors on Duty. Commissioner Jeffery likes the idea of expanding training for volunteer coaches. Commissioner Bird thinks Volunteer Appreciation posts are a great way to recognize our volunteers. Commissioner Witteck asked what the ratio is for resident/non-resident participation. Kenny said it is approximately 80% for our athletic programs, and 50% for the affiliate programs.</p> <p>D. Simkus Recreation Center Gym Update Executive Director Rini announced the Simkus Gym Floor has been completed. We held a ribbon cutting ceremony that will be posted on Facebook. Final steps include running electric for the new fans, and some minor repairs to exit lights. We are also meeting with Mechanical Engineers from White & Co. to kick off the HVAC system evaluation for the entire building. It is expected to be completed by June 2026. Commissioner Powers is concerned about using White & Co. Executive Director Rini said the Mechanical Engineering Division at White was recommended by PDRMA and many other park districts.</p> <p>E. Weekly Happenings (oral)</p> <ul style="list-style-type: none"> • Commissioner Witteck saw the Facebook posts about Town Center parking on Friday. There were some comments that were untrue. • Commissioner Becker said the Parks crew did a great job cleaning up the snow over the weekend. • Commissioner Jeffery attended the Tree Lighting Extravaganza noting there were a lot of people there despite the cold and wind.
	<p>Commissioner Powers left the meeting at 6:51pm.</p>
<p>Action Items</p>	<p>Approval: Ordinance No. 594 Levying and Assessing Taxes for the Year 2025 By State Statute, the Board of Commissioners needs to file an annual ordinance with the County in order to levy taxes for the following year.</p> <p>Commissioner Bird made make a motion to adopt the Ordinance No. 594 levying and assessing taxes for the year 2025, to be collected in the year 2026, and to certify that the District levied an amount of ad valorem tax that is more than 105% of the final aggregate levy extension of the preceding year, complied with the publication and</p>

hearing provisions of Section 6 or 7 of the Act, and that the staff be allowed to make the adjustments to that potential reduction in the same vain. Seconded by Commissioner Pauling.

Roll Call Vote:

Commissioner Bird: Aye

Commissioner Becker Aye

Commissioner Jeffery: Aye

Commissioner Parisi: Absent

Commissioner Powers: Absent

Commissioner Pauling: Aye

Commissioner Witteck: Aye

Motion Passes 5-0-2

A. Approval: Lifeguard Services Agreement Addendums 2026-2028 – Jeff Ellis Management , LLC

Director Bachewicz said JEM lifeguard services ensure smooth operations for our aquatics facilities and allows the District to continue to provide programming and pool services. Commissioner Bird asked about the price increases every year. Director Bachewicz said it is for wage increases, which help with staff retention. Commissioner Witteck asked if we plan on doing Water Park Member Trade Days with Bartlett Park District again next year; it was a great idea. Director Bachewicz said we haven't discussed it yet.

Commissioner Witteck made a motion to approve the Services Agreement Addendums with Jeff Ellis Management (JEM) LLC, Florida, for contractual lifeguard services for the term of 2026-2028 for both the Fountain View Indoor Pool and Coral Cove Water Park with an option to renew an additional three years at the end of these addendums. Seconded by Commissioner Becker.

Roll Call Vote:

Commissioner Bird: Aye

Commissioner Becker Aye

Commissioner Jeffery: Aye

Commissioner Parisi: Absent

Commissioner Powers: Absent

Commissioner Pauling: Aye

Commissioner Witteck: Aye

Motion Passes 5-0-2

B. Approval: Aquatic Facility Maintenance Extension – Jeff Ellis Management

Director Bachewicz said using JEM for Aquatic Facility Maintenance ensures our aquatic facilities are being maintained at a high level and allows District maintenance staff to focus on their strengths in keeping g the remaining District facilities well maintained.

Commissioner Bird made a motion to approve the Services Agreement Addendums with Jeff Ellis Management (JEM) LLC, Orlando, FL, for contractual pool maintenance services from 2026 –2028 for both the Fountain View Recreation Center's Indoor Pool and Coral Cove Water Park with an option to

	<p>renew for an additional 3 years at the end of these current addendums. Seconded by Commissioner Witteck.</p> <p>Roll Call Vote: Commissioner Bird: Aye Commissioner Becker Aye Commissioner Jeffery: Aye Commissioner Parisi: Absent</p> <p>Commissioner Powers: Absent Commissioner Pauling: Aye Commissioner Witteck: Aye</p> <p>Motion Passes 5-0-2</p> <p>D. Approval: HRIS and Time & Attendance Module Addition to Financial Software Director Scumaci described the Human Resources Information Service (HRIS) and Time & Attendance software being proposed. Upgrading the financial software will improve staff efficiency and support the long term needs of staff, while maintaining efficiency in operational spending. The new software will be up and running by the end of the first quarter. Commissioner Bird asked how much the old third party software costs. Director Scumaci said “When to Work” is \$4,500 per year and keeps going up, and “Time Pro” is \$3,000 per year but is no longer supported by it developer.</p> <p>Commissioner Pauling made a motion to approve a payment not to exceed \$45,234 to Tyler Technologies, Lubbock, TX, for the purchase of a Human Resources Information System Module (HRIS), and Time & Attendance Software as an upgrade to its current Financial Software system. Seconded by Commissioner Becker.</p> <p>Roll Call Vote: Commissioner Bird: Aye Commissioner Becker Aye Commissioner Jeffery: Aye Commissioner Parisi: Absent</p> <p>Commissioner Powers: Absent Commissioner Pauling: Aye Commissioner Witteck: Aye</p> <p>Motion Passes 5-0-2</p>
<p>Closed Session</p>	<p>Motion by Commissioner Becker to enter into closed session at 7:09pm to discuss Section 2(c)(21) Biannual Review of Closed Session Minutes. Seconded by Commissioner Pauling.</p> <p>Commissioner Bird made a motion to arise from closed session at 7:10pm. Seconded by Commissioner Witteck.</p>
<p>Action Pertaining to Closed Session</p>	<p>Commissioner Bird made a motion to release closed session meeting minutes as discussed in closed session. Seconded by Commissioner Pauling. Voice Vote. Motion Passes 5-0-2.</p>




Adjournment

Commissioner Pauling made a motion to adjourn the meeting. Seconded by Commissioner Becker. Voice Vote taken. None Opposed. Motion passed 5-0-2. Meeting adjourned at 7:11pm.



President
Jacqueline Jeffery



Secretary
Sue Rini

January 12, 2026
Date

The **MAGIC** of **SPECIAL RECREATION**





**FY24-25
GRATITUDE
REPORT**

May 1, 2024- April 30, 2025

1




Special Recreation 101

- Cooperative agreements between park districts
- Allows districts to levy under SB 1881
- Joint programming and inclusion services
 - Populations served include Autism, Down Syndrome, Learning Disabled, ADD/ADHD, Cerebral Palsy, Hearing/Vision impaired, traumatic injuries, and many more...

SRA Quick Facts

- 33 Special Recreation Associations in Illinois
- 200+ Communities Served
- WDSRA 50 years of serving communities

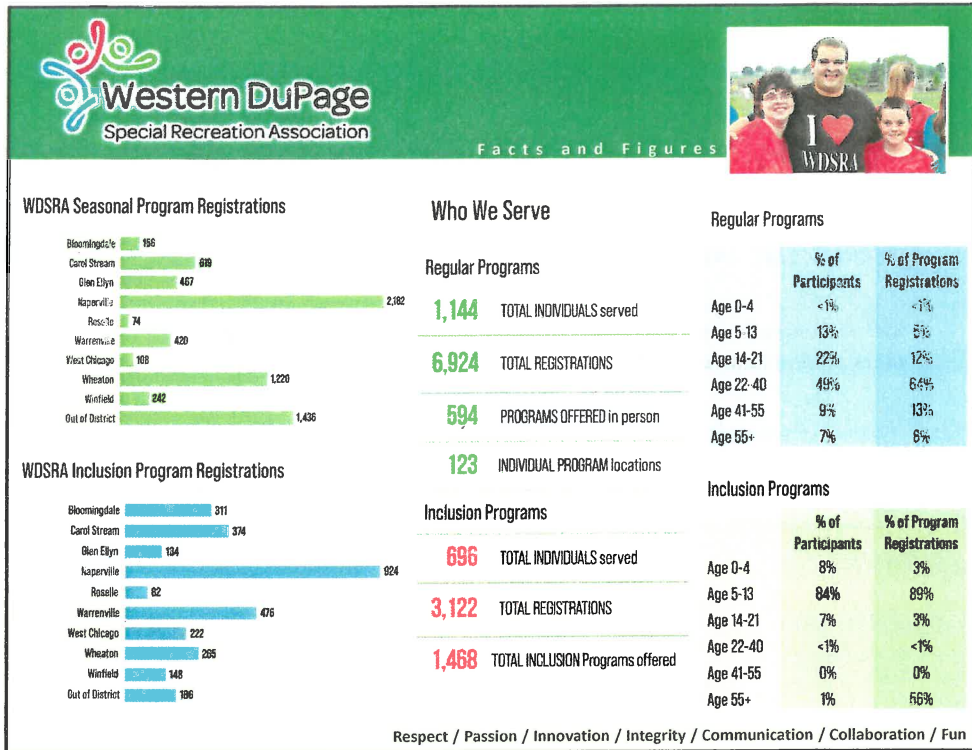




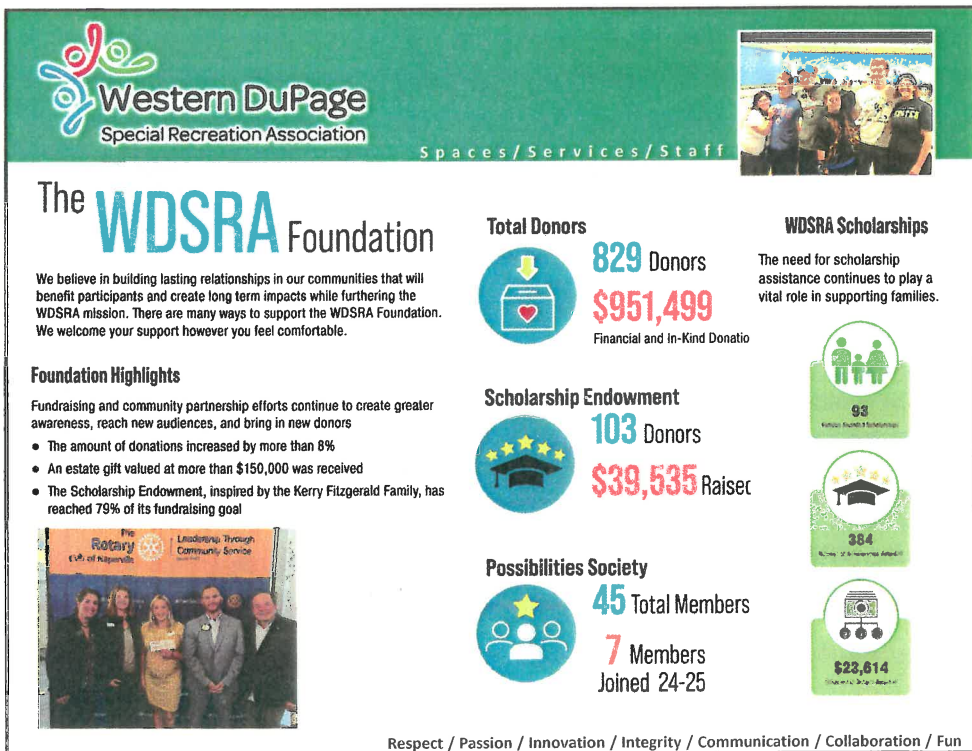


Respect / Passion / Innovation / Integrity / Communication / Collaboration / Fun

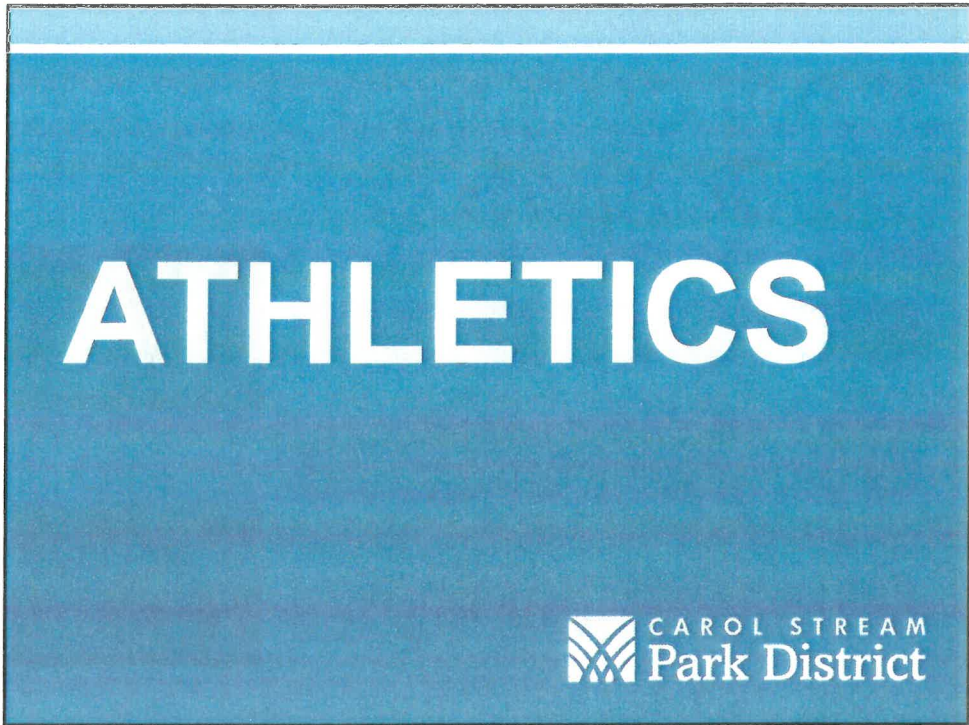
2



5



6



1



2

CAROL STREAM Park District
Adult Sports

291 Teams

165 Tournament Teams



5

CAROL STREAM Park District
We Love our Volunteers

VOLUNTEER SPOTLIGHT
Vince Panvino
Baseball Coach



VOLUNTEER SPOTLIGHT
Sean Carter
Soccer - PreK & 1-2 Grade



6

 **CAROL STREAM** Park District

New for 2025-2026

